DUNSTABLE, MASSACHUSETTS

2024
ANNUAL REPORT
OF THE OFFICERS AND COMMITTEES

IMPORTANT INFORMATION

Emergencies	**Dial 911**
Police	**(978)-649-7445**
Fire	**(978)-649-6661**
Animal Control Officer	**(978)-649-7445**
Dunstable Free Public Library	**(978)-649-7830**
Greater Lowell Regional Voc. High School	**(978)-454-5411**
Groton-Dunstable Regional Supt. Office	**(978)-448-5505**
Nashoba Associated Board of Health	**(978)-772-3335**
Veteran's Agent	**(978)-649-3919**
Town Hall Offices	**(978)-649-4514**
Town Accountant	**Ext. 221**
Assessors	**Ext. 249**
Board of Health	**Ext. 229**
Building Inspector	**Ext. 226**
Conservation Commission	**Ext. 230**
Senior Services/Council on Aging	**Ext. 223**
Planning Board	**Ext. 230**
Inspections/Permits	**Ext. 226**
Board of Road Commissioners	**Ext. 227**
Select Board	**Ext. 224**
Town Administrator	**Ext. 242**
Treasurer/Tax Collector	**Ext. 228**
Town Clerk	**Ext. 222**
Water Department	**Ext. 249**

Regularly Scheduled Meeting Times

Assessors	*As posted or*	4th Wednesday of every month
Conservation Commission	*As posted or*	2nd & 4th Monday evening of every month
Board of Health	*As posted or*	1st & 3rd Tuesday evening of every month
Planning Board	*As posted or*	1st & 3rd Monday evening of every month
Select Board	*As posted or*	1st & 3rd Tuesday evening of every month
Water Commission	*As posted or*	4th Wednesday of every month

All other Boards, Committees, & Commissions meet as posted

Meeting postings may be found on the Upcoming Meetings Calendar of the town's website, dunstable-ma.gov/calendar, or on the Bulletin Board at the Town Hall.

Office Hours

Assessors	Day	8:00 am until 4:00 pm	Monday thru Thursday
Board of Health	Day	12:00 pm until 4:00 pm	Tuesdays
Nashoba Board of Health	Day	8:00 am until 10:00 am	Tuesdays
Board of Road Commissioners	Day	8:00 am until 12:00 pm	Mondays
	Day	8:00 am until 2:00 pm	Tuesdays & Thursdays
Building Inspector	Day	3:00 pm until 5:00 pm	Mondays
Conservation Commission	Day	11:00 am until 6:00 pm	Mondays
	Day	11:00 am until 4:00 pm	Tuesdays
	Day	9:00 am until 12:00 pm	Wednesdays
Senior Services/Council on	Day	12:30 pm until 2:30 pm	Mondays
Aging*	Day	2:15 pm until 4:00 pm	Wednesdays
	Day	11:30am until 1:30pm	Thursdays
Dunstable Free Public Library	Afternoon & Evening	3:00 pm until 8:00 pm	Tuesdays
	Day	10:00 am until 2:00 pm	Wednesdays
	Day	10:00 am until 6:00 pm	Thursdays
	Day	10:00 am until 2:00 pm	Fridays
	Day	10:00 am until 2:00 pm	Saturdays
Planning Board	Day	11:00 am until 6:00 pm	Mondays
	Day	11:00 am until 4:00 pm	Tuesdays
	Day	9:00 am until 12:00 pm	Wednesdays
Select Board Office*	Day	9:00 am until 5:00 pm	Monday thru Thursday
Town Administrator*	Day	8:00am until 4:00 pm	Monday thru Thursday
Treasurer/Tax Collector	Day	8:00 am until 1:00 pm	Mondays
	Day	8:00 am until 1:00 pm	Tuesdays
	Day	8:00 am until 2:00 pm	Wednesdays
	Day	8:00 am until 1:00 pm	Thursdays
Town Clerk*	Day	9:00 am until 5:00 pm	Monday thru Thursday
Water Commission	Day	8:00 am until 4:00 pm	Monday thru Thursday

** Other hours available by appointment* *Please be aware that office hours may vary due to holidays, illness, or vacation*

TOWN OF DUNSTABLE



ANNUAL REPORT
2024

PLEASE BRING THIS REPORT WITH YOU
TO THE
ANNUAL TOWN MEETING

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ELECTED OFFICERS OF THE TOWN OF DUNSTABLE 2024

Select Board

LEAH D. BASBANES	**Term Expires 2025**
KIERAN MEEHAN	**Term Expires 2026**
RONALD J. MIKOL	**Term Expires 2027**

Advisory Board

HAROLD SIMMONS	**Term Expires 2025**
CLINTON KENNEY	**Term Expires 2025**
JACOB LEWON	**Term Expires 2026**
LEO TOMETICH	**Term Expires 2026**
TIMOTHY STEWART	**Term Expires 2027**
MATTHEW NAUGHTON	**Term Expires 2027**

Assessors

BRETT A. ROCK	**Term Expires 2025**
ROBERT PONTBRIAND	**Term Expires 2026**
ROBERT RICARDELLI	**Term Expires 2027**

Cemetery Commissioners

CATHERINE IRZYK	**Term Expires 2025**
SUSAN PSALEDAKIS	**Term Expires 2026**
SUSAN TULLY	**Term Expires 2027**

Constables

JON N. CRANDALL, JR.	**Term Expires 2025**
STEVEN TULLY	**Term Expires 2025**

Board of Health

ANITA MOELLER	**Term Expires 2025**
MARIA AMODEI	**Term Expires 2026**
ROBERT PARKIN	**Term Expires 2027**

Trustees Public Library

JOHN CALLAHAN*	**Term Expires 2025**
JAYNE BARNES	**Term Expires 2026**
ROBYN DEANGELIS	**Term Expires 2027**

Town Moderator

RAFAEL GLOD	**Term Expires 2027**

Planning Board

JOAN SIMMONS	**Term Expires 2025**
JOSEPH VLCEK	**Term Expires 2026**
ALAN CHANEY	**Term Expires 2027**
JIM WILKIE	**Term Expires 2028**
JEFFREY PALLIS	**Term Expires 2029**

* denotes resignation *Δ* deceased

Board of Road Commissioners

MATHEW MORTON	**Term Expires 2025**
PETER M. GOVE	**Term Expires 2026**
MICHAEL L. MARTIN	**Term Expires 2027**

Groton-Dunstable Regional School District School Committee

LACEY MCCABE	**Term Expires 2026**
CHRISTINA ANDRIOLE	**Term Expires 2027**

Greater Lowell Regional Technical School Committee

RAYMOND KELLY RICHARDSON	**Term Expires 2026**

Tree Warden

MICHAEL L. MARTIN	**Term Expires 2026**

Commissioners of Trust Funds

CAROL ROCK	**Term Expires 2025**
SUSAN TULLY	**Term Expires 2026**
NICOLE TULLY	**Term Expires 2027**

Board of Water Commissioners

MATHEW MORTON	**Term Expires 2025**
DAVID TULLY, III	**Term Expires 2026**
JOHN O'BRIEN	**Term Expires 2027**

* denotes resignation *Δ* deceased

APPOINTED OFFICERS & STAFF 2024

Town Administrator
JASON SILVA

SUSAN E. FAYNE	**Executive Assistant to Select Board**	

Town Accountant

ERIC KINSHERF	**Term Expires 2025**
SUSAN BRESNICK, Asst. Acct	**Term Expires 2025**

ADA Coordinator

JASON SILVA	**Term Expires 2025**

Affordable Housing Committee

CAROL E. BACON	**Term Expires 2025**
DEBORAH COURTNEY	**Term Expires 2025**
JOHN DENYSE	**Term Expires 2025**
KELLEY ESCALADA	**Term Expires 2025**
KIERAN MEEHAN, Select Board Designee	**Term Expires 2025**
MATTHEW NAUGHTON, Advisory designee	**Term Expires 2025**

Affordable Housing Trust Fund Board of Trustees

GEORGE BASABNES	**Term Expires 2025**
JOHN CALLAHAN	**Term Expires 2025**
KIERAN MEEHAN	**Term Expires 2025**
VACANT	**Term Expires 2026**
KELLEY ESCALADA	**Term Expires 2027**

Agricultural Commission

JOAN M. SIMMONS	**Term Expires 2025**
MARIA AMODEI	**Term Expires 2025**
CHARLES W. TULLY	**Term Expires 2026**
VACANT	**Term Expires 2027**
VACANT	**Term Expires 2027**

Animal Control Officer & Animal Inspector

JOHN GREENHALGH	**Term Expires 2025**

Capital Planning Committee

JEFF ROSEN	**Term Expires 2025**
DAVID GREENWOOD	**Term Expires 2026**
LEO TOMETICH	**Term Expires 2027**

Community Preservation Committee

CAROL E. BACON, Historical Designee	**Term Expires 2025**
LEAH D. BASBANES, Select Board Designee	**Term Expires 2025**
ALAN CHANEY, Planning Board Designee	**Term Expires 2025**
JON HUGHES, Affordable Housing Designee	**Term Expires 2025**
TIFFANY NAUGHTON, Parks Designee	**Term Expires 2025**
ALAN STARBIRD, Conservation Designee	**Term Expires 2025**
CATHERINE O. IRZYK, Member at Large	**Term Expires 2025**
JOAN M. SIMMONS, Member at Large	**Term Expires 2026**

**denotes resignation*

JEAN HAIGHT, Member at Large	**Term Expires 2027**

Conservation Commission

ALAN CHANEY	**Term Expires 2025**
ALAN STARBIRD	**Term Expires 2025**
KATE DELOUREIRO	**Term Expires 2026**
LEAH D. BASBANES	**Term Expires 2027**
ALAN CHASE	**Term Expires 2028**
MARIJAN ANDACIC	**Term Expires 2029**
JUAN AMODEI	**Term Expires 2029**

Town Clerk

BRYNN DURNO	**Term Expires 2026**
SUSAN E. FAYNE, Assistant	**Term Expires 2025**

Town Counsel

BRIAN FALK	**Term Expires 2025**

Council on Aging

RON MAYER	**Term Expires 2025**
JEAN HAIGHT	**Term Expires 2026**
JOAN M. SIMMONS	**Term Expires 2026**
MARY DOW	**Term Expires 2027**
BARBARA MARTIN	**Term Expires 2027**
CHUCK RAFFONI, Director Senior Services	

Cultural Council

NANCY CURREN	**Term Expires 2025**
ANNE FENOCHETTI	**Term Expires 2025**
ANNE PAQUIN	**Term Expires 2026**
CLAUDIA NOVAK	**Term Expires 2026**
SUSAN E. FAYNE	**Term Expires 2027**
VACANT	**Term Expires 2027**

Economic Development Committee

JEFF ROSEN	**Term Expires 2025**
ANNIKA SELINGER	**Term Expires 2025**
LINDA SCULLY	**Term Expires 2025**
KATHY SNIEZEK	**Term Expires 2025**
DANIEL TULLY	**Term Expires 2025**
VACANT	**Term Expires 2025**
VACANT	**Term Expires 2025**

Election Officers

HOLLY WOODS, Election Warden	**Term Expires 2026**

Election Workers

BRIAN CUTLER	**Term Expires 2025**
LINDA CUTLER	**Term Expires 2025**
MARY DOW	**Term Expires 2025**
LYNN DENYSE	**Term Expires 2025**
ANNE FENOCHETTI	**Term Expires 2025**

**denotes resignation*

Emergency Management Director

JON N. CRANDALL, JR. — **Term Expires 2025**

Town Engineer

DAVID LANGLAIS — **Term Expires 2025**

Fence Viewers & Field Drivers

VACANCT — **Term Expires 2025**

Fire Department

WILLIAM FARRELL, Chief — **Term Expires 2026**

PATRICK KERRIGAN, Deputy Chief
PATRICK BUE, Captain
CHARLES BRISK, Lieutenant
MICHAEL GAVIN, Lieutenant
KYLE RUSSELL, Lieutenant

Fire Fighters

JOSHUA BEAUDOIN	**WARREN BILLINGS**
DENISE BOODOO	**DANIEL BUCKLEY**
RAFAEL CABANAS	**DARREN DESJADON**
SEAN FARRAR	**CHRISTOPHER FORTIER**
ADAM GARTHE	**MATTHEW HARTER**
KEVIN KERRIGAN	**BAILEY LANDSTEINER**
JACOB LATHAM	**DONALD MAFFEE**
WILLIAM MANTVILLE	**STEVE MCCLURE**
JONATHAN MCCUE	**DECLAN NASH**
KATHLEEN SANFACON	**JOHN SWICK**
NICHOLAS TOWLE	**EARVIN WANJOHI**

EMT's

JULIE GAVIN — **ALLISON RALLS**

Town Forest Committee

RONALD PATENAUDE	**Term Expires 2025**
ALAN CHANEY	**Term Expires 2026**
ROBERT RICARDELLI	**Term Expires 2027**

Historical Commission

ANNE L. DAVIS	**Term Expires 2025**
CATHERINE O. IRZYK	**Term Expires 2025**
TIMOTHY P. JOYCE	**Term Expires 2025**
RAYMOND SULLIVAN	**Term Expires 2026**
CAROL E. BACON	**Term Expires 2027**
BRIAN WHETSTONE	**Term Expires 2027**

Inspector, Gas & Plumbing

JOHN CRYAN — **Term Expires 2025**

Inspector, Electrical

PETER M. MARTIN	**Term Expires 2025**
DAVID G. SWEET II, Alternate Inspector	**Term Expires 2025**

Inspector, Building

DANA E. BARNES — **Term Expires 2025**

**denotes resignation*

HENRY FONTAINE, Alternate Inspector	**Term Expires 2025**

Insurance Advisory Committee

DARRELL GILMORE	**Term Expires 2025**
ERIK HOAR	**Term Expires 2025**
BONNIE RICARDELLI	**Term Expires 2025**
DAVID TULLY, JR.	**Term Expires 2025**
ANDREW WALL	**Term Expires 2025**

Land Use Committee

ALAN CHANEY	**Term Expires 2025**
DOT MASTAKOURAS	**Term Expires 2025**
LUCAS STURM	**Term Expires 2025**
LISA TOWLE	**Term Expires 2025**
DAVID TULLY, III	**Term Expires 2025**
CONSUELO WALKER	**Term Expires 2025**

Master Plan Implementation Committee

CHRISTINA ANDRIOLE	**Term Expires 2025**
ALAN CHASE	**Term Expires 2025**
CATHERINE O. IRZYK	**Term Expires 2025**
MIKE MARTIN	**Term Expires 2025**
KIERAN MEEHAN	**Term Expires 2025**
JOHN O'BRIEN	**Term Expires 2025**
JASON SILVA	**Term Expires 2025**
KATHY SNIEZEK	**Term Expires 2025**
LEO TOMETICH	**Term Expires 2025**
JOE VLCEK	**Term Expires 2025**

Memorials & Monuments Committee

JOSEPH P. DEAN	**Term Expires 2025**
KIERAN MEEHAN	**Term Expires 2025**
AMIE STEVENS	**Term Expires 2025**

Northern Middlesex Council of Governments

RONALD MIKOL, Select Board Designee	**Term Expires 2025**
JASON SILVA, Alternate	**Term Expires 2025**
JIM WILKIE, Planning Board Designee	**Term Expires 2025**

Police Chief

ERIK HOAR	**Term Expires 2026**

Police Administrator

ELIZABETH SAPPET

Police Sergeants

NICHOLAS PAPAGEORGIOU	**Term Expires 2025**
DARRELL GILMORE	**Term Expires 2025**

Police Patrol Officers

MATTHEW K. TULLY	**Term Expires 2025**
SHAWN R. DRINKWINE	**Term Expires 2025**
MICHAEL J. PIETROFORTE	**Term Expires 2025**
RICHARD NAULT	**Term Expires 2025**

**denotes resignation*

JEFFREY D. SWIFT

Reserve Police Officers

CLIFFORD DUNNING	**PHILIP C. SEPE**
JEFFERY NOBLE	**Terms Expire 2025**

Parks Commission

JEAN PHELAN	**Term Expires 2025**
DAWN THEBERGE	**Term Expires 2026**
TIFFANY NAUGHTON	**Term Expires 2027**

Recreation Commission

BRIAN LOCAPO	**Term Expires 2025**
EDDIE HASTINGS	**Term Expires 2026**
CHARLIE LIPPMAN*	**Term Expires 2026**
TIFFANY NAUGHTON	**Term Expires 2027**
JEFF HASTINGS	**Term Expires 2028**
DAWN DORR	**Term Expires 2029**

CHUCK RAFFONI, Recreation Program Director

Board of Registrars

BARBARA MARTIN	**Term Expires 2025**
MAUREEN BOOTH	**Term Expires 2026**
AMY SCHEMBECHLER	**Term Expires 2027**

BRYNN DURNO, CHAIR

Surveyors of Lumber

CHARLES W. TULLY, JR.	**Term Expires 2025**

Tax Aid Committee

ANDREW WALL, Treasurer Designee	**Term Expires 2025**
BRETT ROCK, Board of Assessor Designee	**Term Expires 2025**
ANNE FARINA	**Term Expires 2025**
LORI BROOKS	**Term Expires 2025**
NIKOLE ROTH	**Term Expires 2025**

Tax Collector & Treasurer

ANDREW WALL	**Term Expires 2026**
BONNIE RICARDELLI, Assistant	**Term Expires 2026**
SUSAN E. FAYNE, Assistant	**Term Expires 2025**
KIMBERLY PERRY, Assistant	**Term Expires 2025**

Union Building Rehabilitation Committee

WALTER ALTERISIO	**Term Expires 2025**
LEAH D. BASBANES	**Term Expires 2025**
ALAN CHANEY	**Term Expires 2025**
TIM DINICOLA	**Term Expires 2025**
SUCHITRA MUMFORD	**Term Expires 2025**
LACEY MCCABE	**Term Expires 2025**
JEFF ROSEN	**Term Expires 2025**
BEBE WOOD	**Term Expires 2025**

Veterans' Grave Agent

VACANT	**Term Expires 2025**

**denotes resignation*

Veterans' Agent

JOSEPH DEAN	**Term Expires 2025**

Zoning Officer

DANA E. BARNES	**Term Expires 2025**
HENRY FONTAINE, Alternate	**Term Expires 2025**

Zoning Board of Appeals

RONALD LAMARRE	**Term Expires 2025**
BRUCE EBERSMAN	**Term Expires 2026**
LEO TOMETICH	**Term Expires 2027**
STANLEY NORKUNAS	**Term Expires 2028**
MATTHEW RAYMOND	**Term Expires 2029**

& Associate Members

BRAD WALMSLEY	**Term Expires 2025**
KENNETH J. LEVA	**Term Expires 2026**

**denotes resignation*

REPORT OF THE SELECTBOARD

The Select Board is pleased to present the 2024 Annual Report, summarizing the year's accomplishments and key initiatives. Our Town has made significant progress in improving infrastructure, community engagement, employee and volunteer appreciation, and long-term planning. These efforts reflect our shared vision for the Town, and we are grateful for the ongoing support of our residents, Town staff, and dedicated volunteers.

Capital Projects

In 2024, the Select Board focused on several important capital projects that not only enhance the Town's infrastructure but also improved the safety and well-being of our residents. Among the key initiatives was the purchase of a new speed limit radar sign, which will assist in monitoring traffic flow and promote safety in areas where speeding has been a concern. The radar sign has already shown promising results in reducing speeds and collecting data along several busy roads. Additionally, we secured funding to replace the Fire Chief's Emergency Response Vehicle, which is critical for timely emergency response, especially in our rural areas where time is of the essence. This vehicle will help our Fire Chief respond more effectively to critical incidents, improving our emergency services.

The hybrid police cruiser purchased this year ensures that our law enforcement officers are equipped with reliable, up-to-date vehicles to serve the Town. Public safety investments like these are vital to maintaining the safety of our community and ensuring that our first responders have the tools they need to succeed.

We also completed much-needed repairs and renovations at key Town facilities. Notable projects included renovations to the Fire Station, which have stabilized the building and improved safety. The replacement of the Town Common Bandstand railing has improved an important landmark for community events and gatherings, while the HVAC upgrades at Town Hall and Highway Garage are now ensuring a more comfortable environment for both employees and visitors.

In addition to these projects, we've laid the groundwork for future improvements, such as the design work for replacing the culvert at Joint Grass Brook, which will replace a failing culvert and aims to mitigate flood risks, and the Phase II assessment of Woodward's Mill Dam, which will guide the necessary steps for ensuring the dam's continued safety and functionality.

Municipal Operations

This year also marked several improvements in our municipal operations, designed to increase efficiency and enhance services for the Town's residents. One of the most important changes was the transition to the Patriot Regional Emergency Communications Center.

On the technological front, we implemented more convenient online payment options for Town permits through our PermitLink system, making it easier for residents and businesses to complete necessary transactions. This change has been well received by the community, significantly reducing the time and paperwork required for issuing permits.

The Select Board also worked closely with the Collins Center to review the regional agreement with the Town of Pepperell for the shared Treasurer/Collector position. This review is an important step in ensuring that our collaboration with Pepperell continues to be both cost-effective and successful, and it has opened discussions on potential improvements for the role, department operations, and services provided.

Community Outreach

Engaging with residents is a priority for the Select Board, and 2024 saw significant strides in this area. The Quarterly Select Board Newsletter continued as an important way to keep residents informed about the latest town news, upcoming events, and major initiatives. We have received positive feedback about this publication, which we hope has helped improved communication.

Our Annual Resident Survey provided valuable feedback on a range of issues affecting the Town. The insights gained will help guide our priorities in the coming year, ensuring that we focus on the needs and concerns of the community.

Complementing these efforts, we continued to livestream Select Board meetings and utilize our social media and website presence to inform and educate residents, allowing us to reach a broader audience in a more interactive way.

The Town Administrator continued hosting coffee hours at Farmhouse Cafe, providing residents with the opportunity to meet informally with the Town Administrator, ask questions, and share their thoughts on Town matters. These sessions have been a success, fostering open dialogue between Town officials and the community.

We also created several new programs to increase civic engagement, including the Municipal Citizens Academy, a series of informational sessions designed to educate residents about how local government works. The Municipal Minute, a brief informational video, providing quick updates on ongoing projects and initiatives on a regular basis. Additionally, a New Resident Guide was developed to help newcomers to Town navigate the resources available in Dunstable and become active participants in the community.

The Town secured a Massachusetts Cultural Council Festivals and Projects Grant, which will allow us to host a Block Party community event in 2025. We hope this event will be an opportunity for residents of all ages to come together and celebrate our Town and its residents.

Employee and Volunteer Appreciation and Engagement

We continue to recognize the dedication and hard work of our municipal employees and volunteers. This year, we introduced Employee Spotlights on Social Media, a series of posts that highlighted staff members across departments. We hope these spotlights help residents get to know the people who work to keep Dunstable running smoothly.

In partnership with MIIA, legal counsel, and our information technology consultant, we facilitated a series of professional development trainings, which focused on enhancing employee skills and ensuring our staff is well-prepared for any challenges they may face. We also received a MIIA Wellness Grant, which funded the creation of outdoor workstations, promoting employee well-being and providing staff with a comfortable space to take breaks and work in a more natural environment.

In addition to training, we received a Community Compact Grant to conduct a Compensation and Classification Study, ensuring that our municipal pay structure is competitive and fair. We also updated our Personnel Policies to make them current and align with best practices. The Making a Difference Employee and Volunteer Recognition Program celebrated staff and volunteers who go above and beyond in their roles, fostering a positive work culture and community spirit.

As part of our ongoing efforts to engage with our team, the Town introduced Department and Employee Goal Setting, helping staff members align their personal development goals with the broader objectives of their department and the town.

Planning Initiatives

Our long-term planning efforts focused on ensuring that Dunstable remains a great place to live, work, and raise a family. The Union Building Exterior Restoration project has continued to advance this year with the goal of preserving this important historic asset for future generations to enjoy. We also received approval for our Municipal Vulnerability Preparedness Plan, which outlines strategies to address the impacts of climate change and build resilience against natural disasters.

The Town saw progress on housing and infrastructure initiatives, with the LIP Affordable Housing Development at 41 Lowell Street taking steps forward. This project will help meet housing needs and state housing requirements while balancing Dunstable's rural character. We also initiated the planning for a Municipal Electricity Aggregation Program which will hopefully give residents the option to secure more affordable and sustainable energy options in the future.

Locating a cell tower on the Town water tank was another important initiative the Select Board and Board of Water Commissioners have worked on this year. We will continue to work to advance this project in the coming year. Additionally, the Housing Production Plan was approved, helping guide future affordable housing development in a way that aligns with Dunstable's long-term goals.

Finally, the Town secured a LAND Grant for the Kennedy Conservation Restriction on High Street, which will protect valuable open space for future generations.

Finances

This year, we placed a strong emphasis on responsible fiscal management. The mid-year and year-end financial reporting demonstrated that the town is committed to financial transparency. We developed a more robust financial forecast to help guide future planning and ensure we remain financially stable.

In addition, the Select Board and Advisory Board adopted new financial policies to improve Town finances. The Town created a Capital Improvement Plan (CIP) and CIP Stabilization Fund, a step closer to building up resources needed to address future infrastructure needs.

Election and Town Meetings

The Town of Dunstable had a particularly active year for elections and town meetings. Over the course of the year, we successfully conducted five elections, including the state primary and general elections, the presidential primary, the annual town election, and a special town election. Additionally, residents participated in three town meetings, our Annual Town Meeting and two Special Town Meetings.

We sincerely appreciate the hard work of our Town Clerk's office, election workers, and volunteers who ensured these events ran smoothly and efficiently.

Looking Ahead

As we look ahead to 2025, the Select Board remains committed to working with residents, town staff, and other stakeholders to build a strong future for Dunstable. We will continue to focus on improving services, investing in infrastructure, and maintaining an open dialogue with the community. We are excited for the opportunities that lie ahead and are thankful for the continued support of all who make Dunstable a special place.

Respectfully submitted,

Dunstable Select Board

REPORT OF THE TOWN CLERK



Before there were Mayors, Town Councils or Town Administrators there were Town Clerks. Did you know that the municipal Town Clerk, along with the Tax Collector, is known as the oldest of public servants in local government?

The Office of the Town Clerk preserves and registers vital statistics – births, deaths and marriages. It issues state licenses and permits, raffle permits, fuel storage permits, local dog licenses and other such certificates and permits as mandated by State Law.

The office also serves as the recording officer by certifying and recording all official actions of the Town including meeting legislation and appropriation; planning and zoning board decisions; signs all notes for borrowing; is keeper of the Town Seal; conducts annual Town census; and prepares street lists, furnishes the school lists, jury lists and other such lists as requested through public records requests.

Today, the Office of the Town Clerk also serves as the Chief Election Official and oversees polling locations, election officers and the general conduct and organization of all local, state and federal elections; directs preparation of ballots, polling places, election equipment, voting lists; administers campaign finance laws; certifies nomination papers, initiative and local petitions; serves on the Board of Registrars; and supervises voter registration and its continual updating and purging, absentee balloting and reports official election results to the Secretary of the Commonwealth.

I am grateful for my election staff and registrars. The dedication to the Town of Dunstable that they display is clear. My staff is well trained and knowledgeable with respect to their election and Town Meeting responsibilities, and it is those qualities that provide the voters of the Town with smooth and successful elections.

Additionally, I would like to recognize Dunstable's Assistant Town Clerk, Susan Fayne. Our Town is very lucky to have someone as reliable and knowledgeable as she is. She performs the role of Assistant Town Clerk duties with competence and dedication that is well above standard.

Respectfully submitted,

Brynn C, Durno

Town of Dunstable Statistics:

Population: 3,364 (as of December 31, 2024)

Districts: Third Congressional
Fifth Councilor
First Middlesex Senatorial
First Middlesex Representative

Vital Records: (Births, Deaths recorded in Dunstable in 2024)

Births: 22
Deaths: 20

Please note that any birth that took place outside of the Commonwealth will not be reflected in these totals even though the parents reside in Dunstable.

2024 dog licenses expire March 31, 2025. A grace period is given until April 30th to allow residents to obtain rabies vaccinations for their dog(s). M.G.L Section 81-12 states that failure to license your dog will result in a $50.00 violation fee and the Code of Dunstable states that failure to license your dog will result in a $25.00 violation fee. This fine will be added to the licensing fee.

Male or Female: $15.00
Spayed or Neutered: $10.00

State law requires that a valid rabies certificate be on file with the Town Clerk before a license can be issued.

PLEASE NOTE: The Town of Dunstable has adopted MGL 140, Section 139 relative to dog license fees, so as to provide that no fee shall be charged for a license for a dog owned by a person aged 70 or over.

VOTER AND ELECTION INFORMATION 2024

TOWN OF DUNSTABLE

Voter Total Sheet* as of 12/31/2024

A – Conservative	G – Green Party USA	N – New Alliance	T – Inter 3rd Party	Z – Working Families
B – Natural Law Party	H – We the People	O – MA Independent Party	U – Unenrolled	AA – Pizza Party
C – New World Council	J – Green Rainbow	P – Prohibition	V – America First Party	BB – American Term Limits
D – Democrat	K – Constitution Party	Q – American Independent	W – Veteran Party America	CC – United Independent Party
E – Reform	L – Libertarian	R – Republican	X – Pirate	DD – Twelve Visions Party
F – Rainbow Coalition	M – Timesizing Not Down	S – Socialist	Y – World Citizens Party	

*Taken from VRIS

All Voters

Ward	Precinct	CC	D	L	O	R	T	U	X	Grand Totals
0	1	4	472	6	1	364	2	1882	1	**2732**

Presidential Primary
Tuesday, March 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - DEMOCRATIC

Presidential Preference	Totals
Dean Phillips	10
Joseph R. Biden	297
Marianne Williamson	3
No Preference	27
Write-Ins	7
Blanks	4
Totals	**348**

State Committee Man	Totals
Geoffrey Feldman	37
Rafael Glod	258
Mitchell Edward Paulin	10
Write-Ins	0
Blanks	43
Totals	**348**

State Committee Woman	Totals
Elizabeth A. Coughlin	240
Judith A. Durant	51
Write-Ins	0
Blanks	57
Totals	**348**

Town Committee	Totals
Group	199
Rafael Glod	265
Maureen E. Booth	244
Gail Sarah Brown	222
John M. Callahan	230
Albert W. Deshler, Sr.	213
Stanley W. Norkunas	216
Lacey M. McCabe	245
Christian L. Doherty	219
Write-Ins	6
Blanks	2260
Totals	**4319**



Presidential Primary
Tuesday, March 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - LIBERTARIAN

Presidential Preference	Totals
Jacob George Hornberger	0
Michael D. Rectenwald	0
Chase Russell Oliver	0
Michael Ter Maat	0
Lars Damian Mapstead	0
No Preference	4
Write-Ins	0
Blanks	0
Totals	**4**

State Committee Man	Totals
Write-Ins	0
Blanks	4
Totals	**4**

State Committee Woman	Totals
Write-Ins	0
Blanks	4
Totals	**4**

Town Committee	Totals
Write-Ins	0
Blanks	4
Totals	**4**



Presidential Primary
Tuesday, March 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - REPUBLICAN

Presidential Preference	Totals
Chris Christie	5
Ryan Binkley	0
Vivek Ramaswamy	4
Asa Hutchinson	0
Donald J. Trump	300
Ron DeSantis	1
Nikki Haley	256
No Preference	4
Write-Ins	2
Blanks	0
Totals	**572**

State Committee Man	Totals
Brian K. Genest	369
Write-Ins	7
Blanks	196
Totals	**572**

State Committee Woman	Totals
Noreen E. Crowley	359
Write-Ins	7
Blanks	206
Totals	**572**

Town Committee	Totals
Write-Ins	20
Blanks	5611
Totals	**5631**



SPECIAL TOWN MEETING MINUTES

March 26, 2024

A TRUE COPY
ATTEST: Brynn C Durno

Brynn C. Durno, Town Clerk

RETURN OF THE WARRANT

Pursuant to a warrant signed by Select Board Members Ron Mikol, Leah Basbanes and Kiernan Meehan and posted by Constable Steven Tully in five public places as well as attested copies online. We, the inhabitants of the Town of Dunstable whom are qualified to vote in Elections and Town affairs are convening here today at Swallow Union Elementary School on this 26th day of March, A.D. 2024 to act on the following article.

There were – *248 – two hundred and forty-eight registered voters* and *-16- sixteen visitors* in attendance.

The following Election Workers checked in voters for the Special Town Meeting:
Mary Dow, 63 Oak Street Lynn D. Denyse, 436 Forest Street

Moderator Glod opened the Special Town Meeting at 7:24PM. The assembly recited the Pledge of Allegiance. He followed with introductions of the Town Administrator, Town Clerk, Assistant Town Clerk as well as the Advisory Board. Rules of order were also explained.

MEETING MINUTES

PRELIMINARY MOTION

Simple Majority required for passage

MOTION: Ron Mikol, Select Board Chair

I move the Moderator allow non-voters or non-residents to speak on issues related to Town Meeting warrant articles where appropriate.

MOTION PASSED BY SIMPLE MAJORITY AS DECLARED BY THE MODERATOR

Presentations were given by the Town Administrator, Jason Silva followed by the School Committee Dunstable Representative, Lacey McCabe and Kristin Miller from the Groton Dunstable Regional School District.

The assembly of voters were invited to ask questions. Discussions ensued.

ARTICLE 1 - Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, or any combination thereof, to fund the various departments, boards, committees, commissions, and other operating expenses of the Town for Fiscal Year 2025 beginning July 1, 2024, or take any action in relation thereto.

Sponsored by the Select Board and Advisory Board

MOTION: *I move that the Town vote to raise and appropriate the sum of $13,671,027 and transfer from Free Cash the sum of $474,343, for a total of $13,992,812 to fund the various departments, boards, committees, commissions, and other operating expenses of the Town for the Fiscal Year 2025, beginning July 1, 2024, in the sums listed on lines 1 through 71 in the FY25 Budget Worksheet in the printed budget handout made available at this Town Meeting, contingent upon the passage of a Proposition 2 ½ General Override ballot question under General Laws Chapter 59, § 21C, in the amount of $2,074,351 to be raised by taxation outside of the Town's current levy limit;*

And further, I move that the Town vote to appropriate the sum of $210,755 from Water Enterprise revenues to operate the Water Department for the Fiscal Year 2025, beginning July 1, 2024, in the amounts listed in the FY25 Budget Worksheet in the printed budget handout made available at this Town Meeting;

THE REST OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

	Department/Account	Voted FY24	Department Requests FY25	Recommended FY25	% Change	Special Town Meeting FY25	% Change
	GENERAL GOVERNMENT						
	Town Administrator						
1	SALARIES	175,600	182,696	182,696	4.04%		
2	EXPENSES	3,280	6,280	6,280	91.46%		
	Total	***178,880***	***188,976***	***188,976***	5.64%		
	Selectmen						
3	EXPENSES	10,003	14,230	14,230	42.26%		
	Total	***10,003***	***14,230***	***14,230***	42.26%		
	Fincom						
4	Dues and Memberships	150	150	150	0.00%		
5	Reserve Account	30,000	30,000	30,000	0.00%		
	Total	**30,150**	**30,150**	**30,150**	0.00%		
	Accountant						
6	SALARIES	12,289	28,311	28,311	130.38%		
7	EXPENSES	64,700	59,700	59,700	-7.73%		
	Total	***76,989***	***88,011***	***88,011***	14.32%		
	Assessors						
8	SALARIES	52,690	47,619	47,619	-9.62%		
9	EXPENSES	20,875	18,675	18,675	-10.54%		
	Total	***73,565***	***66,294***	***66,294***	-9.88%		
	Treasurer						
10	SALARIES	65,850	30,999	30,999	-52.92%		
11	EXPENSES	26,090	28,590	28,590	9.58%		
	Total	***91,940***	***59,589***	***59,589***	-35.19%		
	Town Counsel						
12	Professional and Technical	***32,000***	***32,000***	***32,000***	0.00%		
	Dog Program						
13	***Total***	***800***	***800***	***800***	0.00%		
	Town Clerk						
14	SALARIES	51,314	36,504	36,504	-28.86%		
15	EXPENSES	2,100	2,100	2,100	0.00%		
	Total	***53,414***	***38,604***	***38,604***	-27.73%		
	Elections						
16	SALARIES	3,000	3,000	3,000	0.00%		
17	EXPENSES	8,250	8,250	8,250	0.00%		
	Total	***11,250***	***11,250***	***11,250***	0.00%		
	Registrar						
18	SALARIES	***850***	***850***	***850***	***0.00%***		
	Conservation						
19	SALARIES	14,560	14,616	14,616	0.38%		

20	EXPENSES	2,000	2,000	2,000	0.00%		
	Total	***16,560***	***16,616***	***16,616***	0.34%		
	Planning Board						
21	SALARIES	14,560	14,616	14,616	0.38%		
22	EXPENSES	1,400	1,400	1,400	0.00%		
	Total	***15,960***	***16,016***	***16,016***	0.35%		
	Zoning Board						
23	SALARIES	-	-	-			
24	EXPENSES	1,500	1,500	1,500	0.00%		
	Total	***1,500***	***1,500***	***1,500***	0.00%		
	Town Hall						
25	SALARIES	5,267	5,394	5,394	2.42%		
26	EXPENSES	47,950	50,450	50,450	5.21%		
	Total	***53,217***	***55,844***	***55,844***	4.94%		
	Town Reports						
27	***Total***	***3,025***	***3,025***	***3,025***	0.00%		
	Town Engineer						
28	Engineering Services	10,000	10,000	10,000	0.00%		
	Total	***10,000***	***10,000***	***10,000***	0.00%		
	TOTAL GENERAL GOVERNMENT	***660,101.80***	***633,755.00***	***633,755.00***	-3.99%		
	SALARIES	395,978.80	364,605.00	364,605.00	-7.92%		
	EXPENSES	264,123.00	269,150.00	269,150.00	1.90%		
		660,101.80	633,755.00	633,755.00	-3.99%		
	PUBLIC SAFETY						
	Police Department						
29	SALARIES	1,024,151	1,128,811	1,128,811	10.22%		
30	EXPENSES	239,150	266,910	182,415	-23.72%		
	Total	***1,263,301***	***1,395,721***	***1,311,226***	3.79%		
	Fire Department						
31	SALARIES	220,718	368,772	271,013	22.79%		
32	EXPENSES	87,950	105,100	92,450	5.12%		
	Total	***308,668***	***473,872***	***363,463***	17.75%		
	Inspectors						
33	SALARIES	62,843	63,380	63,380	0.85%		
34	EXPENSES	3,500	3,500	3,500	0.00%		
	Total	***66,343***	***66,880***	***66,880***	0.81%		
	Emergency Management						
35	***Total***	***2,900***	***2,900***	***2,900***	0.00%		
	Tree Warden						
36	***Total***	***24,435***	***24,435***	***24,435***	0.00%		

		1,665,647	1,963,808	1,768,904	6.20%		
	TOTAL PUBLIC SAFETY	*1,665,647*	*1,963,808*	*1,768,904*	6.20%		
	SALARIES	1,307,712	1,560,963	1,463,204	11.89%		
	EXPENSES	357,935	402,845	305,700	-14.59%		

SCHOOLS

	GDRSD *(GDRSD Operating + Capital)*	*8,061,150*	*9,181,618*	*8,797,685*	9.14%		
37	Operating	**7,742,721**	**8,864,641**	**8,582,256**	10.84%		
38	Capital	188,281	188,281	86,733	-53.93%		
39	Debt	130,148	128,696	128,696	-1.12%		
	GLRVTS						
40	Operating	199,740	199,740	199,740	0.00%		
41	Debt	31,883	31,883	31,883	0.00%		
	TOTAL SCHOOLS	***8,292,773***	***9,413,241***	***9,029,308***	8.88%		
		8,292,773	***9,413,241***	***9,029,308***	8.88%		

PUBLIC WORKS

	Highway Department						
42	SALARIES	322,695	388,588	331,479	2.72%		
43	EXPENSES	245,296	248,847	245,847	0.22%		
	Total	***567,991***	***637,435***	***577,326***	1.64%		
	Snow Removal						
44	SALARIES	56,175	57,300	56,175	0.00%		
45	EXPENSES	229,710	234,404	229,710	0.00%		
	Total	***285,885***	***291,704***	***285,885***	0.00%		
	Street Lights						
46	Energy	***10,000***	***12,000***	***11,000***	10.00%		
	Transfer Station						
47	SALARIES	-	-	-			
48	EXPENSES	22,500	22,500	22,500	0.00%		
	Total	***22,500***	***22,500***	***22,500***	0.00%		
	Cemetery						
49	SALARIES	15,000	15,000	15,000	0.00%		
50	EXPENSES	10,600	10,600	10,600	0.00%		
	Total	***25,600***	***25,600***	***25,600***	0.00%		

		911,976	989,239	922,311	1.13%		
	TOTAL PUBLIC WORKS	***911,976***	***989,239***	***922,311***	1.13%		
	SALARIES	393,870	460,888	402,654	2.23%		
	EXPENSES	518,106	528,351	519,657	0.30%		

HUMAN SERVICES

	Board of Health						

51	SALARIES	14,373	14,717	14,717	2.39%		
52	EXPENSES	21,325	22,420	22,420	5.14%		
	Total	***35,698***	***37,137***	***37,137***	4.03%		
	Council on Aging						
53	SALARIES	9,171	9,557	9,557	4.20%		
54	EXPENSES	8,000	7,000	7,000	-12.50%		
	Total	***17,171***	***16,557***	***16,557***	-3.58%		
	Veterans Affairs						
55	SALARIES	6,041	6,162	6,162	2.00%		
56	EXPENSES	19,472	19,472	19,472	0.00%		
	Total	***25,513***	***25,634***	***25,634***	0.47%		
		78,382	79,328	79,328	1.21%		
	TOTAL HUMAN SERVICES	***78,382***	***79,328***	***79,328***	1.21%		
	SALARIES	29,585	30,436	30,436	2.88%		
	EXPENSES	48,797	48,892	48,892	0.20%		
	LIBRARY, PARKS & RECREATION						
	Library Operations						
57	SALARIES	122,908	116,664	116,664	-5.08%		
58	EXPENSES	65,913	75,932	75,932	15.20%		
	Total	***188,821***	***192,596***	***192,596***	2.00%		
	Library Consortium						
59	M.V.L. Consortium Dues	***13,500***	***13,500***	***13,500***	0.00%		
	Technical Expenses						
60	***Total***	***30,250***	***37,546***	***37,546***	24.12%		
	Recreation Department						
61	Rec. Other Purchased Service	***11,400***	***11,400***	***11,400***	0.00%		
	Parks Department						
62	***Total***	***62,500***	***71,500***	***62,500***	0.00%		
	Memorial Day Committee						
63	Expenses	***700***	***700***	***700***	0.00%		
		307,170.72	327,242.00	318,242.00	3.60%		
	TOTAL LIBRARY & RECREATION	***307,170.72***	***327,242.00***	***318,242.00***	3.60%		
	SALARIES	122,907.72	116,664.00	116,664.00	-5.08%		
	EXPENSES	184,263.00	210,578.00	201,578.00	9.40%		
	DEBT & INTEREST						
	Long Term Principal						
64	Long Term Principal	139,744	137,878	137,878	-1.34%		

	Long Term Interest						
65	Long Term Interest	44,175	37,975	37,975	-14.04%		
	Temporary Loan Interest						
66	Temporary Loan Interest	3,774	3,774	3,774.00	0.00%		
	TOTAL DEBT & INTEREST	***187,693***	***179,627***	***179,627***	-4.30%		
	INSURANCE & ASSESSMENTS						
	County Retirement						
67	County Retirement System	365,094	386,855	386,855	5.96%		
	Group Health Insurance - 914						
68	Group Health Insurance	386,428	426,428	405,749	5.00%		
	Unemployment Account						
69	Unemployment	20,000					
	FICA Town Share						
70	Medicare Town Share	36,720	37,638	37,638	2.50%		
	Bldg./Vehicle Liab. Ins/Workers Compensation, Etc						
71	Bldg./Vehicle Liab. Ins.	147,644	162,408	162,408	10.00%		
	TOTAL INSURANCE & ASSESSMENTS	***955,886***	***1,013,329***	***992,650***	3.85%		
	Total Budget	**13,059,629**	**14,599,569**	**13,924,125**	**6.62%**		
		13,059,629	14,599,569	13,924,125	6.62%		
	Municipal Salaries	2,250,054	2,533,556	2,377,563	5.67%		
	Municipal Operations	1,373,224	1,459,816	1,344,977	-2.06%		
	Insurance & Assessments	955,886	1,013,329	992,650	3.85%		
	Municipal Operations - TOTAL	4,579,163	5,006,701	4,715,190	2.97%		
	Municipal Debt & Interest	187,693	179,627	179,627	-4.30%		
	Town Operations & Debt - TOTAL	4,766,856	5,186,328	4,894,817	2.68%		
	Schools - Operations	8,130,742	9,252,662	8,868,729	9.08%		
	Schools - Debt & Interest	162,031	160,579	160,579	-0.90%		
	Schools Operations & Debt - TOTAL	8,292,773	9,413,241	9,029,308	8.88%		
	Total Budget for the Fiscal Year	13,059,629	14,599,569	13,924,125	6.62%		

Presentations were given by the Town Administrator, Jason Silva followed by Kristen DeFrancisco, Sherry Kersey and Lacy McCabe who gave the presentation. Superintendent Chesson was also there but had arrived late after Groton's meeting was rescheduled.

The assembly of voters were invited to ask questions. Discussions ensued.

Motion to move the question, requiring a 2/3 vote. Motion passes as declared by the Moderator.

Main motion was then voted on, requiring a majority vote. Motion passes as declared by the Moderator.

All Business on the Warrant having been acted upon, a motion was made and seconded to dissolve said Town Meeting at 9:29PM.

Special Town Election
Tuesday, April 2, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

Ballot Question Shall the Town of Dunstable be allowed to assess an additional $2,074,351 in real estate and personal property taxes for the purposes of funding the operating budget of the town and the assessment of the Groton-Dunstable Regional School District for the fiscal year beginning July 1, 2024?	TOTALS
Yes	520
No	648
Provisional	6
Blanks	0
Totals	**1174**

TOTAL REGISTERED VOTERS	**2,521**
VOTER TURNOUT PERCENTAGE	**47%**



ANNUAL TOWN MEETING MINUTES

May 13, 2024

A TRUE COPY
ATTEST: Brynn C. Durno

Brynn C. Durno, Town Clerk

RETURN OF THE WARRANT

Pursuant to a warrant signed by Select Board Members Ron Mikol, Leah Basbanes and Kiernan Meehan and posted by Constable Steven Tully in five public places as well as attested copies online. We, the inhabitants of the Town of Dunstable whom are qualified to vote in Elections and Town affairs are convening here today at Swallow Union Elementary School on this 13th day of May, A.D. 2024 to act on the following 19 articles.

There were – *136 – one hundred and thirty-six registered voters* and -*13- thirteen visitors* in attendance.

The following Election Workers checked in voters for the Annual Town Meeting:
Mary Dow, 63 Oak Street Lynn D. Denyse, 436 Forest Street

Moderator Glod opened the Annual Town Meeting at 7:05PM. The assembly was presented flags by the Color Guard of Troop 28 and proceeded to recite the Pledge of Allegiance. Mr. Glod followed with introductions of the Town Administrator, Town Clerk, Assistant Town Clerk as well as the Advisory Board. Rules of order were also explained.

MEETING MINUTES

PRELIMINARY MOTION

Simple Majority required for passage

MOTION: Ron Mikol, Select Board Chair

I move the Moderator allow non-voters or non-residents to speak on issues related to Town Meeting warrant articles where appropriate.

MOTION PASSED BY SIMPLE MAJORITY AS DECLARED BY THE MODERATOR

ARTICLE 1 – Reports

To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town accept the 2023 Annual Town Report as printed as well the reports from Town Officers, Boards, Commissioners, and Trustees offered at this Town Meeting.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 2 - Unpaid Bills of FY23

To see if the Town will vote to appropriate from Free Cash (Surplus Revenue) a sum of money for the purpose of paying unpaid bills of FY2023, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town transfer $139.95 from free cash to pay a Verizon telephone bill from a prior fiscal year in this amount.*

MOTION PASSES BY 4/5THS AS DECLARED BY THE MODERATOR.

ARTICLE 3 – Transfer to Water Enterprise Fund

To see if the Town will vote to appropriate or transfer from available funds to the Water Enterprise Fund a sum of money for the purpose of funding operating expenses or other purposes as deemed necessary by the Board of Water Commissioners for FY2024, or take any action in relation thereto.

Sponsored by the Board of Water Commissioners and Advisory Board

Motion: *I move that the Town take no action on this article.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 4 - Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, or any combination thereof, to fund the various departments, boards, committees, commissions, and other operating expenses of the Town for Fiscal Year 2025, beginning July 1, 2024, or take any action in relation thereto.

Sponsored by the Advisory Board

Motion: *I move that the Town vote to raise and appropriate the sum of $13,107,748 to fund the various departments, boards, committees, commissions, and other operating expenses of the Town for the Fiscal Year 2025, beginning July 1, 2024, in the sums listed at lines 1 through 71 in the column "Recommended FY25" in the printed budget handout made available at this Town Meeting*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

	Department/Account	Voted FY24	Department Requests FY25	Recommended FY25	% Change	Special Town Meeting FY25	% Change
	GENERAL GOVERNMENT						
	Town Administrator						
1	SALARIES	175,600	182,696	182,696	4.04%		
2	EXPENSES	3,280	6,280	6,280	91.46%		
	Total	***178,880***	***188,976***	***188,976***	5.64%		
	Selectmen						
3	EXPENSES	10,003	14,230	14,230	42.26%		
	Total	***10,003***	***14,230***	***14,230***	42.26%		
	Fincom						
4	Dues and Memberships	150	150	150	0.00%		
5	Reserve Account	30,000	30,000	30,000	0.00%		
	Total	**30,150**	**30,150**	**30,150**	0.00%		
	Accountant						
6	SALARIES	12,289	28,311	28,311	130.38%		
7	EXPENSES	64,700	59,700	59,700	-7.73%		
	Total	***76,989***	***88,011***	***88,011***	14.32%		
	Assessors						
8	SALARIES	52,690	47,619	47,619	-9.62%		
9	EXPENSES	20,875	18,675	18,675	-10.54%		
	Total	***73,565***	***66,294***	***66,294***	-9.88%		
	Treasurer						
10	SALARIES	65,850	30,999	30,999	-52.92%		
11	EXPENSES	26,090	28,590	28,590	9.58%		
	Total	***91,940***	***59,589***	***59,589***	-35.19%		
	Town Counsel						
12	Professional and Technical	***32,000***	***32,000***	***32,000***	0.00%		
	Dog Program						
13	***Total***	***800***	***800***	***800***	0.00%		
	Town Clerk						
14	SALARIES	51,314	36,504	36,504	-28.86%		
15	EXPENSES	2,100	2,100	2,100	0.00%		
	Total	***53,414***	***38,604***	***38,604***	-27.73%		
	Elections						
16	SALARIES	3,000	3,000	3,000	0.00%		
17	EXPENSES	8,250	8,250	8,250	0.00%		
	Total	***11,250***	***11,250***	***11,250***	0.00%		
	Registrar						
18	SALARIES	***850***	***850***	***850***	***0.00%***		
	Conservation						
19	SALARIES	14,560	14,616	14,616	0.38%		

20		EXPENSES	2,000	2,000	2,000	0.00%		
		Total	***16,560***	***16,616***	***16,616***	0.34%		
	Planning Board							
21		SALARIES	14,560	14,616	14,616	0.38%		
22		EXPENSES	1,400	1,400	1,400	0.00%		
		Total	***15,960***	***16,016***	***16,016***	0.35%		
	Zoning Board							
23		SALARIES	-	-	-			
24		EXPENSES	1,500	1,500	1,500	0.00%		
		Total	***1,500***	***1,500***	***1,500***	0.00%		
	Town Hall							
25		SALARIES	5,267	5,394	5,394	2.42%		
26		EXPENSES	47,950	50,450	50,450	5.21%		
		Total	***53,217***	***55,844***	***55,844***	4.94%		
	Town Reports							
27		***Total***	***3,025***	***3,025***	***3,025***	0.00%		
	Town Engineer							
28		Engineering Services	10,000	10,000	10,000	0.00%		
		Total	***10,000***	***10,000***	***10,000***	0.00%		

	TOTAL GENERAL GOVERNMENT	***660,101.80***	***633,755.00***	***633,755.00***	-3.99%		
	SALARIES	395,978.80	364,605.00	364,605.00	-7.92%		
	EXPENSES	264,123.00	269,150.00	269,150.00	1.90%		
		660,101.80	633,755.00	633,755.00	-3.99%		

PUBLIC SAFETY

	Police Department							
29		SALARIES	1,024,151	1,128,811	1,128,811	10.22%		
30		EXPENSES	239,150	266,910	182,415	-23.72%		
		Total	***1,263,301***	***1,395,721***	***1,311,226***	3.79%		
	Fire Department							
31		SALARIES	220,718	368,772	271,013	22.79%		
32		EXPENSES	87,950	105,100	92,450	5.12%		
		Total	***308,668***	***473,872***	***363,463***	17.75%		
	Inspectors							
33		SALARIES	62,843	63,380	63,380	0.85%		
34		EXPENSES	3,500	3,500	3,500	0.00%		
		Total	***66,343***	***66,880***	***66,880***	0.81%		
	Emergency Management							
35		***Total***	***2,900***	***2,900***	***2,900***	0.00%		
	Tree Warden							
36		***Total***	***24,435***	***24,435***	***24,435***	0.00%		

			1,665,647	1,963,808	1,768,904	6.20%		
		TOTAL PUBLIC SAFETY	*1,665,647*	*1,963,808*	*1,768,904*	6.20%		
		SALARIES	1,307,712	1,560,963	1,463,204	11.89%		
		EXPENSES	357,935	402,845	305,700	-14.59%		
	SCHOOLS							
	GDRSD	*(GDRSD Operating + Capital)*	*8,061,150*	*9,181,618*	*8,797,685*	9.14%		
37	Operating		**7,742,721**	**8,864,641**	**8,582,256**	10.84%		
38	Capital		188,281	188,281	86,733	-53.93%		
39	Debt		130,148	128,696	128,696	-1.12%		
	GLRVTS							
40	Operating		199,740	199,740	199,740	0.00%		
41	Debt		31,883	31,883	31,883	0.00%		
		TOTAL SCHOOLS	***8,292,773***	***9,413,241***	***9,029,308***	8.88%		
			8,292,773	***9,413,241***	***9,029,308***	8.88%		
	PUBLIC WORKS							
	Highway Department							
42		SALARIES	322,695	388,588	331,479	2.72%		
43		EXPENSES	245,296	248,847	245,847	0.22%		
	Total		***567,991***	***637,435***	***577,326***	1.64%		
	Snow Removal							
44		SALARIES	56,175	57,300	56,175	0.00%		
45		EXPENSES	229,710	234,404	229,710	0.00%		
	Total		***285,885***	***291,704***	***285,885***	0.00%		
	Street Lights							
46	Energy		***10,000***	***12,000***	***11,000***	10.00%		
	Transfer Station							
47		SALARIES	-	-	-			
48		EXPENSES	22,500	22,500	22,500	0.00%		
	Total		***22,500***	***22,500***	***22,500***	0.00%		
	Cemetery							
49		SALARIES	15,000	15,000	15,000	0.00%		
50		EXPENSES	10,600	10,600	10,600	0.00%		
	Total		***25,600***	***25,600***	***25,600***	0.00%		
			911,976	989,239	922,311	1.13%		
		TOTAL PUBLIC WORKS	***911,976***	***989,239***	***922,311***	1.13%		
		SALARIES	393,870	460,888	402,654	2.23%		
		EXPENSES	518,106	528,351	519,657	0.30%		
	HUMAN SERVICES							
	Board of Health							

51		SALARIES	14,373	14,717	14,717	2.39%		
52		EXPENSES	21,325	22,420	22,420	5.14%		

	Long Term Interest							
65		Long Term Interest	44,175	37,975	37,975	-14.04%		
	Temporary Loan Interest							
66		Temporary Loan Interest	3,774	3,774	3,774.00	0.00%		
		TOTAL DEBT & INTEREST	***187,693***	***179,627***	***179,627***	-4.30%		
	INSURANCE & ASSESSMENTS							
	County Retirement							
67		County Retirement System	365,094	386,855	386,855	5.96%		
	Group Health Insurance - 914							
68		Group Health Insurance	386,428	426,428	405,749	5.00%		
	Unemployment Account							
69		Unemployment	20,000					
	FICA Town Share							
70		Medicare Town Share	36,720	37,638	37,638	2.50%		
	Bldg./Vehicle Liab. Ins/Workers Compensation, Etc							
71		Bldg./Vehicle Liab. Ins.	147,644	162,408	162,408	10.00%		
		TOTAL INSURANCE & ASSESSMENTS	***955,886***	***1,013,329***	***992,650***	3.85%		
		Total Budget	**13,059,629**	**14,599,569**	**13,924,125**	**6.62%**		
			13,059,629	14,599,569	13,924,125	6.62%		

Municipal Salaries	2,250,054	2,533,556	2,377,563	5.67%		
Municipal Operations	1,373,224	1,459,816	1,344,977	-2.06%		
Insurance & Assessments	955,886	1,013,329	992,650	3.85%		
Municipal Operations - TOTAL	4,579,163	5,006,701	4,715,190	2.97%		
Municipal Debt & Interest	187,693	179,627	179,627	-4.30%		
Town Operations & Debt - TOTAL	4,766,856	5,186,328	4,894,817	2.68%		
Schools - Operations	8,130,742	9,252,662	8,868,729	9.08%		
Schools - Debt & Interest	162,031	160,579	160,579	-0.90%		
Schools Operations & Debt - TOTAL	8,292,773	9,413,241	9,029,308	8.88%		
Total Budget for the Fiscal Year	13,059,629	14,599,569	13,924,125	6.62%		

ARTICLE 5 - Free Cash Transfer for FY25

To see what sum the Town will vote to appropriate from Free Cash (Surplus Revenue) to meet the appropriations of Fiscal Year 2025, beginning July 1, 2024, or take any action in relation thereto.

Sponsored by the Advisory Board

Motion: *I move that the Town vote to transfer from Free Cash the sum of $358,724 to meet the appropriations of Fiscal Year 2025, beginning July 1, 2024.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 6 - Revolving Fund Expenditure Limits

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44, Section 53E½, to set the annual expenditure limits for Fiscal Year 2025 for all revolving funds established by the General Bylaws, as follows, or take any action in relation thereto:

Cemetery	$10,000
Recreation	$7,000
COA Transport	$3,500
Permit Application Fees	$5,000
Approval Not Required Plans	$15,000
Transfer Station	$155,400

Sponsored by the Advisory Board

Motion: *I move that the Town vote to set the annual expenditure limits for Fiscal Year 2025 for all revolving funds established by the General Bylaws as set forth under Article 6 of the warrant for this Town Meeting.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 7 - Capital Improvements for Municipal Departments

To see if the Town will vote to raise and appropriate a sum of money for remodeling, reconstructing, and making repairs to existing Town buildings, infrastructure, and the purchase of necessary equipment, including all incidental and related costs, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town vote to raise and appropriate the sum of $119,344, within the Town's levy limit, for the Fiscal Year 2025, beginning July 1, 2024, to fund capital projects and purchases including, but not limited to, the following capital projects and purchases:*

- *New police cruiser*
- *New windows at the police station*
- *New gutters at the police station*
- *Firefighter Personal Protective Equipment*
- *Highway Spreader/Sander*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 8 – Water System Infrastructure Improvements

To see if the Town will vote to transfer from Water Retained Earnings the sum of $35,000 for design, repair, replacement, construction, and installation of various water infrastructure and associated work, including all incidental and related costs, or take any action in relation thereto.

Sponsored by the Board of Water Commissioners and Board of Selectmen

Motion: *I move that the Town vote to transfer from Water Enterprise Retained Earnings the sum of $35,000 for design, repair, replacement, construction, and installation of various water infrastructure and associated work, including, but not limited to, the installation of a water disinfection system.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 9 - Community Preservation Committee Recommendations

To see what transfers or other actions the Town may vote with respect to any recommended action of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town appropriate from the Community Preservation revenue the following sums for the following purposes:*

- *Principle payment of Ferrari Farm Note: $75,000*
- *Interest on Ferrari Farm Note: $7,875*
- *Administrative Expense: $18,750*
- *Historic Reserve: $37,500*
- *Community Housing Reserve: $37,500*
- *Open Space Reserve: $37,500*
- *Balance to Undesignated: $160,875*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 10 – Removal of Invasive Weeds at Lake Massapoag

To see if the Town will vote to transfer from available funds, including CPA funds, a sum of money for the continued removal of invasive weeds in Lake Massapoag, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $3,500 from Undesignated CPA Funds for the continued removal of invasive weeds in Lake Massapoag.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 11 – Renovation of Wells at Larter Field

To see if the Town will vote to transfer from available funds, including CPA funds, the sum of $11,940 for the renovation of wells at Larter Field, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $11,940 from the CPA Open Space/Recreation allocation for the purpose of making renovations to the wells at Larter Field located off of Groton Street, including all costs incidental and related thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 12 – Town Center Trail Loop Feasibility Study

To see if the Town will vote to transfer from available funds, including CPA funds, the sum of $20,000 for consulting services to develop a feasibility study and concept design for the Dunstable Town Center Trail Loop project, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $20,000 from Undesignated CPA funds for the purpose of developing a feasibility study and concept design for the Dunstable Town Center Trail Loop project, including all costs incidental and related thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 13 – Union School Building Restoration and Rehabilitation

To see if the Town will vote to transfer from available funds, including CPA funds, borrow pursuant to Massachusetts General Laws Chapter 44B, Section 11, (the Community Preservation Act), or any other applicable statute, or otherwise provide a sum of money not to exceed $1,132,750 to restore and rehabilitate the exterior of the Union School Building, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $200,000 from the Historic Preservation Allocation of CPA Funds and borrow, pursuant to Massachusetts General Laws Chapter 44B, Section 11, (the Community Preservation Act), or any other applicable statute, a sum of $932,150 or otherwise provide a sum for the purpose of financing, planning, designing, constructing, and permitting the rehabilitation and restoration of the Union Building, including all costs incidental and related thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 14 – Town Hall Chimney and Roof Repairs

To see if the Town will vote to transfer from available funds, including CPA funds, the sum of $20,000 for repairs to the Town Hall chimney and roof, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $20,000 from CPA Historic Preservation Allocation for the purpose of planning, designing, and constructing repairs to and restoration of the Town Hall roof and chimney, including all costs incidental and related thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 15 – High Street Property Conservation Restriction

To see if the Town will vote to transfer from available funds, including CPA funds, the sum of $300,000 to purchase through the Conservation Commission on behalf of the Town a conservation restriction for open space and conservation purposes on a 29.8-acre +/- tract of real property adjacent to 346 High Street identified on Assessors Map 15 Parcels 2 and 3B, and shown as "Parcel B" and "Assessor Parcel ID: 15-2" on a plan recorded in the North Middlesex Registry of Deeds in Plan Book 251, Plan 34, which is on file with the Town Clerk, based upon the recommendation of the Community Preservation Committee, and further, to determine whether the town will seek and/or accept any gifts or grants therefor, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *To see if the Town will vote to appropriate $300,000 - $6,000 from CPA Administrative Allocation, $50,0000 from CPA Open Space/Recreation Allocation, and $244,000 from Undesignated CPA funds - to purchase through the Conservation Commission, on behalf of the Town, a conservation restriction for open space and conservation purposes as defined in Massachusetts General Laws Chapter 184, Section 31, as amended, on certain real property situated on High Street, on a 29.8-acre +/- tract of real property adjacent to 346 High Street identified on Assessors Map 15 Parcels 2 and 3B, or take any action in relation thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 16 – Construction of Tennis Courts at Larter Field

To see if the Town will vote to transfer from available funds, including CPA funds, an additional $140,875 for the purpose of constructing new tennis courts at Larter Field, including all costs incidental and related thereto, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: *I move that the Town vote to appropriate the sum of $140,875 from Undesignated CPA funds for the purpose of planning, designing, and constructing new tennis courts at Larter Field, including all costs incidental and related thereto.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 17 - Chapter 90 Funds

To see if the Town will vote to appropriate any sums of money received by the Town under provisions of Massachusetts General Laws Chapter 90 for the purposes authorized by Chapter 90, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town vote to appropriate any sums of money received by the Town under provisions of Massachusetts General Laws Chapter 90 for the purposes authorized by Chapter 90.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 18 – Establishment of an Elderly and Disabled Taxation Fund for the purpose of defraying real estate taxes of elderly and disabled persons of low income

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 60, Section 3D to establish aid to the elderly and disabled through a taxation fund to be used for the purpose of defraying the real estate taxes of low income elderly and disabled citizens and establish an Elderly and Disabled Taxation Fund Committee under said Section 3D to administer the provisions contained herein, including the identification of citizens to receive such aid, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town vote to accept the provisions of Section 3D of Chapter 60 of the Massachusetts General Laws, thereby establishing a taxation aid committee and aid to the elderly and disabled taxation fund as provided in said Section 3D.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 19 – Municipal Electrical Aggregation

To see if the Town will vote to initiate the process to aggregate electrical load pursuant to Massachusetts General Laws Chapter 164, Section 134, and further, to authorize the Select Board, or its designee, to research, develop, and participate in a contract or contracts to aggregate the electricity load of the residents and businesses in the Town, independently or in joint action with other municipalities, and to enter into agreements with consultants, experts, and attorneys in connection with the establishment and operation of an electricity aggregation plan, and to reestablish such plan if its operation is suspended, retaining the right of individual residents and businesses to opt out of the aggregation, or take any action in relation thereto.

Sponsored by the Board of Selectmen

Motion: *I move that the Town vote to authorize the Board of Selectmen to research, develop and participate in a Community Choice Aggregation Program, including contract for electric supply for Dunstable residents and businesses authorized by Massachusetts General Law 164, Section 134 of the Acts of 1997, or otherwise act thereon.*

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

All Business on the Warrant having been acted upon, a motion was made and seconded to dissolve said Town Meeting at 9:09PM.

Annual Town Election
Tuesday, May 21, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

CEMETERY COMMISSIONER - 3 Years - VOTE FOR ONE	TOTALS
Susan J. Tully	495
Write-In	3
Provisional	0
Blanks	86
Totals	**584**

COMMISSIONERS OF TRUST FUNDS - 3 Years - VOTE FOR ONE	TOTALS
Nicole M. Tully	470
Write-In	5
Provisional	0
Blanks	109
Totals	**584**

CONSTABLE - 3 Years - VOTE FOR TWO	TOTALS
Stephen C. Tully	479
Jon N. Crandall, Jr.	487
Write-In	4
Provisional	0
Blanks	198
Totals	**1168**

LIBRARY TRUSTEES - 3 Years - VOTE FOR ONE	TOTALS
Robyn DeAngelis	470
Write-In	1
Provisional	0
Blanks	113
Totals	**584**

PLANNING BOARD - 5 Years - VOTE FOR ONE	TOTALS
Jeffrey F. Pallis	464
Write-In	5
Provisional	0
Blanks	115
Totals	**584**

Annual Town Election
Tuesday, May 21, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

ADVISORY BOARD - 3 Years - VOTE FOR TWO	TOTALS
Timothy J. Stewart	462
Matthew G. Naughton	478
Write-In	5
Provisional	0
Blanks	223
Totals	**1163**

ADVISORY BOARD - 2 Years - VOTE FOR ONE	TOTALS
Leo J. Tometich	470
Write-In	1
Provisional	0
Blanks	113
Totals	**584**

BOARD OF ASSESSORS - 3 Years - VOTE FOR ONE	TOTALS
Robert J. Ricardelli	494
Write-In	2
Provisional	0
Blanks	88
Totals	**584**

BOARD OF ASSESSORS - 2 Years - VOTE FOR ONE	TOTALS
Robert A. Pontbriand	464
Write-In	4
Provisional	0
Blanks	116
Totals	**584**

BOARD OF HEALTH - 3 Years - VOTE FOR ONE	TOTALS
Robert E. Parkin	473
Write-In	5
Provisional	0
Blanks	106
Totals	**584**

Annual Town Election
Tuesday, May 21, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

ROAD COMMISSIONERS - 3 Years - VOTE FOR ONE	TOTALS
Michael L. Martin	480
Write-In	7
Provisional	0
Blanks	97
Totals	**584**

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE	TOTALS
Rafael R. Glod	267
Christina L. Andriole	308
Write-In	2
Provisional	0
Blanks	7
Totals	**584**

WATER COMMISSIONERS - 3 Years - VOTE FOR ONE	TOTALS
Write-In	57
John O'Brien	27
Others	30
Provisional	0
Blanks	527
Totals	**584**

WATER COMMISSIONERS - 1 Year - VOTE FOR ONE	TOTALS
Write-In	33
John O'Brien	11
Jon N. Crandall	5
Others	11
Provisional	0
Blanks	551
Totals	**584**

Annual Town Election
Tuesday, May 21, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

BOARD OF SELECTMEN - 3 Years - VOTE FOR ONE	TOTALS
Ronald J. Mikol, Sr.	449
Write-In	11
Provisional	0
Blanks	124
Totals	**584**

TOWN MODERATOR - 3 Years - VOTE FOR ONE	TOTALS
Rafael R. Glod	462
Write-In	32
Provisional	0
Blanks	90
Totals	**584**

TOTAL REGISTERED VOTERS **2,538**

State Primary
Tuesday, September 3, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - DEMOCRATIC

Senator in Congress	Totals
Elizabeth Ann Warren	317
Write-Ins	4
Blanks	29
Totals	**350**

Representative in Congress	Totals
Lori Loureiro Trahan	326
Write-Ins	2
Blanks	22
Totals	**350**

Councillor	Totals
Eunice Delice Zeigler	291
Write-Ins	1
Blanks	58
Totals	**350**

Senator in General Court	Totals
Edward J. Kennedy, Jr.	300
Write-Ins	1
Blanks	49
Totals	**350**

Representative in General Court	Totals
Margaret R. Scarsdale	319
Write-Ins	0
Blanks	31
Totals	**350**

Clerk of Courts	Totals
Michael A. Sullivan	293
Write-Ins	0
Blanks	57
Totals	**350**

State Primary
Tuesday, September 3, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - DEMOCRATIC

Register of Deeds	Totals
Karen M. Cassella	97
Sokhary Chan Chau	118
Joseph D. Ready	110
Write-Ins	1
Blanks	24
Totals	**350**

TOTAL REGISTERED VOTERS	**2,515**
VOTER TURNOUT PERCENTAGE	**14%**

State Primary
Tuesday, September 3, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - REPUBLICAN

Senator in Congress	Totals
Robert J. Antonellis	51
Ian Cain	15
John Deaton	140
Write-Ins	1
Blanks	3
Totals	**210**

Representative in Congress	Totals
Write-Ins	12
Blanks	198
Totals	**210**

Councillor	Totals
Anne M. Manning-Martin	161
Write-Ins	2
Blanks	47
Totals	**210**

Senator in General Court	Totals
Karla J. Miller	175
Write-ins	3
Blanks	32
Totals	**210**

Representative in General Court	Totals
Lynne E. Archambault	187
Write-ins	2
Blanks	21
Totals	**210**

State Primary
Tuesday, September 3, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS - REPUBLICAN

Clerk of Courts	Totals
Write-ins	5
Blanks	205
Totals	**210**

Register of Deeds	Totals
Write-ins	13
Blanks	197
Totals	**210**

TOTAL REGISTERED VOTERS	**2,515**
VOTER TURNOUT PERCENTAGE	**8%**

2024 State Election
Tuesday, November 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

Electors of President & Vice President	TOTALS
Ayyadurai & Ellis	10
De La Cruz & Garcia	3
Harris & Walz	1205
Olver & Ter Maat	7
Stein & Caballero-Roca	8
Trump & Vance	966
Write-Ins	11
Blanks	21
Totals	**2231**

Senator in Congress	TOTALS
Elizabeth Ann Warren	1072
John Deaton	1107
Write-In	4
Blanks	48
Totals	**2231**

Representative in Congress	TOTALS
Lori Loureiro Trahan	1535
Write-In	54
Blanks	642
Totals	**2231**

Councillor	TOTALS
Anne M. Manning-Martin	883
Eunice Delice Zeigler	893
Jody A. Elliott	192
Write-ins	**4**
Blanks	259
Totals	**2231**

2024 State Election
Tuesday, November 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

Senator in General Court	TOTALS
Edward J. Kennedy, Jr	1198
Karla J. Miller	904
Write-ins	3
Blanks	**126**
Totals	**2231**

Representative in General Court	TOTALS
Margaret R. Scarsdale	1104
Lynne E. Archambault	1028
Write-ins	2
Blanks	97
Totals	**2231**

Clerk of Courts	TOTALS
Michael A. Sullivan	1495
Write-In	41
Blanks	695
Totals	**2231**

Register of Deeds	TOTALS
Karen M. Cassella	1471
Write-In	36
Blanks	724
Totals	**2231**

Regional School Committee - Dracut	TOTALS
Paul E. Morin	1401
Write-In	11
Blanks	819
Totals	**2231**

Regional School Committee - Lowell	TOTALS
Lee Gitschier	1122
Curtis J. LeMay	1167
Write-ins	7
Blanks	2161
Totals	**4457**

2024 State Election
Tuesday, November 5, 2024
Town of Dunstable, Massachusetts
OFFICIAL RESULTS

Question 1	TOTALS
Yes	1503
No	589
Blanks	139
Totals	**2231**

Question 2	TOTALS
Yes	1176
No	998
Blanks	57
Totals	**2231**

Question 3	TOTALS
Yes	967
No	1152
Blanks	112
Totals	**2231**

Question 4	TOTALS
Yes	826
No	1334
Blanks	71
Totals	**2231**

Question 5	TOTALS
Yes	525
No	1645
Blanks	61
Totals	**2231**

TOTAL REGISTERED VOTERS	**2,723**
VOTER TURNOUT PERCENTAGE	**82%**



SPECIAL TOWN MEETING MINUTES

November 18, 2024

A TRUE COPY
ATTEST: Brynn C. Durno

Brynn C. Durno, Town Clerk

RETURN OF THE WARRANT

Pursuant to a warrant signed by Select Board Members Ron Mikol, Leah Basbanes and Kiernan Meehan and posted by Constable Steven Tully in five public places as well as attested copies online. We, the inhabitants of the Town of Dunstable whom are qualified to vote in Elections and Town affairs are convening here today at Swallow Union Elementary School on this 18th day of November, A.D. 2024 to act on the following 10 articles.

There were – *144 – one hundred and forty-four registered voters* and *-6- six visitors* in attendance.

The following Election Workers checked in voters for the Special Town Meeting:
Mary Dow, 63 Oak Street Lynn D. Denyse, 436 Forest Street

Moderator Glod opened the Special Town Meeting at 7:09PM. The assembly was presented flags by the Color Guard of Troop 28 and proceeded to recite the Pledge of Allegiance. Mr. Glod followed with introductions of the Town Administrator, Town Clerk, Assistant Town Clerk as well as the Advisory Board. Rules of order were also explained.

MEETING MINUTES

PRELIMINARY MOTION

Simple Majority required for passage

MOTION: Ron Mikol, Select Board Chair

I move the Moderator allow non-voters or non-residents to speak on issues related to Town Meeting warrant articles where appropriate.

MOTION PASSED BY SIMPLE MAJORITY AS DECLARED BY THE MODERATOR

ARTICLE 1 - Unpaid Bills of FY24

To see if the Town will vote to appropriate from Free Cash (Surplus Revenue) a sum of money for the purpose of paying unpaid bills of FY2024, or take any action in relation thereto.

Sponsored by the Select Board

Motion: I move that the Town take no action on this article.

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 2 – Cell Tower on Water Tank:

To see if the Town will vote to authorize the Board of Water Commissioners to lease portions of Town-owned property located at 100 Simmons Street, Assessors Parcel 17-53-2, and portions of the water tank located on the property, for cellular communications equipment, and grant any access and/or utility easements as may be necessary or convenient to serve the cellular communications equipment, on such terms, conditions, and minimum amounts as the Board of Water Commissioners determines to be in the best interests of the Town, or take any other action relative thereto.

Sponsored by the Select Board and Board of Water Commissioners

Motion: I move that the Town vote to authorize the Board of Water Commissioners to lease portions of the Town-owned property located at 100 Simmons Street as set forth under Article 2 of the warrant for this Special Town Meeting.

MOTION PASSES BY 2/3rds AS DECLARED BY THE MODERATOR.

ARTICLE 3 – High Street Property Conservation Restriction:

To see if the Town will vote to amend the vote under Article 15 at the 2024 Annual Town Meeting by adding the following authorization to the previous appropriation and authorization to purchase a conservation restriction as follows: to authorize the Town Treasurer, with the approval of the Select Board, to borrow up to $406,870 in anticipation of a reimbursement under a grant from the Massachusetts LAND grant program (Massachusetts General Laws Chapter 132A, Section 11) and under and pursuant to Massachusetts General Laws Chapter 44, Section 8C or pursuant to any other enabling authority, to purchase through the Conservation Commission on behalf of the Town, for the sum of $700,000, a conservation restriction for open space and conservation purposes, as defined in Massachusetts General Laws Chapter 184, Section 31, as amended, by negotiated purchase or otherwise, a certain property believed to be owned by Robert E. Kennedy consisting of 29.8-acres, more or less, adjacent to 346 High Street identified on Assessors Map 15 as Parcels 2 and 3B, and shown as "Parcel B" and "Assessor Parcel ID: 15-2" on a plan recorded in the North Middlesex Registry of Deeds in Plan Book 251, Plan 34, which is on file with the Town Clerk; said Restriction be conveyed to the Town under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, and as it may hereafter be amended and other Massachusetts statutes relating to Conservation, to be managed by the Conservation Commission, and the Town and Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said purchase, or take any action in relation thereto.

Sponsored by the Select Board

Motion: I move that the Town vote to authorize the purchase of a conservation restriction and borrowing therefore as set forth under Article 3 of the warrant for this Special Town Meeting.

MOTION PASSED BY 2/3rds AS DECLARED BY THE MODERATOR.

ARTICLE 4 – Acceptance of Donation of Land – 19 Lowell Street:

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain, or otherwise, a parcel of land consisting of approximately 2.2 +/-acres, and representing a portion of the property located at 19 Lowell Street, identified on Assessor's Map 17 as Parcel 4, more or less, or take any other action in relation thereto.

Sponsored by the Select Board

Motion: I move that the Town vote to authorize the Select Board to acquire by gift a parcel of land consisting of approximately 2.2 acres, more or less, which is a portion of the property located at 19 Lowell Street, identified on Assessor's Map 17 as Parcel 4, to be used for public purposes as the Town may determine to be appropriate, and to take any other action necessary to complete the acquisition.

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR

ARTICLE 5 – Creation of Capital Improvement Program Stabilization Fund:

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 5B, and authorize the establishment of a Capital Improvement Program Stabilization Fund, for the purpose of funding capital improvement projects for the Town, or take any other action in relation thereto.

Sponsored by the Select Board

Motion: I move that the Town vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 5B, and authorize the establishment of a Capital Improvement Program Stabilization Fund, to be used for the purpose of funding capital improvement projects for the Town.

MOTION PASSED BY 2/3rds AS DECLARED BY THE MODERATOR

ARTICLE 6 – Update to Town Open Space and Recreation Plan:

To see if the Town will vote to transfer from available funds, including CPA funds, a sum of money for the update of the Town's Open Space and Recreation Plan, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: I move that the Town vote to appropriate the sum of $10,000 from Undesignated CPA Funds to pay for the update to the Town's Open Space and Recreation Plan, including all costs incidental and related thereto.

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 7 – Construction of Tennis Courts at Larter Field:

To see if the Town will vote to transfer from available funds, including CPA funds, a sum of money for the construction of the tennis courts at Larter Field, including all incidental and related costs, based upon the recommendation of the Community Preservation Committee, or take any action in relation thereto.

Sponsored by the Community Preservation Committee

Motion: I move that the Town vote to appropriate the sum of $4,935.50 from Undesignated CPA Funds for the purpose of completing the construction of the new tennis courts at Larter Field, including all costs incidental and related thereto.

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 8 – Amend Departmental Revolving Fund Bylaw:

To see if the town will vote to amend the Departmental Revolving Funds Section of the General Bylaws as follows (amendments are underlined) or take any other action in relation thereto:

Recreation Revolving Fund, Section D. Program or Activity Expenses Payable From Fund:

Expended for the repairs, maintenance and/or improvement to Town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), and/or staffing, materials, equipment, etc. to support recreational programming.

Sponsored by the Recreation Commission

Motion: I move that the Town vote to amend the Town of Dunstable General By-Laws as set forth under Article 8 of the warrant for this Special Town Meeting.

MOTION PASSED BY MAJORITY AS DECLARED BY THE MODERATOR.

ARTICLE 9 – Citizens Petition - Proposition 2 ½ Override Requests:

To enact a bylaw that mandates any Select Board Proposition 2 ½ override request be done in a matter that requires 2 separate questions be placed in front of voters – one for municipal related costs and one for the GDRSD costs (referred to as a "menu" override).

Sponsored by Erica Flynn and others

Motion: *I move for the Town of Dunstable Select Board to put forth separate questions for override requests that separate municipal and school requests.*

Motion was seconded. Town Counsel spoke to the article, explaining that this could not be a bylaw as the state statute supercedes bylaws. It could be voted to be an advisory to the Select Board. Discussion continued by presenter and other voters attending Town Meeting. Motion was made to move the question. Seconded. Motion to move the question was passed unanimously.

MOTION FAILED BY MAJORITY, ARTICLE 9, CITIZENS PETITION DOES NOT PASS.

Article 10 – Citizens Petition - Electronic Voting at Town Meetings:

For the town of Dunstable, MA to adopt the utilization of electronic vote tabulators ("clicker's") for all votes required at the annual town meeting or any special town meeting(s).

Sponsored by Erica Flynn and others

Motion: *I move for the Town of Dunstable to amend the town bylaw to allow for private voting at the annual and special town meetings and for the Town of Dunstable to adopt the use of electronic vote tabulators ("clickers") for any annual and special town meetings.*

Motion was seconded. Town Counsel spoke to the article, explaining the processes of changing bylaws. Motion was rescinded by Ms. Erica Flynn. A new motion was made, I move for the Town of Dunstable to adopt the use of clickers for any annual or special town meeting. Discussion ensued regarding cost, maintenance, software support and why it is necessary. Motion was made to move the question. Seconded. Motion to move the question was passed unanimously.

MOTION FAILED BY MAJORITY, ARTICLE 10, CITIZENS PETITION DOES NOT PASS.

All Business on the Warrant having been acted upon, a motion was made and seconded to dissolve said Town Meeting at 8:47PM.

REPORT OF THE FIRE DEPARTMENT

The Dunstable Fire Department continued its long-standing rich tradition of providing fire protection to the community as well as compassionate quality care in our emergency medical responses. This department is an all-hazards organization that stands ready to respond to any type of emergency from minor service calls to large scale multi-jurisdictional incidents.

2024 brought similar challenges to years past as well as new ones which we as an organization were able to face head on with the help of our dedicated group of members, mutual aid partners and support from this community. The fire service continues to face recruitment and retention issues. Having no full-time staff, we rely heavily on our on-call members. This past year, beginning in July, we restored staffing from 1 to 2 on duty firefighters after the previous year's budget cuts. We are staffed 7 days a week 365 days a year only during the hours of 8 AM until 4PM. After those hours we rely on call members that respond from home.

This past year we continued to experience an increase in call volume. The department has responded to 447 calls in 2024 which was a 5.42% increase from 2023, the majority being medical aid runs. The members conducted 148 safety inspections and over 1,000 hours of training both in house and outside of the department.

The town suffered $2.4 million in fire damage in 2024 including 2 major building fires in town. The department also responded to our neighboring communities providing mutual aid, which is an integral part of protecting both our town as well as our neighbors who provide us aid when needed.

Training continues to be an essential function in maintaining public safety. Over the past year members received training at the state and federal level in advanced incident command systems, fire inspection, company officer, hazardous materials, vehicle extrication, EMS, as well as focusing on the challenges presented by lithium-ion battery fires.

As in past years we have also continued to offer public fire prevention education in the schools and with our senior citizen population. These interactions with the community are vital to be able to educate our citizens on the dangers of fire and ensure day-to-day safety for residents and visitors.

We have applied to several grant opportunities on both local and federal levels that we hope will be successful to add needed equipment and training. We will continue to work to secure grant funding to reduce the burden on the taxpayers in the coming year. This past year we were awarded funds to purchase firefighter protective clothing and vehicle stabilization struts that we had applied for in the previous year.

In closing, on behalf of the Men and Women of the Dunstable Fire Department, we would like to express our sincere thanks and appreciation to the Citizens of Dunstable, the Select Board, Town Administrator, Advisory Board, and Capital Planning Committee for your continued support. I would also like to recognize the Dunstable Police Department, Highway as well as our mutual aid partners on your consistent professionalism and teamwork in supporting our mission to provide fire protection and emergency medical services to the town of Dunstable.

William R. Farrell

Chief of Department

Dunstable Fire Department.

REPORT OF THE POLICE DEPARTMENT

To The Honorable Select Board of Dunstable Massachusetts:

I hereby submit the annual report of the Police Department for the year 2024.

Chief of Police:	Erik Hoar
Police Administrator:	Elizabeth Sappet
Sergeants of Police:	Darrell Gilmore
	Nicholas Papageorgiou
Patrol Officers:	Matthew Tully
	Shawn Drinkwine
	Richard Nault
	Michael Pietroforte
	Jeffery Swift
Reserve Officers:	Philip Sepe
	Clifford Dunning
	Jeffery Noble

It is an honor to once again provide the annual town report of the Dunstable Police Department as the Chief of Police. In 2024, the Department took advantage of several grants provided by the state and through MIIA. With a state funded grant we were able to purchase an electronic fingerprint machine that we will use for processing License to Carry cards, Firearms Identification cards, and employment prints for our residents. We also received three separate grants from MIIA. First was for a health screening for all of our officers through a company called SIGMA Tactical Wellness, which focuses on the health of first responders. Each officer was provided with specific recommendations to improve their health as it relates to their profession. Second grant awarded was a Healthy Snack Delivery grant where we were able to have healthy snack alternatives provided to our staff once a month for free from a company called Berkshire Naturals. The last grant provided the department to purchase a portable training simulator. With this simulator we will be able to conduct in house, low cost, and valuable training for our officers.

In June, we began being dispatched from Patriot Regional Emergency Communications located in Pepperell. This ended our over thirty year dispatch relationship with the town of Groton. We want to thank the Groton Police Department for their service and look forward to our new partnership with Patriot Regional in the years to come.

In 2024 we also continued our upgrades here at the station and completed another project with capital funds provided by the town. We were able to have all of the floors replaced here at the station with industrial carpet tiles and vinyl flooring. This new flooring significantly changes the feel and look of the station. We were also able to purchase a new speed trailer that many of you may have seen out on the roads though the year. With this new speed trailer we are able to monitor traffic in different locations. We then analyze the data it collects to determine the best time for our officers to perform radar in that area to combat speeding.

Though out 2024 our officers have continued their mandatory and specialized training through the Municipal Police Training Committee as well as various outside vendors. Their continued training allows them to provide our residents with the best police services possible as well as maintaining their certification to be a police officer here in Massachusetts. Two of our reserve officers also completed the Bridge Academy and are now working on the work experience requirement to become a fully certified Police Officer here in the commonwealth. We also had two reserve officers leave the department, Ofc. Ready who has served since 2004 and Ofc. Sanborn who has served since 2006. We would like to thank both officers for their service to the department and the community; their dedication and service will be missed. Enjoy your retirement!

Below is a sampling of the types and number of calls the Dunstable Police Department responded to and investigated throughout the year:

Year	2024
Total Calls for Service (Not including area checks)	8,112
Area Checks	7,479
Larcenies	23
Disturbance Calls (general)	13
Disturbance Calls (domestic related)	24
Assaults	5
Motor Vehicle Crashes	54
Motor Vehicle Stops	2,488
Arrests/Summons's	218
OUI's	6
Burglar Alarms	71
Animal Complaints	137
Ambulance Calls	159
MV Complaints	101
Suspicious Activity	68
Mutual Aid (provide and received)	53

We would again like to thank our residents for supporting the police department, and there diligence in reporting incidents to us. We strive to be proactive but cannot be everywhere all the time and need your continued assistance.

For a complete breakdown of police statistics involving types of calls received, motor vehicle violations and court actions please visit the Town Hall during normal business hours in either the town clerks or Select Boards Office.

I would also like to thank Dunstable Fire/EMS, Highway Department, Select Board and the other town departments, boards and committees, and the Town Administrator; we look forward to continuing our partnership in servicing all of the towns public safety needs.

Respectfully Submitted,

Chief Erik Hoar

REPORT OF THE PATRIOT REGIONAL EMERGENCY COMMUNICATIONS CENTER

Department: Patriot RECC
Appointing Authority: Board of Selectmen/ Patriot Board of Directors
Appointed Officials and Titles:

Full Time Staff

David Stairs	Executive Director
Rebecca Borneman	Deputy Director
Jeffrey Noble	Supervisor
Julie Matthews	Supervisor
Ivan Quiles	Dispatcher
Ashley Wirta	Dispatcher
Brittany Levasseur	Dispatcher
Christopher Cotter	Dispatcher
Crystal Berrera	Dispatcher
Gregory Pinkerton	Dispatcher
Nicholas Gray	Dispatcher
Samuel Welch	Dispatcher
Warren Gibson	Dispatcher
James Whittaker	Public Safety IT

Part Time Staff

Angela Garhart	Dispatcher
Edward Bushnoe	Dispatcher
Shaun Shattuck	Dispatcher
Kayla Savage	Dispatcher

Responsibilities/Duties:

- Emergency and routine radio dispatching of Ashby, Dunstable, Groton, Pepperell and
- Townsend, EMS, Fire and Police.
- Highway, Water, Sewer, and GELD Departments on a 24 hour per day basis.
- Answering emergency 911 calls, and business calls for all the above departments, except
- for Highway, Water, Sewer and GELD departments, answering those lines after hours.
- Performing Emergency Medical Dispatch services.
- Operation of the NCIC/LEAPS computer; allowing for input and retrieval of driver and
- Criminal history on a nationwide basis.
- Chronological documentation of all incidents and calls.
- Coordination with Civil Defense personnel during times of emergencies/disasters. Using
- the Code Red Notification System when necessary to alert the public.

Major 2024 Activities:

- 63,435 Dispatch Calls Created.
- On July 1st 2024 Dunstable and Groton joined Patriot RECC.
- Secured $1,708,509.00 in grant funding for operations and equipment.

Goals for 2025:

- Continue to improve radio communications in the district through microwave links and
- Radio sites, apply for grants to assist with costs of the RECC and also for equipment.



Dunstable Fire 4 alarm on Pleasant Street



Townsend Bayberry Hill Road Fire



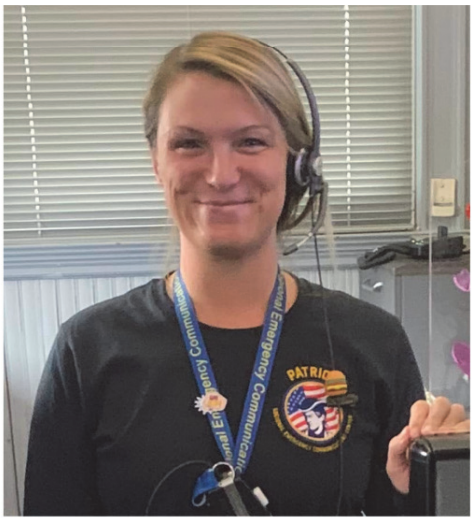
PRECC Training with Townsend PD and Ashby Fire



Director Stairs and Ashby Fire Chief Bussell



Fire at Herb Lyceum in Groton



Dispatcher Matthews promoted to Supervisor

REPORT OF THE BOARD OF ROAD COMMISSIONERS

The primary duties of the Road Commission are to oversee all the operations of the Highway Department concerning the development, repair and maintenance of public roads within the town. It is our goal to provide you with the highest quality of service within our resources and capabilities.

Highway employees are either working or on call 24 hours a day, 365 days a year, to respond to any weather or roadway related emergency that may arise. Thank you to our dedicated team David, John, Mark, and Dan!

The Highway Department maintains approximately 43 miles of roadway in Dunstable. Their primary duties during the fall and winter months include prepping the vehicles for winter, repairing potholes, snow, and ice removal. Spring and summer include paving, repairing and maintaining the catch basins, street sweeping in the MS4 areas, detention area maintenance, daily culvert cleaning due to beaver activity and debris/brush removal along roadsides.

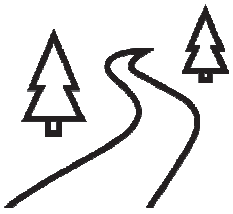
This year, with our limited paving budget, we resurfaced Maple Street, Jamie Lane, and portions of High Street and Adams Street.

The Highway Department also assists many other departments in town such as the Board of Health, Police, Water Department, Town Clerk, Tree Warden, Parks and Recreation, Council of Aging and putting up the flags for Memorial Day, Fourth of July, and Labor Day.

In 2024 we permitted 3 Street Openings and 7 Driveway Permits.

Respectfully Submitted,

Mike Martin, Chair
Pete Gove, Commissioner
Mat Morton, Commissioner
Kristina Hooper, Administrative Assistant



REPORT OF THE WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable, this is the 2024 Annual Report for the Dunstable Water Department (DWD). The Board would like to remind residents that you could learn more about the Water Department through our website at www.dunstable-ma.gov/water-department. In addition to our Rules and Regulations, forms, upcoming agendas and meeting minutes, there are additional links that should answer your questions and guide you in better understanding our system.

The Dunstable Board of Water Commissioners - John O'Brien remains Chairman. Mathew Morton, Commissioner and David Tully, III, Commissioner.

The Water Board was up to date and involved in all areas of the Dunstable Water System through e-mail and monthly meetings.

The new Water Tower that was completed in 2020, continues to operate smoothly and has successfully provided improved service to our water customers. The 100-year-old system was upgraded, modernized and online by November 2020.

The Pepperell Water Department continues as the maintenance group that provides water operator services to the town.

PFAS Mitigation Project

In March 2022, routine testing at the Groton-Dunstable Regional High School revealed per- and polyfluoroalkyl substances (PFAS) concentrations of 490 nanograms per liter (ng/L) in the school's on-site well. Subsequent assessments identified elevated PFAS levels in 13 private wells in Dunstable, with concentrations reaching up to 123 ng/L. The contamination was traced back to the use of firefighting foam during a 2003 fire incident at the high school. Given that the Massachusetts Department of Environmental Protection (MassDEP) mandates PFAS levels below these levels in public water supplies, immediate action was necessary.

In response, the Dunstable Board of Water Commissioners collaborated with the Select Board, and officials from Groton and Pepperell to devise a comprehensive regional mitigation strategy. This regional approach aims to provide clean water to the affected areas and enhance the resilience of the interconnected water systems. The project is structured in two phases:

Phase 1: Expansion of Groton's water system along Chicopee Row, creating a loop around the high school to North Street. This phase focuses on delivering clean drinking water to the high school and impacted residences. Construction has begun with water service anticipated by next school year.

Phase 2: Establishment of interconnections between the water systems of Groton, Dunstable, and Pepperell. This phase aims to bolster system redundancy and resilience, with construction to take place after the completion of Phase 1.

To fund these initiatives, a Drinking Water State Revolving Fund (DWSRF) loan application was submitted in August 2023 by the Town of Groton, securing selection in January 2024. The state loan is anticipated to offer financing at a 0% interest rate. Additionally, a Proposition 2 1/2 debt exclusion was approved through a special election on November 30, 2023, to fund the project.

The Board of Water Commissioners remains committed to ensuring the safety and quality of Dunstable's water supply. Regular updates will be provided to keep the community informed as the PFAS mitigation project progresses.

Cell Tower on Town Water Tank

Locating a cell tower on the Town water tank was an important initiative the Board of Water Commissioners have worked on this year. The Town issued a Request for Proposals and received a response to locate telecommunications equipment on the water tank from T-Mobile. For most of the year, the Board has worked with the Select Board and Town Administrator to negotiate lease terms. Installing this equipment on the water tank was approved at Special Town Meeting

in November. The next step for the project is for T-Mobile to file with the Planning Board for a Special Permit under the Town's Commercial Telecommunication Towers bylaw. We will continue to work to advance this project in the coming year.

The Dunstable Water Department would like to remind residents who are on **Town Water,** of our policy on delinquent accounts. The Rules and Regulations state, "Water may be shut off for non-payment of bills or disregard of rules." Invoices w/interest are mailed monthly to late accounts. Each spring, three "Shut off Notices" are sent (by mail, by certified mail and hand delivered by the Constable) to inform residents that their water may be shut off in May/June.

Any water customer that would like to be notified when the department experiences an interruption in service, emergency or important notifications are urged to send their e-mail address to: sbresnick@dunstable-ma.gov

Questions? Please feel free to contact us at 978-649-4514 ext. 249. Our office hours are: Monday through Thursday 8am – 4pm, Friday 9am – 1pm. The Water Board generally meets on the 4th Wednesday of the month. The public is invited. Thank you for your continued support.

Respectfully,

John O'Brien - Chair

Mathew Morton – Commissioner

David Tully III– Commissioner

Susan Bresnick, Department Assistant

REPORT OF THE BOARD OF HEALTH

The Board of Health Members meet in the Town Hall on the first and third Tuesday of the month as needed.

Our Agent, Bridgette Braley, who comes to us per a contract with the Nashoba Associated Board of Health reviews onsite wastewater disposal system plans and well water testing results for compliance for proposed and existing lots. She also witnesses testing in the field for those lots and maintains the records. Records of plans are kept at the Nashoba office as well as the Town Hall. Ms. Braley is also our Food Service Inspector, Recreational Inspector, and investigates Housing and Nuisances complaints. She can be reached at Nashoba Associated Boards of Health, 30 Central Ave, Ayer, MA 1-800-427-9762 Ext. 303. She is also in the town hall lower level on Tuesday mornings 8:00-10:00 a.m.

The Nashoba Nursing Service serves as the Board of Health Agent providing public health services to the town such as flu clinics and rabies clinics. Their nurses also investigate reported communicable diseases in Town.



Another area of frequent activity relates to the management of the very affordable curbside pickup and disposal of trash and recycling. If you are interested in signing up, please go to www.dunstable-ma.gov and go to online payments and scroll halfway down the page to Board of Health. You may also read additional information on the program by going to www.dunstable-ma.gov and look for departments – Board of Health. We now have 460 residences' who have joined the program.

Septic system plans and well information are stored in the town hall and can be viewed by request to the Board of Health Administrative Asst.

If you would like to contact the Board of Health, you may by emailing us at health@dunstable-ma.gov or jferrari@dunstable-ma.gov. Our phone number is 978-649-4514 Ext. 229. Office hours are Tuesdays 12:00-4:00 p.m.

Board of Health,

Maria Amodei, Chair

Anita Moeller, Board Member

Robert Parkin, Board Member

Joan Ferrari, Admin. Asst

REPORT OF THE NASHOBA BOARD OF HEALTH

Nashoba Associated Boards of Health continues to serve the Dunstable Board of Health in meeting the challenges of environmental and public health needs in your community.

In 2024, the Nashoba Associated Boards of Health (NABH) continued to advance regional public health through the ongoing support of two key grants: the Public Health Excellence (PHE) Grant and the Contact Tracing and Case Investigation (CT/CI) Grant. Since 2022, the PHE Grant has enabled the onboarding of staff over time, including two Health Agents, an education/Communication Specialist, and part-time staff to help with food inspections and manage the grant. This growing team has enhanced NABH's ability to provide inspections, community outreach, and health education, fostering a more robust and adaptable public health infrastructure across participating municipalities. The CT/CI Grant has further supported NABH by funding a full-time Public Health Nurse, enabling enhancements to the regional public health database, and incorporating advanced analytical tools to improve data tracking and reporting. Together, these grants have strengthened NABH's ability to meet evolving community needs, improving disease surveillance, emergency preparedness, and equitable access to high-quality public health services. Through a collaborative and resource-sharing approach, NABH has built a resilient and modern public health system that continues to effectively serve all member communities.

Environmental Health Department

The Nashoba Sanitarian serving your community is always available at our Ayer office and has regular hours in the Town Hall to serve your residents and work with your Town Hall staff.

Food Service Licensing and Inspections **8**

This office licenses, inspects, responds to complaints and conducts follow-up on concerns in licensed operations. Our staff reviews plans for new/renovated facilities to ensure they are constructed in accordance with the Food Code.

Recreational Permitting and Inspections **3**

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaches and public and semi-public pools. We sample bathing beaches weekly, providing the results to community partners to ensure swimming only occurs at the public and semi-public beaches which meet State regulations.

Housing & Nuisance Investigation **0**

This office inspects dwelling units for compliance with the State Sanitary Code upon complaint and prior to occupancy. We issue orders to affect corrective actions, reinspect, and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions and/or pollution are investigated.

Title 5 related work – On-site Sewage Disposal

We received 11 applications for soil testing (testing necessary for the design of a sewage disposal system) and witnessed 28 tests performed (perc tests and soil evaluation holes).

We received 11applications for sewage disposal systems and reviewed 15 plans for new and replacement systems.

Our office prepared 12 sewage disposal system permits for the Board's review and approval: 7 for new construction and 5 for the replacement of failed systems.

We conducted 14 inspections during the construction of sewage disposal systems.

We reviewed 17 Title 5 inspection reports, and we were available to provide consultation to your residents on matters relating to sewage disposal systems.

Private Wells

Private wells are regulated by local regulation, and we issued 8 permits for new and replacement private water supply wells.

We reviewed water quality and quantity reports and interpreted the results for your residents. As water quality awareness has increased, we have assisted communities with systematic water testing programs (generally upon property transfer.)

Rabies Clinics

The number of residents attending our community clinics has dropped. Understanding the importance of service, we have modified our clinic offerings to ensure convenient access to a clinic.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including respiratory diseases) while working closely with the Massachusetts Department of Public Health's (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and other local boards of health to identify and manage clusters of disease/exposures in the district.
- Working with school nurses and childcare providers in the district to provide information, offer advice and support.
- In conjunction with our Health Agents, we work with individuals in challenging living conditions (unsanitary, hoarded) to facilitate services to mitigate situations which would allow an individual to remain in their home.

Communicable Disease Number of Cases investigated:

- Babesiosis: 2
- Haemophilus influenzae: 1
- Influenza: 16
- Listeriosis: 1
- Novel Coronavirus (SARS, MERS, etc): 36
- Tuberculosis (latent): 4
- Vibrio sp: 1

The Nashoba nursing staff provided monitoring and guidance to travelers and residents testing positive for TB infection (not contagious) 61 throughout the district this calendar year and have also been managing 2 active TB cases in the District since Spring/Summer 2024 and continue to date. The towns in the Nashoba District fall into a **LOW-RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways including:

- Monthly town nurse hours have been & continue to be offered throughout the district. Nashoba nursing staff conducted 136 total town nurse hour events this year, including 10 in Dunstable. Town nurse hours include an opportunity for blood pressure checks, blood sugar screenings, diet/nutrition information and teaching, medication review, and assistance with identifying and coordinating community resources and referral as needed. Districtwide flu clinics are held in the fall.

- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. In 2024 we administered 1256 flu shots to community members, including 35 Dunstable residents.
- The nurses are available for & have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness. We offered availability to a grief support group.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings, and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

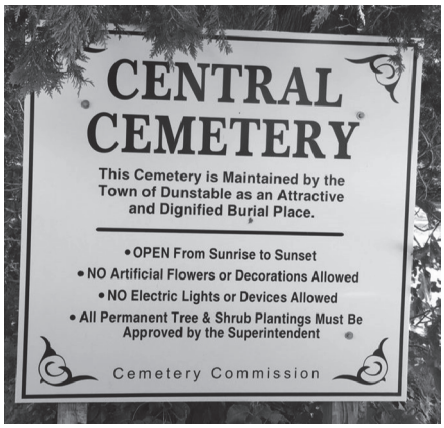
Community Health- Communications and Public Health Education Summary

The Public Health Educator/Communications Specialist (PHE/CS) role has continued to evolve since its inception in Sept 2021 to best support the needs of the district. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders and providing educational opportunities across the District with a social determinants of health (SDOH) lens. This work has included:

- Providing community educational opportunities to residents both independently and collaboratively with the PH nursing team based on community need- Harm reduction, emergency preparedness, etc.
- Overseeing and administering a grant and donation-funded community grief support program
- Offering and instructing adult mental health first aid certification courses for municipal staff, community volunteers, and other groups serving NABH region residents
- Providing education and advocacy related to harm reduction, treatment and de-stigmatization of substance use disorder
- Organizing technical assistance and resource-sharing meetings for municipalities related to opioid abatement settlement funds
- Collaborating with the new Shared Services Coordinator to build district understanding of the State's Blueprint for Public Health Excellence, maximize resources and identify opportunities for capacity building
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information, and events such as flu and rabies clinics. Continuing to explore and evaluate communication methods to reach as many community members as possible.
- Building and maintaining relationships with stakeholders through meetings and attending community events to represent NABH
- Finalizing an official agency "mission statement", approved by the NABH Executive Committee in 2024
- Serving as a resource for community members with public health related questions across a broad range of topics
- Attending trainings with an emphasis on health equity and public health service regionalization.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials
- Maintaining and improving upon NABH website to keep info relevant and accessible
- Maintaining agency social media to reach more people in district with current, relevant, and seasonal public health information
- Co-organizing events to facilitate the exchange of information such as a springtime public health conference called "Bridges to Health: Building Thriving Community Partnerships"

REPORT OF THE CEMETERY DEPARTMENT

Dunstable's Central Cemetery is a public, nonsectarian cemetery open to all Dunstable residents. The operating budget comes from annual Town Meeting appropriations, fees, and trust fund interest. Three elected commissioners govern the Cemetery Department and meet as needed; an appointed superintendent handles interments and maintenance, including four outlying cemeteries now closed to burials from the general public.



In 2024 there were 12 interments, including 5 current and 6 former Town residents.

The Department purchased a new "zero turn", 48" deck mower; money from the Harriet C. Proctor Trust fund covered the entire cost. At the Central Cemetery, the water line was extended across the newest section ("Section D"); the Harriet C. Proctor Trust Fund covered the entire cost.

Once again, the Cemetery Commission thanks other town boards and individuals for their help and cooperation: the Highway Department for timely and careful snowplowing, sanding, and removal of leaves and brush; the Police Department for help with traffic control during large funerals and monitoring of all cemeteries to prevent vandalism; and individuals who volunteer their time to help maintain the beauty of the cemeteries.

The Cemetery Department asks that lot owners and visitors at the Central Cemetery take note of and follow posted rules regarding hours, plantings, decorations, etc. Owners may wish to refer to their Lot Owner's Rule Book as well; the Rule Book is available at the Central Cemetery, the Town Hall, and the Town website. These rules are designed to maintain the beauty and dignity of the cemetery, and to ensure economy and safety in cemetery maintenance, particularly where power equipment is used. A schedule of fees is also available online.

Respectfully submitted,

The Dunstable Cemetery Commission

Susan Tully, Chmn.

Susan Psaledakis, Sec.

Catherine O. Irzyk

REPORT OF THE TRUST COMMISSIONERS

The Commissioners of Trust Funds:

- Consists of 3 elected persons.
- Manages all trust funds unless donor otherwise provides.
- Develops investment philosophy and strategy for investment of securities. Works with town treasurer to ensure prudent investments.
- Invests all trust funds in accordance with the Statement of Trust Funds Policy. Distributes the income from trusts in accordance with terms of each.
- Keeps a record of its doings and makes a report at the close of each financial year showing fund totals, their investments, receipts and disbursements.

The Commissioners oversee the following trusts:

- ER Bennett
- Sarah Parkhurst Charity Sarah Parkhurst Lecture Harriett Proctor Charity Sarah Parkhurst Roby Butterfield Relief Poor
- Thanksgiving meals were provided by Dinner Made Simple and delivered by volunteers to 29 town residents. This project was funded by the Sara Parkhurst Trust.
- The Commissioners wish to thank the Babcock Scholarship Committee for overseeing the Shirley and Russell Tobey Scholarship. The Tobey Scholarship was awarded to Matthew Heron.
- The Commissioners supported Jinglefest 2023 through Sarah Parkhurst Lecture Fund

Requests to the Commissioners can be made at www.dunstable-ma.gov/user/53/contact. All inquiries are confidential.

Respectfully submitted,

Susan Tully

Carol Rock

Nicole Tully

REPORT OF THE DUNSTABLE PUBLIC LIBRARY

The Dunstable Free Public Library (DPL) had another successful year serving the Dunstable community. Circulation was up over 28% from 2023.

DPL provided a total of **38,693** circulation transactions in 2024, which included the following:

- Adult books - 13,110
- Young Adult (YA) books- 946
- Children's books - 8,675
- Audiobooks- 2,517
- Movies/DVDs- 800
- Periodicals/magazines- 581
- E-books- 1,961*
- Interlibrary books received- 3,248*
- Interlibrary books provided to other libraries- 6,855*

* As a state certified library we are awarded the opportunity to circulate from all other libraries in the state of Massachusetts.

An additional library benefit is our free or reduced rate museum and park passes. More than 15 families took advantage of this great offer.

Thanks to Karen Debreceni, our Children's Librarian and Program Coordinator, **3,519** people participated in the following programs:

- Total Live Programs: 241
    - Number of Participants: 2,549
- Self-directed Activities: 41
    - Number of Participants: 790
- Summer Reading Program Participants: 180

DPL Community Outreach continues to prosper through such activities as:

- Distributing over 400 free books at the Summer Concerts**
- Awarding over 120 prizes to <u>all</u> children and young adults participating in the Summer Reading Program**
- Providing Maple Village Preschool monthly books, newsletters
- Attending Library Card distribution days at Greater Lowell Technical High School
- Creating Pop-up library at Summer Concerts
- Coordinating with Swallow Union Elementary School, Dunstable Police Department, and our Children's Librarian, for 72 first grade children to receive a tour of the library and their first library card
- Delivering books and materials to homes

**Distribution of free books and prizes for our very popular and successful Summer Reading Program are made possible solely through donations from Dunstable residents, Max's Country Golf, and a monetary donation from Jenepher Spencer, Coldwell Banker Realty.

It's important to recognize the invaluable work done by DPL's dedicated staff– Karen Debreceni, Suzanne Wall, Lisa Pettee, Kristine D'Amour, Griffin Woytaszek, and Madison Naughton. They make every effort to assist our community and provide a welcoming atmosphere for all.

We also appreciate our enthusiastic and thoughtful volunteers who assist with programs, projects, and shelving.

The Library Board of Trustees, John Callahan, Robyn DeAngelis, and Jayne Barnes, are a constant source of support and guidance. We wish John Callahan a wonderful retirement. We are extremely grateful for his dedication, advocacy, and hard work given to the library for over 20 years.

The defeat of the override request forced the town to make additional reductions to the library budget. Due to this reduction, DPL was unable to comply with the Massachusetts FY2025 Municipal Appropriation Requirement (MAR). The town/library has requested a MAR waiver in order to be eligible for certification. Without this certification, DPL will be ineligible for State Aid and Dunstable residents may not have the ability to borrow materials from other municipalities. It is our hope that our waiver request will be approved and we'll be able to continue in 2025 to provide the quality services our residents deserve. The Board of Library Commissioners will meet in February, 2025 to determine if waivers for certification will be granted.

Respectfully submitted,

Maureen Strauss, Library Director

REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission meets on the second and fourth Monday of each month, starting at 6:30pm in the Town Hall lower-level Grange Room. Meetings are open to the public. Please check the town website for meeting agenda information: www.dunstable-ma.gov

The Conservation Commission serves the community as a state mandated regulatory agency, which enforces MGL Ch. 131 Section 40 (The Wetland Protection Act) while also promoting the conservation and sustainable use of Dunstable's natural resources. In addition to responsibilities under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under the Wetlands Protection Act and the Town Bylaw, the following actions were taken in the calendar year 2024:

Abbreviated Notice of Resource Area Delineation (ANRAD) hearings/continuations	0
Orders of Resource Area Delineation Issued	0
Notices of Intent hearings/continuations	0
Orders of Conditions Issued	0
Requests for Determination	6
Certificates of Compliance	1
Building Permits	6
Occupancy Permits	0
Site Visits	11
Demolition Permits	0
Enforcement Orders/Violations	0
Wetland Bylaw hearings	0

Alan Starbird was the Commission's representative on the Community Preservation Committee.

The Administrator attended the Massachusetts Association of Conservation Commissioner's

March conference and classes titled, "Soils of Massachusetts and Wetlands", "Bylaws Why Laws? Effective Wetlands Enforcement in Your Community" and "BioMap in Action: Case Studies of Municipal and Regional Applications".

In June of 2024, the Commission completed the purchase of the 4.76-acre Swallow Mill Pond on Mill Street. Voted at Town Meeting, the Town was reimbursed for the purchase by a state LAND grant of $35,260, with an additional $9,800 coming from the Conservation Land Fund, $10,500 from the Wetlands Protection Act Fund and $24,000 of Community Preservation Act funds.

In October, Ricky C. Stanichuk gifted 1-acre of land to the Dunstable Conservation Commission. This parcel is located inland off Hall Street, abuts 16-acres of other Conservation Commission owned property, and is to be used for conservation purposes. The Commission was delighted to receive the property from Mr. Stanichuk.

The Conservation Commission conducted brush clearing at the Shaw Conservation area.

Members are working on updating the seven-year Open Space & Recreation Plan. Once approved by the state, members will refer to the document when applying for grants.



For information about the Conservation Commission, see the town website at www.dunstable-ma.gov

Useful Information:

Please note that dogs must be kept always leashed on Conservation Commission properties

The Commission would like to remind everyone that we do not allow motorized vehicles on Conservation properties.

One sometimes hears that Dunstable is "closed to hunting". This is not the case. Bow hunting and fishing are permitted unless the property is posted. Dunstable does however have a "discharge of firearms" bylaw which may restrict hunting on town-owned property. One must have the written permission of the landowner to discharge a firearm. As a matter of practice, the Conservation Commission does not grant such permission for land they control. State properties (Massachusetts Division of Fisheries & Wildlife) are governed by separate rules; please check their website at http://www.mass.gov/dfwele/dfw/

Questions sometimes arise regarding the operation of motorized vehicles on Conservation property. Residents may wish to refer to Massachusetts General Law Chapter 90B, Section 26, paragraph (e): "No person shall operate a snow vehicle or recreation vehicle on privately-owned property unless…the operator has in his possession…a document, signed by the owner…authorizing operation of such vehicle…". "No person shall operate a snow vehicle or recreation vehicle on publicly owned property except on trails marked and designated for use by such vehicles."

Respectfully,

Alan Chaney – Chairman	Leah Basbanes	Alan E. Chase
Marijan Andacic – Vice Chair	Kate DeLoureiro	Al Starbird
Juan Amodei	Carol Rock-Administrative Assistant	

REPORT OF THE PLANNING BOARD

To the Citizens of the Town of Dunstable, this is the 2024 Annual Report for the Dunstable Planning Board.

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, *"after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board……".* If you have any questions, please call the office (978) 649-4514 x230.

The Planning Board meets at 6:30pm on the 1st and 3rd Mondays of each month, or as required. The public is welcome at these meetings. Please go onto the town website for agenda information (www.dunstable-ma.gov). There are five board members; three are required to conduct regular business.

Alan Chaney is the Planning Board representative on the Community Preservation Committee.

Jim Wilkie is the Planning Board representative on the Northern Middlesex Council of Governments.

The Planning Board notes the following activities during 2024:

Approval Not Required (ANR) Plans	2
Building Permits Signed	6
Definitive Subdivision Plans	0
Extension of a Definitive Subdivision	1
Fee Schedule Hearing	1
Land Disturbance Permits	2
Special Permits:	
Backland Lot	0
Ground Mounted Solar Array	1
Special Permits – Town Center Overlay District	1
Scenic Road/Stone Wall Permits	0
Zoning Hearings/Public Info Sessions	0

Respectfully Submitted,

Joan Simmons, Chair	Alan Chaney, Member at large
Joe VLcek, Vice Chair	Jim Wilkie, Member at large
Jeffrey Pallis, Clerk	Carol Rock, Administrative Assistant

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) is a nine-member board appointed by the Select Board with six members designated as representatives for one year from other boards and three members-at-large appointed for three-year terms.

The Committee holds one formal hearing annually and otherwise meets as needed. Requests for funding are accepted throughout the year but must be voted at Town Meeting and must come under the heading of Historical Preservation, Affordable Housing, Open Space/Recreation, or Administrative.

The Town of Dunstable adopted the Community Preservation Act (CPA) in 2006. Funds are raised by the town through a 3% surcharge on local property taxes and are matched by the state up to 100%. The state match of 48.4% was received in November 2024 for a total of $155,244. This program continues to grow in popularity every year. This year 200 communities, or 57% of the state's municipalities now take part. Thanks to the CPA, towns across the Commonwealth are able to fund important community projects they could otherwise not afford.

The following requests were submitted and approved for funding for FY 2024:

- $3,500 from the CPA Open Space/Recreation Reserve for the treatment of new invasive species in Lake Massapoag. Costs will be shared with the Towns of Tyngsborough and Groton as well as the Lake Massapoag Rod and Gun Club (LMRGC). Funding requested by the LMRGC.
- $11,940 from the CPA Open Space/Recreation Reserve to complete the work on the Larter Field wells and irrigation system. Funding requested by Parks and Recreation.
- $20,000 from the CPA Undesignated Reserve as matching funds for a possible MassTrails Grant of $110,000 for a feasibility study and concept design to advance the development of a 1.5 mile shared-use path network in Historic Dunstable Town Center. Since the Town was unsuccessful in its efforts to secure the MassTrails Grant at this time, it is now utilizing these funds to advance this project through a feasibility analysis and stakeholder outreach with support from the Northern Middlesex County of Governments. Funding requested by the Community Preservation Committee.
- $200,000 from the CPA Historical Reserve for the restoration of the exterior of the Union School Building, the total cost of which will be $1,132,750 to be bonded and paid yearly with CPA funds. Funding requested by the Union Building Rehabilitation Committee.
- $20,000 from the CPA Historical Reserve for Town Hall Chimney and Roof Repair for a permanent restoration that would prevent further leaks and damage to the roof and the building's interior and computer infrastructure. Funding requested by the Community Preservation Commission.
- $300,000 from the CPA Undesignated, Open Space, and Administrative Reserves to purchase a conservation restriction on 53 acres between High St. and Salmon Brook. Total cost of the project is $706,000 and is contingent on a Mass. Conservation Land Grant for $406,000. (Update: grant has been approved.) The Kennedy land is a key parcel in the Dunstable Conservation Commission's long-term goal of protecting the Salmon Brook corridor and our water supply. Funding requested by the Conservation Commission.
- $140,875 from the CPA Undesignated Reserve for the construction of three tennis/pickleball courts at Larter Field. Combined with the previously approved $182,000 (also CPA funded) allocated to restore the old tennis courts in town center, the total cost of the Larter Field Tennis Court project is $325,810.50. Funding requested by Parks and Recreation.
- Administrative Funds may be used by the CPC for Legal, Engineering, or Consulting Services without a Town Meeting vote. This fund is allocated at ATM and may consist of up to 5% of the CPA budget.
- $1,750 from the CPA Administrative Fund for continued membership to the Community Preservation Coalition that provides valuable assistance in navigating the many rules and regulations of the CPA.
- $6,000 from the CPA Administrative Fund for expenses associated with pursuing the Conservation Restriction on the Kennedy property.

Respectfully submitted,

Joan Simmons, Member at Large, Chair

Catherine Irzyk, Member at Large, Secretary

Jean Haight, Member at Large

Carol Bacon, Historic Commission

Alan Chaney, Planning Board

Leah Basbanes, Select Board

Jon Hughes, Affordable Housing Committee

Tiffany Naughton, Parks Commission

Alan Starbird, Conservation Commission

TOWN OF DUNSTABLE, MA

511 Main Street, Dunstable MA 01827
www.dunstable-ma.gov

Permit Listing Report

Permit Type:BUILDING RESIDENTIAL **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1RB	7 1 0	01/08/2024	GOSS GLORIA E AND WESLEY D TR	460	PLEASANT ST	55,000.00	565.00	Renovate first floor of house to make wheelchair accessible including the kitchen, bathroom, laundry and bedroom. Turning attached garage into the entryway for easier wheelchair access
24-2RB	11 34 0	01/08/2024	ROCK CAROL A	3	FLETCHER ST	35,000.00	365.00	ADD SHED ROOF OVER EXISTING SIDE DECK - REMOVE AND REPLACE EXTERIOR RAKE, FACIA, SOFFIT TRIM - REMOVE AND REPLACE ROOF SHINGLES
24-3RB	10 28 0	01/16/2024	123 CENTURY LLC	123	CENTURY WY	6,000.00	75.00	Remodel 2 bathrooms and replace a window
24-4RB	10 28 0	01/16/2024	123 CENTURY LLC	123	CENTURY WY	4,000.00	65.00	Install new bathroom
24-5RB	22 9 0	01/16/2024	KOYUTIS, KAREN A	362	FOREST ST	6,600.00	85.00	Installation of an added interconnected rooftop solar system 9 panels 3.51 KW DC No ESS (Existing solar system already installed)
24-6RB	12 101 3	01/16/2024	VALCANAS TIMOTHY A	162	DEPOT ST	32,000.00	335.00	Replacing cabinets, counters and floor in kitchen
24-7RB	11 18 2	01/18/2024	BJERKE KEVIN	106	OAK ST	322,500.00	3,245.00	Remodleing the Main kitchen, Renovating the basement, adding a bathroom and kitchenet, adding horse stalls in the barn, adding a hay loft to the barn.
24-8RB	11 64 0	01/22/2024	ACUCENA, CARLA A TRUSTEE	39	SWALLOW LN	51,367.00	535.00	Rooftop installation of 34 solar panels, 13.77KW, No ESS no structural
24-9RB	1 9C 0	01/22/2024	JOHN D MURPHY, TRUSTEE	590	HOLLIS ST	58,500.00	605.00	Kitchen Renovation
24-10RB	17 130 0	01/24/2024	DUNSTABLE TOWN OF	511	MAIN ST	6,200.00	85.00	Repairs to town hall attic due to water damage caused by roof leak. Repairs include new insulation, drywall, tape/mud - no paint.
24-13RB	10 28 0	02/05/2024	123 CENTURY LLC	123	CENTURY WY	1,750.00	45.00	REPLACE 7 WINDOWS
24-11RB	11 39 0	02/05/2024	STEVENS, DANIEL J	993	MAIN ST	2,500.00	55.00	Removing old lath and plaster ceiling and replacing with sheet rock
24-14RB	10 28 0	02/05/2024	123 CENTURY LLC	123	CENTURY WY	9,500.00	115.00	REMODEL KITCHEN
24-12RB	8 87 0	02/05/2024	SANDERS, KEVIN	90	ADAMS ST	5,000.00	65.00	Residential weatherization / air sealing. No structural changes. (Site ID: 5038131)
24-15RB	11 29 0	02/14/2024	FONTAINE JANET E	77	FLETCHER ST	6,370.00	55.00	Removal and Disposal of Clay flue tile, installation of wood stove liner for customers existing stove, Installation of custom outside mount stainless cap.
24-16RB	17 78 0	02/15/2024	AVRILLON, GUILLAUME P	11	PLEASANT ST	5,000.00	65.00	Adding insulation in the barn on the existing walls and installing wood shiplap board on the inside
24-17RB	14 47 0	02/15/2024	Y M C A		HALL ST	70,000.00	715.00	Relocate stairs, move/remove 3 non load barring walls, insulate all exterior walls and attic, hang drywall, install flooring, paint and replace 13 windows and two doors
24-18RB	17 145 0	02/18/2024	DOHERTY SHAUN P	70	LOWELL ST	38,877.30	405.00	Install of roof mounted PV solar panels-system size of 13.090Kw-34 pv panels-200A-no battery storage to be installed.
24-19RB	23 16 0	02/21/2024	FINN CHERYL A	504	FOREST ST	9,000.00	105.00	insulation removal, kneewall slope and wall polyiso, attic open blow cellulose 9", air sealing
24-21RB	11 72 0	02/21/2024	MANAHAN MICHAEL J	801	MAIN ST	6,000.00	75.00	Residential weatherization / air sealing. No structural changes. (Site ID: 4852347)
24-20RB	11 24 0	02/21/2024	LESCARBEAU RICHARD	958	MAIN ST	92,186.00	945.00	REMOVE & REPLACE 25 WINDOWS; INCLUDES BAY/BOW FRAME ; 2 PATIO DOORS; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-22RB	18 11 0	02/26/2024	MCNAMARA GREGORY	312	WESTFORD ST	54,000.00	154.00	Pool Pavillion 320 sq ft
24-24RB	8 97 0	02/26/2024	CHEN YING	132	ADAMS ST	8,375.00	85.00	Strip and reroof No Contractor signs allowed per Town of Dunstable zoning bylaws
24-23RB	16 62 6	02/26/2024	BUSHNELL ROBERT D & JANICE	86	FOREST ST	16,900.00	185.00	Kitchen remodel See attached Scope of Work
24-25RB	17 99 0	03/04/2024	DUBAY MICHAEL	70	HIGHLAND ST	32,711.00	345.00	REMOVE & REPLACE 11 WINDOWS; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES
24-26RB	13 7 0	03/04/2024	ALTERISIO WALTER	68	HALL ST	48,489.00	505.00	Rooftop installation of 36 solar panels, 14.40KW, No ESS no structural
24-27RB	12 82 6	03/11/2024	SCHWEFLER JEFFREY K	4	UPTON ST	60,333.00	625.00	REMOVE & REPLACE 17 WINDOWS; 1 PATIO DOOR;LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES
24-28RB	12 120 0	03/11/2024	PRESCOTT JAMES K	10	DOGWOOD LN	4,000.00	65.00	Residential weatherization / air sealing. No structural changes. (Site ID: 5114586)
24-29RB	23 22 1	03/14/2024	ATWOOD MARK A	66	VALLEY ST	34,000.00	355.00	PV Roof Solar Array consisting of 25 425W panels and 25 micro inverters
24-31RB	2 7	03/17/2024	ZACHARIAH LOGIODICE	255	RIVER ST	4,462.00	64.00	10x12 preessembled shed
24-30RB	13 90 0	03/17/2024	M + J NOMINEE TRUST	51	HALL ST	2,000.00	55.00	Replace Existing Deck
24-33RB	17 87 0	03/18/2024	BROWN ROBERT F III	610	MAIN ST	10,420.00	125.00	install 11 replacement windows. no structural changes.
24-32RB	8 20 1	03/18/2024	AYER PAULA M	148	ADAMS ST	9,000.00	73.00	10x14 shed left side of the house
24-34RB	15 46 0	03/18/2024	CARLETON MICHAEL	202	HARDY ST	17,000.00	139.60	12X24 ManorShed
24-37RB	14 14 0	03/25/2024	GOLUBISKY DIPRIZITO CYNTHIA L	211	OFF POND ST	430,257.00	1,760.00	Demo existing camp and foundation and construct new prefabricated house with new septic system
24-38RB	18 17 0	03/25/2024	ALLSOPP DENNIS L	265	WESTFORD ST	20,000.00	290.00	Pre-fab shed... No Electrical.. Will have six inches of rock base
24-35RB	16 13 0	03/25/2024	GIST-MILLER SUSAN J	69	THORNDIKE ST	12,990.00	145.00	install one anderson replacement window and one anderson door. Energy star, inserts only with no structural work No contractor signs allowed per zoning bylaws
24-36RB	13 23 6	03/25/2024	CAULFIELD BRIAN	33	ALEXANDER WAY	17,000.00	96.40	12x16 Pre-fab shed on 6" depth of 3/4" crushed stone
24-42RB	12 22 0	04/01/2024	TOWLE GREGORY G	293	PLEASANT ST	22,657.00	245.00	Remove and replace 1 window in bedroom and patio door in living room
24-40RB	13 5 0	04/01/2024	COX JOSEPH	56	HALL ST	20,542.00	225.00	Rooftop installation of 24 solar panels, 9.60KW, No ESS no structural
24-41RB	2 6 8	04/01/2024	MAURICE JASON	50	CHAPMAN STREET	81,726.00	136.00	Construct a Screened Porch
24-39RB	7 35 1	04/01/2024	PARKIN ROBERT + ANNE E TRUSTEE	681	PLEASANT ST	39,121.00	415.00	Removal of existing rooftop solar panels and installation of new panels.
24-44RB	13 93 0	04/08/2024	HAMOND JENNIFER M	204	GROTON ST	26,700.00	85.00	strip and re-roof17 square asphalt shingles for replacement. no structural changes.
24-43RB	4 2 1	04/08/2024	NOFERI, MATTHEW	285	KEMP ST	2,000.00	64.00	Storage shed 10x12
24-48RB	16 44 0	04/16/2024	SULLIVAN MICHAEL P	120	THORNDIKE ST	250,000.00	1,046.80	3 Car Garage Addition/Replacement with new Master Suite & Living Room above. (didn't let me check off box for addition)
24-47RB	13 75B 0	04/16/2024	TOTH, MICHAEL , TRUSTEE	30	SCHOOL ST	14,350.00	85.00	Strip existing roof and install new architectural shingle roof.
24-45RB	13 83 0	04/16/2024	FAHY, MICHAEL K	109	HALL ST	9,000.00	105.00	Bath Remodel Install new flooring and a new shower. Fix Subfloor Issues
24-46RB	13 80 0	04/16/2024	BODOIN STEVEN D	15	SCHOOL ST	13,900.00	85.00	strip and re roof asphalt shingles
24-50RB	22 16 0	04/16/2024	FERRARI SHAWN C	313	FOREST ST	12,745.00	85.00	Strip and re-rood approx. 29 sq
24-49RB	17 120 2	04/16/2024	PROULX, JUDY B, TR	106	HIGH ST	50,000.00	515.00	Install Solar Panels 55 panels to be installed by homeowner also licensed electrician
24-51RB	23 22 1	04/21/2024	ATWOOD MARK A	66	VALLEY ST	57,297.00	595.00	replacing 34 windows and 1 door
24-52RB	17 86 0	04/21/2024	MURPHY RICHARD + SANDRA	598	MAIN ST	5,310.00	75.00	REMOVE/REPLACE 3 EXISTING WINDOWS. NO STRUCTURAL WORK BEING DONE.
24-55RB	12 26 0	04/22/2024	SWEET DAVID G JR	10	SWEETS POND RD	10,450.00	85.00	roof replacement on front 2 sections only
24-54RB	13 80 0	04/22/2024	BODOIN STEVEN D	15	SCHOOL ST	37,700.00	395.00	replace windows with Harvey Windows
24-53RB	22 33 1	04/22/2024	RYDER KATHLEEN B	270	MAIN ST	23,932.00	255.00	Rooftop installation of 30 solar panels, 12KW, No ESS no structural
24-56RB	14 52 2	04/22/2024	GARZON, RICHARD P and KAREN B	22	BEAR HILL RD	17,000.00	100.00	Pre fab shed (10 x 20), 6" crushed stone base

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-57RB	8 87 0	04/29/2024	SANDERS, KEVIN	90	ADAMS ST	28,255.00	305.00	Rooftop installation of 32 solar panels, 12.80KW, No ESS no structural
24-58RB	17 40 0	04/29/2024	MCGONAGLE JANICE R TRUS	46	PLEASANT ST	11,385.00	85.00	Front roof replacement and rear main dormer
24-59RB	12 8 0	05/06/2024	MEADOWS PAUL N	30	DEPOT ST	4,000.00	85.00	Strip and reroof approximately 26 square.
24-60RB	13 59 0	05/13/2024	DILLON SCOTT	175	OFF POND ST	66,000.00	675.00	enclose current screened porch to create additional living space approximately 600 sq ft, moving kitchen to new space
24-61RB	8 82 0	05/15/2024	PISCHETOLA, JOSEPH S	15	JAMIE RD	50,000.00	515.00	Finish existing basement for bonus room space. No bathroom.
24-65RB	14 52 7	05/16/2024	MANNING, JAKE	25	BEAR HILL RD	50,000.00	262.00	Install pavillion on rear of house above new patio. Approx 20x28 pavillion, gable style asphalt shingle roof per plan. 6x6 pt posts with simpson post base anchors on a 12" concrete sonotube, 4'deep with 2x2 big foot at bottom of tube. LVL hangers used to make connection to existing structure. Will add blocking as needed to carry load down to floor box/sil once wall is open. Structural screw connections for framing. 1/2 zip sheathing for roof. T&G ceiling
24-64RB	12 86 0	05/16/2024	GURECKI ROBERT + BARBARA	423	PLEASANT ST	13,718.75	65.00	Install stainless steel liner and repoint fireplace firebox.
24-63RB	13 80 0	05/16/2024	BODOIN STEVEN D	15	SCHOOL ST	24,500.00	265.00	remove and re install vinyl siding
24-66RB	3 1 1	05/16/2024	KRYGOWSKI WILLIAM F	452	RIVER ST	12,600.00	85.00	strip/reroof approx 24 square asphalt to asphalt roofing
24-62RB	15 36 0	05/16/2024	KENNEDY DANIEL R	363	HIGH ST	30,432.55	325.00	Roof mounted solar array of 22 panels @ 8.8kW/DC.
24-67RB	13 15 0	05/20/2024	GONZALEZ VELASCO ENRIQUE	104	HALL ST	19,372.00	215.00	Rooftop installation of 24 solar panels, 9.60KW, No ESS no structural
24-68RB	7 3 1	05/20/2024	COONEY KEVIN M	500	PLEASANT ST	11,458.00	100.00	I am having a 10'x 20 ' shed installed.
24-69RB	18 2 0	05/29/2024	GATEWAY HOMES LLC	160	WESTFORD ST	30,316.00	325.00	Remove and replace 8 windows. Like for like, no structural changes.
24-71RB	14 45 2	06/03/2024	KURDZO JAMES P	166	HALL ST	16,797.00	185.00	Installation of 20 roof mounted solar panels and associating electrical equipment.
24-72RB	22 11 0	06/03/2024	DUMONT JOHN M	357	FOREST ST	1,563.80	45.00	Insulations, Weatherization and Air Sealing
24-70RB	2 6 9	06/03/2024	TAPIA, SEBASTIAN F	54	CHAPMAN STREET	67,000.00	685.00	Install solar electric panels to the roof of existing home interconnected with the electrical grid 19.845 kW 49 panels with 1 Tesla Powerwall Battery Unit (rated at 13.5 kWh total) installed on exterior detached pad
24-75RB	12 46 0	06/10/2024	LEWON JACOB	159	PLEASANT ST	15,000.00	118.00	front porch renovation same dimension on existent one (decking boards, railing. lattice)
24-76RB	11 49	06/10/2024	Davis, Archer H Jr.	75	Mill Street	555,000.00	3,140.40	Construct new home aprox. 3,200 sq ft
24-74RB	15 33 0	06/10/2024	DONNA P HOWARD TRUSTEE	379	HIGH ST	12,661.79	145.00	Roof mounted solar array of 8 panels @ 3.2kW/DC.
24-73RB	4 5 0	06/10/2024	PLAUSSE SCOTT D	16	BRITTANY LN	21,481.00	235.00	Rooftop installation of 26 solar panels, 10.40KW, No ESS no structural
24-78RB	12 46 0	06/15/2024	LEWON JACOB	159	PLEASANT ST	15,000.00	118.00	front porch renovation same dimensions existent one (decking boards, railing. lattice)
24-77RB	8 7 0	06/15/2024	QUIRBACH MARK + KAREN	504	GROTON ST	923.52	35.00	air seal and insulate rim joist
24-80RB	13 4 0	06/17/2024	NGUYEN HUNG VAN	44	HALL ST	3,175.71	65.00	REMOVE AND REPLACE 1 WINDOW, LIKE FOR LIKE, SAME SIZE, NO STRUCTURAL CHANGES
24-81RB	2 1 4	06/17/2024	GELDART, THERESA	234	RIVER ST	52,500.00	197.20	We are ADDING 10' in length to an existing 16'x16' screened porch as well as adding a portico over an existing exterior door.
24-79RB	15 46 0	06/17/2024	CARLETON MICHAEL	202	HARDY ST	583,493.97	5,855.00	Interior Renovations: kitchen, 3 bathrooms, 1 laundry. dining rm, living rm, mudroom. Replace HVAC systems, hot-water-tank to on-demand system, new flooring, exterior-repaint.
24-83RB	11 23 4	06/24/2024	TULLY KENNETH A	15	WOODLAND RD	526,000.00	3,370.00	Construct New 4 bedroom with 3 1/2 bathroom, roughly 3,053 Sq. ft.
24-82RB	12 54 0	06/24/2024	WILSON MARK C	44	GROTON ST	31,237.57	85.00	strip shingles and re-roof per GAF code(17SQ) using 6' of ice and water shield, Replace rotted fascia and soffit, install vented vinyl soffit, and wrap all fascia and

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								rake board to make maintenance free, install seamless gutters - no structural changes
24-86RB	22 31 2	06/29/2024	MCGOVERN, GEORGE R JR	158	FOREST ST	200,000.00	2,040.00	New home 2833 square feet
24-84RB	6 9	06/30/2024	Steven Tully	215	Fletcher St.	456,000.00	2,810.00	Construct a 4 Bedroom 3.5 bathroom ranch with a attached 2 car garage
24-85RB	8 97 0	07/01/2024	CHEN YING	132	ADAMS ST	11,280.00	135.00	INSTALLAITON OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 15 6.00KW NO BATTERY
24-88RB	12 43 1	07/09/2024	DEAN JOSEPH P TRUSTEE	165	PLEASANT ST	151,479.49	1,535.00	Install (2) ground-mounted Solar arrays and connect with existing utility. Type: Trackers; Qty. Panels: 40; Total kW: 16.6. Install Tesla PowerWall ESS and connect with Solar array: (2) battery units mounted in finished garage.
24-89RB	9 4 0	07/09/2024	HANKARD GARY + VIRGINIA	151	KEMP ST	18,397.58	205.00	REMOVE AND REPLACE 11 WINDOWS AND 2 DOORS, LIKE FOR LIKE, SAME SIZE, NO STRUCTURAL CHANGES
24-87RB	16 14 0	07/09/2024	MOORE, BENJAMIN	47	THORNDIKE ST	21,000.00	347.50	Convert existing pool house to a garage with electrical and sheetrock, no heating, plumbing or HVAC
24-90RB	17 92 0	07/17/2024	MASTAKOURAS DOROTHY	617	MAIN ST	6,202.00	100.00	blow in insulation in attic and dense pack kneewall floors
24-91RB	18 13 0	07/19/2024	MOY PATRICIA	352	WESTFORD ST	19,500.00	215.00	Create1 new Half bath in existing finish basement.
24-94RB	12 54 0	07/24/2024	WILSON MARK C	44	GROTON ST	43,014.00	455.00	Strip existing siding from home, and install insulated vinyl siding per code (23 SQ). Install vented vinyl soffit, wrap all fascia and rake boards, along with all window and door casings to make maintenance free.
24-93RB	9 4 0	07/24/2024	HANKARD GARY + VIRGINIA	151	KEMP ST	9,587.13	115.00	REMOVE AND REPLACE 6 WINDOWS, LIKE FOR LIKE, SAME SIZE, NO STRUCTURAL CHANGES
24-92RB	10 24 17	07/24/2024	TRAWICK GEOFFREY A	23	SKY TOP LN	29,737.00	315.00	Rooftop installation of 37 solar panels, 14.80KW, No ESS no structural
24-95RB	17 69 0	07/25/2024	WRIGHT, MATTHEW NIGEL TRUSTEE	57	PLEASANT ST	23,000.00	190.00	Adding deck to rear of house
24-96RB	10 19 0	07/28/2024	YOUNG DANIEL	94	CENTURY WY	26,870.00	287.00	Rooftop installation of 32 solar panels, 12.80KW, No ESS no structural
24-100RB	17 92 0	07/31/2024	MASTAKOURAS DOROTHY	617	MAIN ST	6,202.00	85.00	BLOW IN INSULATION IN ATTIC AND KNEEWALL FLOOR APPLICATION DOESNT GIVE INSULATION OR WEATHERIZATION OPTION
24-98RB	8 2 0	07/31/2024	SCHULTZ, CULLEN H	376	GROTON ST	10,071.57	127.00	REMOVE AND REPLACE 12 WINDOWS, LIKE FOR LIKE, SAME SIZE, NO STRUCTURAL CHANGES
24-97RB	21 23 2	07/31/2024	CHENELLE,ERIC KEVIN	28	HARDY ST	44,371.41	467.00	Roof Mounted PV Solar Install - 36 panel - 14.040 kW-200A - No Battery ESS
24-99RB	13 53 0	07/31/2024	FLYNN	153	OFF POND ST	2,742.92	57.00	Insulation, Weatherization and Air Sealing
24-106RB	10 28 0	08/05/2024	123 CENTURY LLC	123	CENTURY WY	24,000.00	85.00	replace roofing and install new siding
24-102RB	12 43 1	08/05/2024	DEAN JOSEPH P TRUSTEE	165	PLEASANT ST	12,500.00	147.00	Replacing front entry door
24-101RB	23 32 0	08/05/2024	DELOUREIRO LUIS A	553	FOREST ST	6,602.29	87.00	Insulation, Weatherization, Air Sealing
24-103RB	10 39 0	08/05/2024	SKERRETT DAVID K	1143	MAIN ST	29,950.00	87.00	strip and re roof asphalt shingles
24-104RB	8 84 0	08/05/2024	COURCY DANIEL S	7	JAMIE RD	15,000.00	205.95	expanding existing deck to a larger footprint / size
24-105RB	18 53 0	08/05/2024	DINNEEN JENNIFER A	175	WESTFORD ST	27,635.00	87.00	remove and replace shingle roofing system
24-107RB	13 22 3	08/09/2024	WHITE WILLIAM F JR	51	LAKE ST	5,720.00	75.00	Insulating basement ceiling with Dense pack cellulose. Treating rim joist
24-108RB	8 14 0	08/12/2024	COOK BENJAMIN	252	KEMP ST	19,096.00	217.00	22 ROOF MOUNTED SOLAR PANELS 9.02kW NO ESS NO STRUCTURAL
24-109RB	12 43 1	08/19/2024	DEAN JOSEPH P TRUSTEE	165	PLEASANT ST	36,469.00	387.00	TO RMEOVE AND REPLACE (1) ENTRY DOOR, (2) PATIO DOORS, (2) WINDOWS. LIKE FOR LIKE; NO STRUCTURAL ALTERATIONS.
24-110RB	21 15 0	08/21/2024	PALUMBO LEAH	194	MAIN ST	89,895.00	87.00	strip and repair 24 inch cedar shingle roof. Install copper ridge caps and copper gutters.
24-111RB	17 33 0	08/21/2024	DUNSTABLE TOWN OF	510	MAIN ST	100.00	10.00	Replace railings on Bandstand
24-115RB	17 69 0	08/22/2024	WRIGHT, MATTHEW NIGEL TRUSTEE	57	PLEASANT ST	6,000.00	293.25	Repairing front of structure, installing new garage doors, updating interior ceiling frame, installing new

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
								clapboard. Some rewiring and conduit work to be done by Electrical Contractor
24-114RB	8 42A 0	08/22/2024	DUTTON BRIAN	345	GROTON ST	30,000.00	317.00	Repair to existing home following water damage from a toilet overflow
24-113RB	12 22 0	08/22/2024	TOWLE GREGORY G	293	PLEASANT ST	19,353.08	217.00	Rot repair, new siding, new deck railings, and 2 windows replaced
24-112RB	23 9 0	08/22/2024	DENYSE PHILIP J	436	FOREST ST	27,680.00	156.00	building new deck within same print as existing deck
24-118RB	17 57 0	08/26/2024	SIMMONS DAVID F	114	PLEASANT ST	11,180.00	85.00	STRIP AND REROOF 21SQ
24-117RB	17 78 0	08/26/2024	AVRILLON, GUILLAUME P	11	PLEASANT ST	20,124.00	102.00	remove shingles that are damaged - remove siding and roofing and all damaged sheathing from cupola - install new James Hardie siding to cupola - install new roofing to cupola - NO STRUCTURAL CHANGES
24-116RB	12 5 0	08/26/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	82,005.00	847.00	Remove and install 24 windows, 1 patio door-like sizes. No structural changes
24-119RB	21 21 0	09/01/2024	DUNSTABLE RURAL LAND TRUST	389	THORNDIKE ST	140,000.00	1,417.00	Installing 2 bathrooms & small meeting area at McLoon Barn. Electrical & plumbing permits are complete.
24-120RB	22 45 0	09/09/2024	VINCENT PAUL J	226	LOWELL ST	4,389.00	67.00	attic floor-6" open blow cellulose , propavents , kneewall wall -2" polyiso , kneewall slope-2" polyiso , kneewall gable-2: polyiso , 2 temp access , air sealing
24-121RB	7 16 0	09/09/2024	WALENT DANIEL C	650	PLEASANT ST	36,250.00	387.00	PV Roof Solar array with 26 panels
24-122RB	13 106 0	09/09/2024	DONOVAN, PATRICK	28	CROSS ST	4,335.01	67.00	insulating and air sealing attic, adding cellulose to bring R value to R49
24-123RB	14 2 2	09/12/2024	KRANTZ, KARL DALE	442	POND ST	145,000.00	642.00	Build 30x46' un conditioned barn
24-124RB	8 11 0	09/16/2024	WILLSON ANTHONY S	192	KEMP ST	3,983.35	67.00	REMOVE AND REPLACE 4 WINDOWS, LIKE FOR LIKE, SAME SIZE, NO STRUCTURAL CHANGES
24-125RB	10 39 0	09/16/2024	SKERRETT DAVID K	1143	MAIN ST	40,956.74	427.00	Install 11.960 KW DC (26 panels) rooftop solar array.no structural upgrades no ESS
24-126RB	6 17 0	09/16/2024	LORD, MELISSA	97	FLETCHER ST	6,000.00	70.50	Demolition and repair of portions of an existing deck that are old and unsafe.
24-127RB	9 42 0	09/16/2024	KIMBALL MARK F	655	GROTON ST	15,750.00	177.00	install 3 windows and 1 door for replacement. no structural changes.
24-128RB	17 110 0	09/23/2024	ST JEAN DANIEL M	553	MAIN ST	133,000.00	1,347.00	raising the attick roof for additional living space on the second floor and a kitchen remodel downstaris
24-130RB	7 24 0	09/26/2024	FALCO VINCENT + LYDIA	19	WOODS CT	4,000.00	163.20	Greenhouse
24-129RB	14 49 0	09/26/2024	CRANDALL DAREL S	306	HALL ST	20,364.00	227.00	Roof Mounted PV Panel Install- 7.6kW AC- 27 Panels-No ESS
24-131RB	23 22 0	09/30/2024	RONG YE	62	VALLEY ST	156,500.00	1,587.00	Removing existing windows and replacing with New Construction Okna windows throughout main house
24-135RB	12 5 0	10/07/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	60,000.00	160.50	Adding a 15x22 garage onto an existing garage
24-132RB	12 66 0	10/07/2024	ESCALADA, TRISTAN	298	PLEASANT ST	40,000.00	687.00	Demolition of existing detached garage and new construction of detached garage in the same location
24-133RB	10 22 0	10/07/2024	PRICE DAVID P JESSICA E TR	140	CENTURY WY	9,000.00	107.00	Residential weatherization/air sealing. No structural changes.12015
24-134RB	17 75 0	10/07/2024	THOMPSON JUDITH	29	PLEASANT ST	20,870.00	102.00	strip and re roof asphalt shingles
24-136RB	13 22 1	10/10/2024	MARTORANO JOSEPH R	26	LAKE ST	90,000.00	134.40	Demo and dispose of existing 16 x 30 deck and Replace with new 16 x 16 Deck and 4 x 4 Exit Landing with Stairs to grade. All inside of existing Deck Footprint. Strip and reside existing house with Vinyl Siding.
24-139RB	12 102 2	10/16/2024	BOOTH JEFFREY D	302	DEPOT ST	17,728.40	197.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 23 9.43KW NO BATTERY
24-138RB	20 28 0	10/16/2024	MONK LEONARD	95	HARDY ST	27,000.00	287.00	removing decking and applying new decking with new joists where needed
24-137RB	12 102 2	10/16/2024	BOOTH JEFFREY D	302	DEPOT ST	11,890.00	102.00	Strip and re-roof
24-140RB	18 48 1	10/16/2024	WHITTEMORE DENISE	167	POND ST	6,300.00	62.00	Installation of woodstove and connect to Class A chimney pipe

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-141RB	13 75E 0	10/20/2024	HEPBURN HAROLD J	60	SCHOOL ST	15,000.00	87.60	Installing a Reeds Ferry Shed 12x14 shed
24-148RB	23 41 0	10/21/2024	MCNAMARA LORA JO LANG	431	FOREST ST	51,000.00	527.00	Replace 19 windows and 1 door into the existing openings
24-142RB	14 31 3	10/21/2024	SILVA AGUSTIN	17	MASSAPOAG WY	16,994.69	120.00	Reeds Ferry will install a pre-constructed 12x20 storage shed
24-143RB	11 47 0	10/21/2024	DAVIS LISA M	82	MILL ST	26,000.00	277.00	Replacement windows (21)
24-145RB	22 10 0	10/21/2024	JACOBSON ROBERT	374	FOREST ST	18,993.00	102.00	strip roof shingles and re-roof per manufacturers specs - remove skylight and roof over - NO STRUCTURAL CHANGES
24-144RB	16 52 0	10/21/2024	SIDDALL JONATHIN H	115	THORNDIKE ST	11,000.00	102.00	Strip and reroof garage and Barn
24-146RB	11 57 0	10/21/2024	WHITE CHRISTOPHER S	20	SWALLOW LN	25,349.00	102.00	Rip and reroof entire dwelling with 30+ year shingles
24-147RB	17 41 0	10/21/2024	AMODEI MARIE ELENA	52	PLEASANT ST	10,000.00	117.00	Replace front door, fix leak along east side and replace siding as needed, maybe repair back porch
24-149RB	12 61A 0	10/23/2024	PARIKH INVESTMENT REALTY TR	238	PLEASANT ST	86,000.00	877.00	Build out the lower level according to the plans provided.
24-150RB	2 11 0	10/30/2024	GUILD ARTHUR + RUTH	165	RIVER ST	6,998.00	102.00	strip and reroof
24-152RB	22 24 0	10/30/2024	YOUNG SCOTT ALLAN	69	LOWELL ST	13,400.00	102.00	strip and reroof
24-151RB	1 19 3	10/30/2024	SMITH KEVIN J	581	HOLLIS ST	15,310.00	102.00	Stripping off an old roof and underlayment and putting on a new one
24-155RB	17 93 0	10/31/2024	THOMPSON, GREGORY J	601	MAIN ST	110,500.00	1,127.00	Framing and finishing existing portion of house converting to ADU.
24-153RB	16 14 0	10/31/2024	MOORE, BENJAMIN	47	THORNDIKE ST	30,000.00	102.00	remove old barn style building retaining the existing foundation, stem walls and floor
24-154RB	16 14 0	10/31/2024	MOORE, BENJAMIN	47	THORNDIKE ST	22,900.00	687.00	install new structure walls, trusses and roof owner is responsible for existing foundation for meeting building code requirements
24-156RB	13 80 0	11/01/2024	BODOIN STEVEN D	15	SCHOOL ST	58,965.56	271.20	24x24 Built on site Shed/Garage It will be in the back rear of the home and set back from the home itself at least 80-100' and centered in the back yard area with approx 28' on each side from the property line and greater than 100ft from the rear property line.
24-157RB	14 48 1	11/04/2024	OLDENBURG TODD P	264	HALL ST	40,000.00	222.00	Pool Cabana to provide shade and storage.
24-158RB	12 46 0	11/05/2024	LEWON JACOB	159	PLEASANT ST	18,600.00	102.00	strip and re roof asphalt shingles
24-161RB	11 23 4	11/13/2024	TULLY KENNETH A	15	WOODLAND RD	8,740.00	62.00	Installation of pellet insert and venting
24-160RB	12 82 2	11/13/2024	TIBBETTS JAMES E	9	UPTON ST	13,988.00	102.00	strip and reroof
24-159RB	23 9 0	11/13/2024	DENYSE PHILIP J	436	FOREST ST	74,950.00	102.00	Strip and reroof
24-162RB	7 27 0	11/13/2024	ONEILL JEREMY	710	PLEASANT ST	18,717.00	207.00	ROOF MOUNTED PV PANEL INSTALL-7.6KW AC-22 PANELS- NO ESS- NO STRUCTURAL UPGRADE
24-163RB	23 40 0	11/18/2024	JACOBSON, KYLE	441	FOREST ST	14,000.00	102.00	Strip and reroof 26 sq
24-165RB	21 26 0	11/18/2024	STARBIRD ALAN + PATRICIA	240	THORNDIKE ST	17,417.00	197.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 21 8.61 KW NO BATTERY
24-164RB	14 44 0	11/18/2024	GREATER LOWELL FAMILY YMCA	234	HALL ST	52,250.00	102.00	Strip and dispose of existing asphalt shingle roof of 12 cabins, 1 maintenance building and 1 storage shed. Inspect roofs and install new asphalt shingles.
24-168RB	10 24 11	11/25/2024	WELCH CECELIA	133	CENTURY WY	20,855.00	227.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 25 10.25KW NO BATTERY NO STRUCTURAL UPGRADES
24-166RB	23 39 0	11/25/2024	BACON ROBERT	455	FOREST ST	6,106.00	67.00	INSTALL OF PELLET INSERT W/FULL 4" LINER
24-167RB	6 17 0	11/25/2024	LORD, MELISSA	97	FLETCHER ST	7,088.88	97.00	weatherization including air sealing, attic open blow cellulose, venting, door kits
24-170RB	17 40 0	12/02/2024	MCGONAGLE JANICE R TRUS	46	PLEASANT ST	4,000.00	67.00	Residential weatherization/air sealing. No structural changes. (22908)
24-169RB	14 7 0	12/02/2024	ZANNONI DENNIS R	473	POND ST	19,625.00	217.00	install 9 harvey replacement windows and 1 patio door. Energy star inserts only with no structural work
24-172RB	15 12 0	12/02/2024	LEEDBERG MICHAEL D	458	HIGH ST	23,928.00	257.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 32 13.12KW NO BATTERY NO STRUCTURAL UPGRADES

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-171RB	13 42 0	12/02/2024	ERICKSON KENNETH J	47	LOWER DAM WY	48,322.00	507.00	Rooftop solar installation consisting of (19) QTron 430 W modules and (19) Enphase IQ8M microinverters, and an energy storage system to be installed on the exterior consisting of (3) Enphase IQ 5p batteries.
24-174RB	17 29 0	12/08/2024	WOOD RONALD A	466	MAIN ST	32,035.00	347.00	Remove existing wood siding and replace with vinyl siding
24-173RB	15 11 0	12/08/2024	ACQUAVIVA DONNA	448	HIGH ST	5,740.00	102.00	STRIP AND REROOF ON SECOND STORY MAIN ONLY
24-175RB	2 6 1	12/08/2024	JOHNSON, DANIEL M	4	CHAPMAN STREET	15,982.66	98.40	Shed installation - 192 sq. feet - adjacent to driveway
24-176RB	7 27 0	12/09/2024	ONEILL JEREMY	710	PLEASANT ST	10,450.00	102.00	Strip and Reroof
24-177RB	12 123 0	12/09/2024	GORMAN ELIOT R	9	DOGWOOD LN	6,000.00	77.00	Replace insulation and drywall in under home garage ceiling, and small section of drywall in single room upstairs. Drywall and insulation had been removed immediately after water damage, this permit is to replace the insulation and drywall removed.
24-178RB	12 5 0	12/16/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	17,000.00	187.00	Bathroom re-do
24-180RB	14 1 0	12/22/2024	KATZ GREGORY	372	POND ST	9,000.00	107.00	Replacement of front door and rear slider
24-179RB	10 24 11	12/22/2024	WELCH CECELIA	133	CENTURY WY	11,070.00	102.00	Strip and Reroof

TOWN OF DUNSTABLE, MA

511 Main Street, Dunstable MA 01827
www.dunstable-ma.gov

Permit Listing Report

Permit Type:ELECTRICAL **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1E	11 64 0	01/11/2024	ACUCENA, CARLA A TRUSTEE	39	SWALLOW LN	1,800.00	85.00	Panel replacement
24-2E	22 9 0	01/11/2024	KOYUTIS, KAREN A	362	FOREST ST	4,620.00	120.00	iNSTALLATION OF AN ADDITIONAL INTERCONNECTED ROOFTOP pv SYSTEM 9 PANELS 3.51 kw dc no ess
24-4E	18 34 0	01/16/2024	HAGGERTY WILLIAM	244	POND ST	3,000.00	85.00	Install 24kw Generator
24-3E	11 64 0	01/16/2024	ACUCENA, CARLA A TRUSTEE	39	SWALLOW LN	22,346.00	120.00	Rooftop installation of 34 solar panels, 13.77KW, No ESS no structural
24-7E	13 23 6	01/18/2024	GIOVANNI ROBERT S	33	ALEXANDER WAY	2,700.00	75.00	Install generator to the right of house
24-6E	21 23 1	01/18/2024	SIMMONS, MARY ANN D	190	THORNDIKE ST	1,200.00	85.00	Wiring 2 new AC condensers
24-5E	11 36 0	01/18/2024	GONCALVES, WAGNER D	980	MAIN ST	2,000.00	85.00	Installation of a new 18,000 BTU mini split in master bedroom
24-8E	8 85 0	01/24/2024	RICE KEVIN E	64	ADAMS ST	3,900.00	85.00	Install subpanel in basement, install EV charger in garage
24-9E	17 22 0	01/25/2024	MORTON, MATHEW W	458	MAIN ST	8,000.00	170.00	rough wire and finish master bed room and family room
24-11E	12 101 3	01/29/2024	VALCANAS TIMOTHY A	162	DEPOT ST	500.00	85.00	Outlet Moves
24-10E	11 48 0	01/29/2024	DAVIS ARCHER JR	107	MILL ST	7,800.00	85.00	INSTALLATION OF 18KW STANDBY GENERATOR. BACK OF HOUSE ON THE LEFT SIDE
24-15E	11 61 0	02/05/2024	BAGNI JOHN A	54	SWALLOW LN	0.00	130.00	Bring electric service to new barn
24-14E	10 28 0	02/05/2024	123 CENTURY LLC	123	CENTURY WY	1,200.00	170.00	wiring of new master bath = repairing of ceiling lights
24-12E	17 78 0	02/05/2024	AVRILLON, GUILLAUME P	11	PLEASANT ST	3,500.00	110.00	Renovation of Barn & Basement, including gas furnace, water heater
24-13E	10 28 0	02/05/2024	123 CENTURY LLC	123	CENTURY WY	2,000.00	170.00	remodel 2 exisitng baths and remodel kitchen
24-16E	11 87 1	02/06/2024	FREY JAMES E	737	MAIN ST	700.00	85.00	WIRE DEHUMIDIFIER AND AIR PURIFIER WITH AIR HANDLER IN BASEMENT
24-17E	4 1 0	02/07/2024	REDDIN KENNETH	290	KEMP ST	508.00	85.00	Connection of furnace from furnace replacement
24-18E	12 109 1	02/12/2024	LARIVIERE DAVID J	73	DEPOT ST	15,000.00	290.00	rough wire and finish new house . install a 200 amp underground service
24-19E	17 145 0	02/18/2024	DOHERTY SHAUN P	70	LOWELL ST	31,101.84	120.00	Install fo roof mounted pv solar panels-system size of 13.090 Kw-34 pv panels- 200A- no battery storage to be installed.
24-20E	13 7 0	03/04/2024	ALTERISIO WALTER	68	HALL ST	21,094.00	120.00	Rooftop installlation of 26 solar panels, 14.40KW, No ESS no structural
24-21E	10 15 0	03/06/2024	BOGDAN J CAROLYN J SNIEZEK TR	56	CENTURY WY	4,000.00	85.00	400 amp service upgrade.
24-23E	10 15 0	03/06/2024	BOGDAN J CAROLYN J SNIEZEK TR	56	CENTURY WY	1,000.00	85.00	Wiring circuits for 6 ton packaged ground source heat pump (60A) with auxiliary heat strip (60A)
24-22E	16 40 0	03/06/2024	FAHEY LAURIE A TRUSTEE	68	THORNDIKE ST	2,000.00	85.00	Install a 20 AMP 120 VOLT QUAD OUTLET
24-25E	1 9C 0	03/11/2024	JOHN D MURPHY, TRUSTEE	590	HOLLIS ST	6,500.00	170.00	rough wire and finish kitchen
24-24E	7 1 0	03/11/2024	GOSS GLORIA E AND WESLEY D TR	460	PLEASANT ST	15,000.00	230.00	first floor home remodel/ service upgrade
24-26E	6 4 1	03/14/2024	TULLY DONNA L	270	HOLLIS ST	2,100.00	85.00	New receptacles, lighting
24-27E	23 22 1	03/17/2024	ATWOOD MARK A	66	VALLEY ST	15,000.00	120.00	PV ROOFTOP SOLAR ARRAY CONSISTING OF 25 425w PANELS AND 25 ENPHASE MICRO INVERTERS
24-28E	14 44 0	03/18/2024	GREATER LOWELL FAMILY YMCA	234	HALL ST	12,000.00	90.00	COMPLETE DEMO AND REWIRE OF MAIN OFFICE BUILDING
24-29E	7 16 0	03/24/2024	WALENT DANIEL C	650	PLEASANT ST	21,000.00	130.00	ADDITION GARAGE/INLAW APARTMENT
24-30E	13 53 0	03/24/2024	FLYNN	153	OFF POND ST	7,500.00	170.00	rough wire and finish the kitchen.
24-31E	3 4 0	03/25/2024	LAVELLE ADAM	431	RIVER ST	500.00	85.00	installing tankless water heater

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-32E	11 18 2	03/28/2024	BJERKE KEVIN	106	OAK ST	15,000.00	170.00	Complete wiring of new finnished basement
24-34E	13 5 0	04/01/2024	COX JOSEPH	56	HALL ST	15,817.00	120.00	Rooftop installation of 24 solar panels, 9.60KW, No ESS no structural
24-33E	12 92 0	04/01/2024	ROGERS RUTH V	329	PLEASANT ST	1,800.00	85.00	Emergency repair of service to Verizon equipment. This repair is near address listed. Repair is on side of road
24-35E	14 54 0	04/01/2024	BROOKS LORI ANN	295	HALL ST	13,000.00	290.00	wire new barn/house new service
24-36E	16 40 0	04/01/2024	FAHEY LAURIE A TRUSTEE	68	THORNDIKE ST	7,000.00	85.00	wire HP
24-37E	7 35 1	04/01/2024	PARKIN ROBERT + ANNE E TRUSTEE	681	PLEASANT ST	3,500.00	120.00	Rooftop Solar Installation
24-38E	7 7 0	04/07/2024	VESTRI, FABRIZIO	15	PLEASANT ST EX	1,000.00	85.00	Installing hybrid electric water heater
24-39E	8 86 0	04/16/2024	GERTEISEN JONATHAN C	84	ADAMS ST	2,266.00	85.00	one generator interlock system
24-40E	13 34 0	04/16/2024	SCULLY LINDA THERESE	35	LOWER DAM WY	2,600.00	85.00	Replacement of 1st floor sub panel upgrading old 60amp panel to new 100amp 30circuit main lug panel.
24-41E	10 24 19	04/16/2024	BEAUCHAIN CHARLES L JR	7	SKY TOP LN	1,550.00	85.00	Replacement of AC
24-42E	13 80 0	04/16/2024	BODOIN STEVEN D	15	SCHOOL ST	1,000.00	85.00	Temp remove service to replaceVINYLsiding,replace when complete,NO CHANGES TO SERVICE(choose aluminum on calc form)
24-43E	13 80 0	04/16/2024	BODOIN STEVEN D	15	SCHOOL ST	1,300.00	85.00	Addition of 20 amp dedicated circuit feeding two fireplace outlets.
24-44E	17 120 2	04/16/2024	PROULX, JUDY B, TR	106	HIGH ST	5,000.00	120.00	Install Solar System
24-45E	22 33 1	04/21/2024	RYDER KATHLEEN B	270	MAIN ST	18,428.00	120.00	Roofttop installation of 30 solar panels, 12KW, No ESS no structural
24-46E	7 19 0	04/22/2024	DALIDA PAUL A & DIANNA L TRUS	690	PLEASANT ST	750.00	85.00	Install wiring, ocpd, disconnect and LFMC, for heat pump. HVAC equipment installed by others.
24-47E	8 87 0	04/29/2024	SANDERS, KEVIN	90	ADAMS ST	21,756.00	120.00	Rooftop installation of 32 solar panels, 12.80KW, No ESS no structural
24-49E	23 36 0	04/29/2024	DEACON, LEIGH	489	FOREST ST	7,000.00	85.00	INSTALLATION OF 14KW STANDBY GENERATOR. FRONT OF HOUSE ON THE LEFT SIDE
24-48E	8 82 0	04/29/2024	PISCHETOLA, JOSEPH S	15	JAMIE RD	8,000.00	170.00	Finished basement project
24-50E	16 18 0	05/06/2024	SEARS DAVID F AND PERMELIA S	171	HIGH ST	1,300.00	85.00	replace co detector & new dedicated outlet for A/C on 2nd floor
24-51E	8 95 0	05/13/2024	ANNUNZIATO JOSE	124	ADAMS ST	1,500.00	85.00	installing heat pump
24-53E	16 62 6	05/16/2024	BUSHNELL ROBERT D & JANICE	86	FOREST ST	500.00	85.00	Relocatiing Stove outlet and hood outlet
24-52E	15 36 0	05/16/2024	KENNEDY DANIEL R	363	HIGH ST	21,632.55	120.00	Roof mounted solar array of 22 panels @ 8.8kW/DC.
24-54E	13 15 0	05/20/2024	GONZALEZ VELASCO ENRIQUE	104	HALL ST	14,916.00	120.00	Rooftop installation of 24 solar panel, 9.60KW, No ESS no structural
24-55E	2 6 8	05/20/2024	MAURICE JASON	50	CHAPMAN STREET	4,500.00	170.00	Install wiring for 3 season porch
24-57E	10 39 0	05/29/2024	SKERRETT DAVID K	1143	MAIN ST	3,000.00	85.00	Installing AC Unit
24-56E	17 126 0	05/29/2024	ERNICK FREDERICK + RUTH	59	HIGH ST	7,825.75	170.00	Install 2 20 amp circuits for sump pump and 1 20 amp circuit for pool cleaner, 16 space 100 amp sub panel for future use
24-58E	2 6 9	06/02/2024	TAPIA, SEBASTIAN F	54	CHAPMAN STREET	47,000.00	120.00	Install roof mounted solar 19.845 kw 49 panels, with 1 ESS unit (13.5 kwh total) on detached exterior pad
24-59E	14 45 2	06/03/2024	KURDZO JAMES P	166	HALL ST	8,397.00	120.00	Installation of 20 roof mounted solar panels and associating electrical equipment.
24-61E	8 86 0	06/10/2024	GERTEISEN JONATHAN C	84	ADAMS ST	800.00	85.00	INSTALL ONE GENERATOR INTERLOCK SYSTEM AND REPLACE CEILING FAN
24-63E	12 43 2	06/10/2024	Krishna, Gopola Vatsavayi	163	PLEASANT ST	300.00	85.00	WIRE ONE CONDENSOR AND ONE AIR HANDLER
24-65E	11 87 1	06/10/2024	FREY JAMES E	737	MAIN ST	300.00	85.00	WIRE ONE HEAT PUMP AND ONE AIR HANDLER
24-64E	13 93 0	06/10/2024	HAMOND JENNIFER M	204	GROTON ST	2,000.00	85.00	Upgrade 100 amp to 200 amp service. New house service and meter.
24-66E	15 33 0	06/10/2024	DONNA P HOWARD TRUSTEE	379	HIGH ST	9,461.79	120.00	Roof mounted solar array of 8 panels @ 3.2kW/DC.
24-62E	4 5 0	06/10/2024	PLAUSSE SCOTT D	16	BRITTANY LN	16,540.00	120.00	Rooftop installation of 26 solar panels, 10.40KW, No ESS no structural
24-60E	7 7 0	06/10/2024	VESTRI, FABRIZIO	15	PLEASANT ST EX	985.00	85.00	Install customer supplied Tesla ev charger inside garage
24-67E	12 43 2	06/15/2024	Krishna, Gopola Vatsavayi	163	PLEASANT ST	400.00	85.00	WIRE ONE CONDENSER
24-68E	21 21 0	06/15/2024	DUNSTABLE RURAL LAND TRUST	389	THORNDIKE ST	3,900.00	85.00	2 Bathroom addition/sink for mini counter

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-72E	8 97 0	07/01/2024	CHEN YING	132	ADAMS ST	9,024.00	120.00	INSTALLAITON OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 15 6.00KW NO BATTERY
24-70E	17 47 0	07/01/2024	BARTOS EUGENE + BARBARA	70	POND ST	300.00	85.00	replacement heat pump
24-71E	10 53 0	07/01/2024	KENNY, PATRICK TRUSTEE	1061	MAIN ST	300.00	85.00	replacement AC
24-69E	16 14 0	07/01/2024	MOORE, BENJAMIN	47	THORNDIKE ST	8,500.00	130.00	100 amp sub panel Installing general outlets and lighting
24-73E	16 44 0	07/04/2024	SULLIVAN MICHAEL P	120	THORNDIKE ST	12,000.00	170.00	Wiring inlaw apartment and installing 100 amp sub panel.
24-74E	12 43 1	07/09/2024	DEAN JOSEPH P TRUSTEE	165	PLEASANT ST	99,976.46	120.00	Install (2) Ground-Mount Solar trackers; Qty. Panels: 40; Total kW: 16.6. Install (2) Tesla PowerWall ESS.
24-75E	11 87 1	07/09/2024	FREY JAMES E	737	MAIN ST	4,500.00	85.00	PANEL REPLACEMENT AND WIRING FOR HOT TUB
24-77E	1 18 10	07/09/2024	ROONEY GARY E	7	ROBBINS FARM RD	1,200.00	85.00	Replacing A/C with heat pump
24-76E	11 90 0	07/09/2024	LIANG LI	31	DEPOT ST	300.00	85.00	WIRE ONE CONDENSER
24-80E	2 1 4	07/19/2024	GELDART, THERESA	234	RIVER ST	2,000.00	170.00	Deck addition
24-78E	10 24 17	07/19/2024	TRAWICK GEOFFREY A	23	SKY TOP LN	22,897.00	120.00	Rooftop installation of 37 solar panels, 14.80KW, No ESS no structural
24-79E	23 22 1	07/19/2024	ATWOOD MARK A	66	VALLEY ST	1,200.00	85.00	Replacing A/C with heat pump
24-82E	19 1 1	07/23/2024	FLANAGAN THOMAS JR	408	WESTFORD ST	1,000.00	85.00	installing heat pump & air handler
24-81E	10 19 0	07/23/2024	YOUNG DANIEL	94	CENTURY WY	2,200.00	170.00	Service Conductor Refeed
24-84E	17 22 0	07/25/2024	MORTON, MATHEW W	458	MAIN ST	8,500.00	170.00	rough wire and finish the kitchen and bathroom.
24-83E	18 13 0	07/25/2024	MOY PATRICIA	352	WESTFORD ST	2,000.00	172.00	Wiring for new half bath in basement
24-85E	23 32 0	07/28/2024	DELOUREIRO LUIS A	553	FOREST ST	1,500.00	85.00	Replace heat pump and air handler
24-86E	10 19 0	07/28/2024	YOUNG DANIEL	94	CENTURY WY	20,690.00	122.00	Rooftop installation of 32 solar panels, 12.80KW, No ESS no stuctural
24-88E	21 23 2	07/31/2024	CHENELLE,ERIC KEVIN	28	HARDY ST	35,497.12	122.00	Roof Mounted PV Solar Install - 36 panel - 14.040 kW-200A - No Battery ESS
24-87E	8 46 0	07/31/2024	SNIEZEK ANDREW J KATHLEEN TR	43	WOODS CT	2,400.00	87.00	-Install wiring for a Tesla EV charger in the attached garage - Install a Tesla load management device into panel
24-89E	7 43 0	08/05/2024	LARTER JUDITH K ETALS TRUSTEE	69	HOLLIS ST	1,500.00	85.00	Emergency service to replace 100 amp SEU from Weather head to meter / assuing storm related NGRID has removed Meter
24-91E	16 8 0	08/05/2024	BELLEY DAVID B	47	FOREST ST	14,000.00	87.00	Install 26kW standby generator
24-90E	14 52 7	08/05/2024	MANNING, JAKE	25	BEAR HILL RD	4,000.00	172.00	Wire patio hardscape, and gazebo
24-93E	8 19 0	08/09/2024	DOWLING, NANCY M	235	KEMP ST	4,000.00	87.00	INstalling 3-Ton Heat Pump and Electric Whole Home Air Filter
24-92E	12 120 0	08/09/2024	PRESCOTT JAMES K	10	DOGWOOD LN	1,200.00	87.00	INSTALL SUB PANEL AND WIRE WATER HEATER
24-94E	8 14 0	08/09/2024	COOK BENJAMIN	252	KEMP ST	14,703.92	122.00	22 ROOF MOUNTED SOLAR PANELS 9.02kW NO ESS NO STRUCTURAL
24-95E	14 14 0	08/14/2024	GOLUBISKY DIPRIZITO CYNTHIA L	211	OFF POND ST	20,000.00	232.00	NEW HOUSE WITH 200A UNDERGROUND SERVICE
24-96E	17 131 0	08/14/2024	PISCATELLI, DAVID	493	MAIN ST	45,000.00	252.00	Wire 3 units, 2 are residential rentals and 1 small commercial rental
24-97E	17 130 0	08/15/2024	DUNSTABLE TOWN OF	511	MAIN ST	350.00	87.00	SIDING PROJECT METER DISCOONNECT/ RECONNECT WITH SIDING BLOCK ATTACHED
24-98E	14 14 0	08/16/2024	GOLUBISKY DIPRIZITO CYNTHIA L	211	OFF POND ST	1,000.00	87.00	network and speaker wiring only
24-99E	11 87 1	08/21/2024	FREY JAMES E	737	MAIN ST	800.00	102.00	RE-ROUTE ELECTRICAL FOR HOT TUB
24-100E	11 23 4	08/26/2024	TULLY KENNETH A	15	WOODLAND RD	21,000.00	222.00	single family 4bed , 3 bath, 3 car garage
24-101E	7 16 0	09/09/2024	WALENT DANIEL C	650	PLEASANT ST	13,250.00	152.00	PV Roof Solar array with 26 micro inverters
24-102E	15 13 0	09/16/2024	MELANCON RAYMOND + AGNES	470	HIGH ST	5,500.00	77.00	Upgrading service from 100amp to 200amp
24-103E	16 41 0	09/16/2024	RICHARDS KEITH A	104	THORNDIKE ST	4,500.00	162.00	wiring three heat pumps with convenience outlets
24-104E	10 39 0	09/16/2024	SKERRETT DAVID K	1143	MAIN ST	27,304.49	152.00	Install 11.960 KW DC (26 panels) rooftop solar array.
24-105E	13 22 1	09/18/2024	MARTORANO JOSEPH R	26	LAKE ST	1,800.00	77.00	In conjuntion with a siding permit. Re-install light and receptracles. Re-secure meter
24-107E	14 49 0	09/26/2024	CRANDALL DAREL S	306	HALL ST	15,680.00	152.00	Roof Mounted PV Panel Install- 7.6kW AC- 27 Panels- No ESS

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24-106E	17 130 0	09/26/2024	DUNSTABLE TOWN OF	511	MAIN ST	1,000.00	77.00	Replace air handler
24-108E	12 102 2	10/10/2024	BOOTH JEFFREY D	302	DEPOT ST	14,182.72	152.00	installation of rooftop photovoltaic solar system # of panels 23 9.43kw no battery
24-109E	1 19 3	10/10/2024	SMITH KEVIN J	581	HOLLIS ST	13,000.00	162.00	For an existing pool, update wiring to code, install 100A feed to new location of pool equipment.
24-110E	15 46 0	10/13/2024	CARLETON MICHAEL	202	HARDY ST	17,900.00	162.00	rewire first floor and two 2nd floor bath room
24-111E	8 15 0	10/23/2024	MUNROE WILLIAM M III	274	KEMP ST	1,000.00	77.00	replacing oil boiler
24-113E	7 27 0	11/13/2024	ONEILL JEREMY	710	PLEASANT ST	14,412.00	152.00	ROOF MOUNTED PV PANEL INSTALL- 7.6KW AC- 22 PANELS- NO ESS
24-112E	12 54 0	11/13/2024	WILSON MARK C	44	GROTON ST	350.00	162.00	SIDING PROJECT. DISCONNECT METER/ RECONNECT METER WITH SIDING BLOCK ATTACHED BEHIND
24-114E	21 26 0	11/14/2024	STARBIRD ALAN + PATRICIA	240	THORNDIKE ST	2,800.00	77.00	MAIN PANEL REPLACEMENT
24-117E	22 31 2	11/18/2024	MCGOVERN, GEORGE R JR	158	FOREST ST	20,000.00	367.00	ELECTRICAL WIRING FOR NEW BUILD HOME & 200 AMP UNDERGROUND SERVICE
24-115E	14 2 3	11/18/2024	GARDELLA EMILY	448	POND ST	8,000.00	247.00	Wire new Barn.
24-116E	21 26 0	11/18/2024	STARBIRD ALAN + PATRICIA	240	THORNDIKE ST	1,219.19	152.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 21 8.61KW NO BATTERY
24-118E	10 24 11	11/24/2024	WELCH CECELIA	133	CENTURY WY	1,459.85	152.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 25 10.25KW NO BATTERY
24-119E	13 15 0	11/25/2024	GONZALEZ VELASCO ENRIQUE	104	HALL ST	600.00	77.00	installation of 80 gallon hybrid electric water heater
24-120E	17 93 0	12/02/2024	THOMPSON, GREGORY J	601	MAIN ST	9,000.00	162.00	Install wiring for In Law unit, bedroom, bath, kitchen and living areas. Install a Sub-Panel. Install smoke alarms.
24-122E	15 12 0	12/02/2024	LEEDBERG MICHAEL D	458	HIGH ST	1,674.96	152.00	INSTALLATION OF ROOFTOP PHOTOVOLTAIC SOLAR SYSTEM # OF PANELS 32 13.12KW NO BATTERY
24-121E	13 42 0	12/02/2024	ERICKSON KENNETH J	47	LOWER DAM WY	36,241.50	152.00	Rooftop solar + Battery installation consisting of (19) QTron 430 W modules and (3) Enphase IQ 5p batteres.
24-123E	12 5 0	12/08/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	1,200.00	122.00	Single bay garage addition
24-124E	18 47 18	12/08/2024	HUBERT TIMOTHY J	37	PARKHURST RD	360.00	77.00	WIRE ONE OIL BOILER
24-125E	14 52 7	12/09/2024	MANNING, JAKE	25	BEAR HILL RD	5,000.00	77.00	Wire new outdoor roof overhang with recessed lights and ceiling fan and patio heaters
24-127E	11 49	12/16/2024	Davis, Archer H Jr.	75	Mill Street	40,000.00	317.00	Electrical wiring for new construction home. 400amp underground service with two 200amp panels
24-128E	12 5 0	12/16/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	1,000.00	162.00	Master bathroom remodel
24-126E	12 61A 0	12/16/2024	PARIKH INVESTMENT REALTY TR	238	PLEASANT ST	4,000.00	77.00	Add 200 amp main breaker panel,install lighting,install power for general convenience and coolers, ac split unit
24-129E	11 37 0	12/23/2024	ANTONELLI FRANCIS J	996	MAIN ST	1,000.00	162.00	install circuit for bathroom floor heat . replace devices in bathroom

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Permit Listing Report

Permit Type:GAS **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1G	13 53 0	01/07/2024	MERRIFIELD STEPHEN	153	OFF POND ST	1,140.00	70.00	Install approximately 10' underground gas piping from lp tank to exterior of house
24-2G	13 51 0	01/22/2024	MULDOON WILLIAM C SR	139	OFF POND ST	1,000.00	70.00	installing new heater
24-4G	21 23 1	01/29/2024	SIMMONS, MARY ANN D	190	THORNDIKE ST	1,000.00	70.00	Furnace and water heater replacment
24-3G	11 48 0	01/29/2024	DAVIS ARCHER JR	107	MILL ST	850.00	70.00	Gas piping for generator install
24-6G	13 53 0	01/31/2024	MERRIFIELD STEPHEN	153	OFF POND ST	1,000.00	160.00	Redoing propane line to fireplace and new line to new stove
24-5G	17 78 0	01/31/2024	AVRILLON, GUILLAUME P	11	PLEASANT ST	5,000.00	70.00	Furnace gas pipe tankless water heater install
24-7G	4 1 0	02/07/2024	REDDIN KENNETH	290	KEMP ST	5,512.00	70.00	Replacement of exisitng gas furnace
24-8G	18 34 0	02/11/2024	HAGGERTY WILLIAM	244	POND ST	1,000.00	70.00	Gas piping stand by generator
24-9G	12 30 0	02/14/2024	SWEET FAMILY TRUST	60	SWEETS POND RD	1,500.00	70.00	Gas pipe for Combi boiler
24-10G	13 29 0	02/21/2024	COREY WILLIAM + DOROTHY LF EST	5	LOWER DAM WY	7,018.00	70.00	Install interior gas piping to propane furnace
24-11G	13 75D 0	02/28/2024	SULLIVAN CYNTHIA B	50	SCHOOL ST	2,500.00	70.00	Replacement Water heater
24-13G	13 75F 0	03/04/2024	SPENCER, JENEPHER B	68	SCHOOL ST	300.00	70.00	Hook up gas cook stove
24-12G	12 101 0	03/04/2024	EVANGELICAL CONG CHURCH	98	BROOK ST	250.00	70.00	Replace cook stove
24-14G	10 28 0	03/11/2024	123 CENTURY LLC	123	CENTURY WY	0.00	160.00	run 3/4" blk for cook stove
24-15G	7 16 0	03/14/2024	WALENT DANIEL C	650	PLEASANT ST	2,500.00	160.00	new bathroom over garage addition
24-18G	3 4 0	03/18/2024	LAVELLE ADAM	431	RIVER ST	500.00	70.00	installing tankless water heater
24-17G	14 54 0	03/18/2024	BROOKS LORI ANN	295	HALL ST	2,000.00	70.00	Gas and flue 2 furnaces and run gas lines to 2 ranges
24-16G	7 1 0	03/18/2024	GOSS GLORIA E AND WESLEY D TR	460	PLEASANT ST	1,000.00	160.00	Gas stove
24-19G	12 86 0	04/01/2024	GURECKI ROBERT + BARBARA	423	PLEASANT ST	1,000.00	70.00	Install gas water heater
24-22G	13 80 0	04/29/2024	BODOIN STEVEN D	15	SCHOOL ST	2,000.00	160.00	Install gas piping for 2 gas fireplaces
24-20G	11 2 0	04/29/2024	RIPPER DAVID	804	MAIN ST	100.00	70.00	stove replacement first floor
24-21G	23 36 0	04/29/2024	DEACON, LEIGH	489	FOREST ST	850.00	70.00	Gas piping for generator install
24-23G	17 5 0	05/06/2024	CHANEY ALAN + EUGENE	1	LOWELL ST	2,200.00	70.00	Water heater replacement
24-24G	2 7 0	05/12/2024	KEN TULLY HOMES	315	RIVER ST	950.00	130.00	Install interior gas piping to furnace, fireplace and cooktop
24-25G	16 62 6	05/20/2024	BUSHNELL ROBERT D & JANICE	86	FOREST ST	500.00	70.00	Replace stove
24-26G	18 47 5	05/29/2024	LILLY GERALD T	86	PARKHURST RD	2,806.35	70.00	setting 500ug tank and running ug line to pool heater
24-27G	12 109 1	05/29/2024	LARIVIERE DAVID J	73	DEPOT ST	3,000.00	160.00	new gas installation
24-28G	12 109 1	06/03/2024	LARIVIERE DAVID J	73	DEPOT ST	1,500.00	160.00	Run 40 ' 3/4' IPS from UG LP tank to house
24-29G	2 6 8	06/10/2024	MAURICE JASON	50	CHAPMAN STREET	6,586.00	160.00	Installation of new gas line, install tee fitting off the malleable gas pipe, install shut off valve.
24-30G	4 4 0	06/17/2024	SAMPSON DAVID M	12	BRITTANY LN	2,600.00	70.00	Replace Gas Water Heater
24-31G	1 18 8	07/10/2024	COTE- SILVESTRIS MADELINE D	19	ROBBINS FARM RD	1,000.00	160.00	new gas firepit
24-32G	18 56 0	07/23/2024	MAJKUT KEITH, TRUSTEE	161	WESTFORD ST	300.00	70.00	INSTALLATION OF WH GAS WORK
24-33G	16 8 0	07/31/2024	BELLEY DAVID B	47	FOREST ST	889.00	72.00	Gas pipe generator to lp tank
24-34G	8 74 0	08/07/2024	PETTEE MARK A	40	ADAMS ST	2,450.00	72.00	Water heater replacement
24-35G	16 44 0	08/09/2024	SULLIVAN MICHAEL P	120	THORNDIKE ST	5,000.00	162.00	New addition with new propane to equipment
24-36G	8 93 0	08/15/2024	HAAS JOANNA F	116	ADAMS ST	500.00	72.00	replacement gas water heater
24-37G	15 46 0	08/26/2024	CARLETON MICHAEL	202	HARDY ST	4,000.00	212.00	new gas to furnace, stove, water heater
24-38G	22 47 0	09/01/2024	MATTHEWS, THOMAS L TRUSTEE	250	LOWELL ST	447.00	62.00	Installation of outside gas line
24-39G	11 61 0	09/18/2024	BAGNI JOHN A	54	SWALLOW LN	62.00	62.00	New gas boiler
24-40G	12 101 4	09/19/2024	LANNAN FRANCIS T	172	DEPOT ST	12,000.00	62.00	Oil to propane conversion , new combi boiler
24-41G	11 49	10/07/2024	Davis, Archer H Jr.	75	Mill Street	4,500.00	152.00	Provide and install gas piping to 5 appliances
24-42G	2 6 7	11/10/2024	STEWART TIMOTHY	46	CHAPMAN STREET	4,000.00	62.00	Replace Water Heater
24-43G	12 21 0	11/13/2024	BROW DAVID + JILL A	307	PLEASANT ST	1,800.00	62.00	installation of ng 40 gallon hot water heater
24-47G	11 23 4	11/17/2024	TULLY KENNETH A	15	WOODLAND RD	1,250.00	122.00	Install interior gas piping to furnace & stove

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-46G	11 23 4	11/17/2024	TULLY KENNETH A	15	WOODLAND RD	950.00	62.00	Install gas piping from underground propane tank to house stub
24-44G	22 31 2	11/17/2024	MCGOVERN, GEORGE R JR	158	FOREST ST	950.00	62.00	Install underground gas piping from propane tank to house stub
24-48G	4 1 0	11/18/2024	REDDIN KENNETH	290	KEMP ST	900.00	62.00	Water Heater
24-49G	7 48 0	11/20/2024	DUNSTABLE TOWN OF	589	PLEASANT ST	500.00	62.00	Replacement gas space heater
24-51G	11 18 2	11/24/2024	BJERKE KEVIN	106	OAK ST	5,000.00	152.00	Install three direct vent (Chimney liners) propane fireplace inserts
24-52G	8 80 0	12/08/2024	GOSS GREGORY S	20	JAMIE RD	2,000.00	62.00	install tankless water heater
24-53G	13 34 0	12/09/2024	SCULLY LINDA THERESE	35	LOWER DAM WY	500.00	62.00	cooktop replacement
24-54G	11 1A 0	12/30/2024	DAHLBERG, CHRIS S JR	776	MAIN ST	1,000.00	152.00	Garage heater

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Permit Listing Report

Permit Type:PLUMBING **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1P	12 101 3	01/07/2024	VALCANAS TIMOTHY A	162	DEPOT ST	0.00	70.00	Disconnect and reconnect kitchen sink and dishwasher
24-2P	10 28 0	01/10/2024	123 CENTURY LLC	123	CENTURY WY	4,500.00	160.00	Replace 2 bathroom Sinks, Showers, Toilets
24-3P	17 22 0	01/16/2024	MORTON, MATHEW W	458	MAIN ST	7,000.00	160.00	New const. new 3 pc. Bathroom
24-4P	8 24 3	01/21/2024	LOTITO DEAN J, TRUSTEE OF DJL	547	GROTON ST	5,000.00	70.00	Installing Water Filter
24-5P	8 80 0	01/25/2024	GOSS GREGORY S	20	JAMIE RD	10,000.00	160.00	remodel master bath
24-6P	13 53 0	01/29/2024	MERRIFIELD STEPHEN	153	OFF POND ST	1,000.00	70.00	Updating Kitchen Plumbing
24-7P	17 78 0	01/29/2024	AVRILLON, GUILLAUME P	11	PLEASANT ST	5,000.00	70.00	Tankless water heater
24-8P	7 1 0	02/05/2024	GOSS GLORIA E AND WESLEY D TR	460	PLEASANT ST	8,000.00	160.00	Kitchen bath remodel
24-9P	1 9C 0	02/12/2024	JOHN D MURPHY, TRUSTEE	590	HOLLIS ST	875.00	160.00	Remodel kitchen
24-10P	12 27 0	02/14/2024	SWEET FAMILY TRUST	40	SWEETS POND RD	8,000.00	160.00	rebuilt single family
24-11P	13 75D 0	02/28/2024	SULLIVAN CYNTHIA B	50	SCHOOL ST	2,500.00	70.00	Replacement Water heater
24-12P	12 101 0	03/04/2024	EVANGELICAL CONG CHURCH	98	BROOK ST	250.00	70.00	Replace dishwasher
24-13P	13 4 0	03/04/2024	NGUYEN HUNG VAN	44	HALL ST	600.00	70.00	Replacement Oil Boiler
24-14P	11 18 2	03/06/2024	BJERKE KEVIN	106	OAK ST	15,000.00	160.00	Basement Bath/Kitchen, Barn water, Kitchen sink
24-15P	7 16 0	03/14/2024	WALENT DANIEL C	650	PLEASANT ST	5,000.00	160.00	new bathroom over garage addition
24-16P	14 44 0	03/14/2024	GREATER LOWELL FAMILY YMCA	234	HALL ST	17,899.00	220.00	install 3/4 bath and kitchen plumbing for camp office
24-17P	3 4 0	03/18/2024	LAVELLE ADAM	431	RIVER ST	500.00	70.00	installing tankless water heater
24-20P	12 86 0	04/01/2024	GURECKI ROBERT + BARBARA	423	PLEASANT ST	1,000.00	70.00	Install gas water heater
24-19P	13 88 0	04/01/2024	WINCH DAVID + JAYNE BARNES	69	HALL ST	12,000.00	70.00	install oil boiler
24-18P	8 24 2	04/01/2024	CONNOLLY KEVIN E - TRUSTEE	537	GROTON ST	4,697.00	70.00	Install new HTP indirect fired water heater.
24-21P	7 7 0	04/07/2024	VESTRI, FABRIZIO	15	PLEASANT ST EX	7,050.46	70.00	Installing hybrid electric water heater
24-22P	12 109 1	04/16/2024	LARIVIERE DAVID J	73	DEPOT ST	20,000.00	160.00	Rough Plumbing New Construction
24-23P	13 83 0	04/21/2024	FAHY, MICHAEL K	109	HALL ST	1,800.00	70.00	Remove old shower, install new shower and shower valve
24-24P	17 5 0	05/06/2024	CHANEY ALAN + EUGENE	1	LOWELL ST	2,200.00	70.00	Water heater replacement
24-25P	17 22 0	05/06/2024	MORTON, MATHEW W	458	MAIN ST	8,000.00	160.00	kitchen 2nd bathroom remodel
24-26P	9 1 0	05/13/2024	TOWLE RICHARD	542	GROTON ST	5,800.00	160.00	P foss filter system
24-27P	16 62 6	05/20/2024	BUSHNELL ROBERT D & JANICE	86	FOREST ST	500.00	70.00	Replace kitchen sink
24-28P	17 131 0	06/07/2024	PISCATELLI, DAVID	493	MAIN ST	5,000.00	220.00	new bathroom
24-29P	4 4 0	06/17/2024	SAMPSON DAVID M	12	BRITTANY LN	2,600.00	70.00	Replace Gas Water Heater
24-30P	14 14 0	06/22/2024	GOLUBISKY DIPRIZITO CYNTHIA L	211	OFF POND ST	0.00	160.00	New house
24-31P	21 21 0	07/09/2024	DUNSTABLE RURAL LAND TRUST	389	THORNDIKE ST	12,000.00	160.00	Add two bathrooms and a kitchenette
24-32P	8 24 1	07/09/2024	COOPER EMILY R	527	GROTON ST	4,500.00	160.00	Water filter install
24-33P	16 44 0	07/12/2024	SULLIVAN MICHAEL P	120	THORNDIKE ST	0.00	160.00	New addition,bath and half,laundry,kichenette,water heater
24-34P	18 56 0	07/23/2024	MAJKUT KEITH, TRUSTEE	161	WESTFORD ST	5,600.00	70.00	replacement water heater
24-35P	18 13 0	07/28/2024	MOY PATRICIA	352	WESTFORD ST	2,800.00	162.00	RENOVATION, BASEMENT 1/2 BATH.
24-36P	12 120 0	08/05/2024	PRESCOTT JAMES K	10	DOGWOOD LN	2,000.00	72.00	Replace water heater
24-37P	8 74 0	08/07/2024	PETTEE MARK A	40	ADAMS ST	2,450.00	72.00	Water heater replacement
24-38P	8 93 0	08/15/2024	HAAS JOANNA F	116	ADAMS ST	500.00	72.00	replacement gas water heater
24-39P	17 130 0	08/19/2024	DUNSTABLE TOWN OF	511	MAIN ST	500.00	162.00	install condensate drain
24-40P	15 46 0	08/26/2024	CARLETON MICHAEL	202	HARDY ST	15,000.00	962.00	remodle
24-42P	16 17 0	09/09/2024	PROULX, SHAWN M	183	HIGH ST	6,000.00	182.00	Bath Remodel
24-41P	17 131 0	09/09/2024	PISCATELLI, DAVID	493	MAIN ST	30,000.00	302.00	2 new residential units each with 2.5 bathrooms
24-43P	15 4 0	09/16/2024	CARLETON HARRY G TRUSTEE	368	HIGH ST	5,550.11	62.00	Replacement of Indirect Water Heater ONLY
24-44P	14 54 0	09/16/2024	BROOKS LORI ANN	295	HALL ST	15,000.00	152.00	Rough plumbing for new house
24-45P	12 101 4	09/19/2024	LANNAN FRANCIS T	172	DEPOT ST	12,000.00	62.00	New combi boiler

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-46P	23 33B 0	09/21/2024	L`ITALIEN KENNETH A	539	FOREST ST	4,600.00	152.00	Install 2 bathtubs
24-47P	11 49	10/07/2024	Davis, Archer H Jr.	75	Mill Street	13,500.00	152.00	Install plumbing for 2 1/2 bath w/ kitchen & laundry connections
24-48P	1 5 0	10/21/2024	SAINT ANSELM ABBEY	69	RIVER ST	1,895.00	62.00	Replace existing tub shower valve and drain with new shower valve and drain
24-49P	8 15 0	10/23/2024	MUNROE WILLIAM M III	274	KEMP ST	1,000.00	62.00	replacing oil boiler
24-51P	13 22 0	11/04/2024	DREW DIANE	142	HALL ST	2,776.00	70.00	direct replacement 40 gal. chimney vent water heater
24-50P	18 2 3	11/04/2024	GATEWAY HOMES LLC	166	WESTFORD ST	5,000.00	152.00	Install water filter
24-53P	2 6 7	11/10/2024	STEWART TIMOTHY	46	CHAPMAN STREET	4,000.00	62.00	Replace Water Heater
24-55P	12 21 0	11/13/2024	BROW DAVID + JILL A	307	PLEASANT ST	1,800.00	152.00	installation of 40 gallon gas water heater
24-54P	17 93 0	11/13/2024	THOMPSON, GREGORY J	601	MAIN ST	8,000.00	152.00	Install new bathroom & kitchen
24-56P	10 22 0	11/13/2024	PRICE DAVID P JESSICA E TR	140	CENTURY WY	1,200.00	62.00	water heater
24-57P	11 23 4	11/18/2024	TULLY KENNETH A	15	WOODLAND RD	18,000.00	152.00	Plumbing for a new house
24-58P	4 1 0	11/18/2024	REDDIN KENNETH	290	KEMP ST	900.00	62.00	Water Heater
24-59P	13 15 0	11/25/2024	GONZALEZ VELASCO ENRIQUE	104	HALL ST	8,000.00	62.00	installation of 80 gallon hybrid electric water heater
24-61P	8 80 0	12/08/2024	GOSS GREGORY S	20	JAMIE RD	2,000.00	62.00	install tankless water heater
24-62P	12 5 0	12/22/2024	MCLACHLAN GEORGE A III	4	SWEETS POND RD	3,000.00	152.00	add bathroom, move kitchen and laundry
24-63P	11 37 0	12/23/2024	ANTONELLI FRANCIS J	996	MAIN ST	4,000.00	152.00	Bathroom renovation

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Permit Listing Report

Permit Type:SHEET METAL **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1SM	12 27 0	04/16/2024	SWEET FAMILY TRUST	40	SWEETS POND RD	1,800.00	60.00	Install 1-BROAN Heat Recovery Ventilator and all necessary sheet metal venting
24-2SM	14 14 0	07/31/2024	GOLUBISKY DIPRIZITO CYNTHIA L	211	OFF POND ST	16,500.00	62.00	Installation of ductless mini split system. Installation of ducted HVR
24-3SM	8 19 0	08/09/2024	DOWLING, NANCY M	235	KEMP ST	20,000.00	62.00	Installing 3- Ton Heat Pump
24-4SM	17 131 0	09/16/2024	PISCATELLI, DAVID	493	MAIN ST	10,000.00	186.00	Supply and install metal duct work for HVAC systems in Unit D & E residential and Unit C commercial.
24-5SM	17 130 0	09/26/2024	DUNSTABLE TOWN OF	511	MAIN ST	8,914.14	108.00	Replace air handler
24-6SM	11 23 4	10/21/2024	TULLY KENNETH A	15	WOODLAND RD	3,000.00	62.00	Supply and install metal duct work for HVAC system.
24-7SM	15 46 0	10/31/2024	CARLETON MICHAEL	202	HARDY ST	35,000.00	10.00	to install complete new HVAC system in attic for 2nd fl. heating and cooling also install complete new HVAC system in basement for 1st fl. heating and cooling

TOWN OF DUNSTABLE, MA

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Permit Listing Report

Permit Type:TRENCH **Report Criteria:**2024 - -

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
24-1TR	11 87 1	08/21/2024	FREY JAMES E	737	MAIN ST	0.00	12.00	We are moving the electrical lines that run out to the hot tub for a new patio.
24-2TR	1 19 3	10/13/2024	SMITH KEVIN J	581	HOLLIS ST	0.00	12.00	Install Trenching for new electrical feeder to new pool equipment location. See permit #24-109E

REPORT OF THE AFFORDABLE HOUSING COMMITTEE



The Affordable Housing Committee is a committee dedicated to helping the town meet the requirements of MGL Chapter 40B (Massachusetts's regional planning law for affordable housing) and the vision of the town as set out in its Master Plan.

2024 was another productive year for the Affordable Housing Committee. The process for the 40B compliant affordable housing development to be located in the 28.5-acre town owned Mixed Use District (MUD) behind the post office continues to move successfully forward with approvals and permitting. Actual construction is expected to start in 2025. All 44 units in this project will qualify toward Dunstable's Subsidized Housing Inventory as required by the state.

The Affordable Housing Committee had joint meetings in early 2024 with the Planning Board to hear presentations and provide feedback for a new development at 41 Lowell Street; to be called 'The Villages at Brattle Farm'. Based on these meetings and the AHC goals, the ACH made a non-binding recommendation to the Select Board to proceed with the project. The ACH also provided a letter of support for the project to the Executive Office of Housing and Community Development in the fall of 2024. The proposed LIP (Local Initiative Program) at 41 Lowell Street includes 156 units of Over-55 housing with 39 units to be designated affordable.

In addition, working closely with the Northern Middlesex Council of Governments (NMCOG), the committee finalized updates to the town's required *Housing Production Plan* to replace the one made in 2016. The committee presented the completed plan to the Dunstable Select Board in February. It was unanimously accepted and filed with the state as required. The newly completed Housing Production Plan was published in April of 2024 and won't need to be updated again until 2029. It is available for review on the Affordable Housing Committee page of the town website.

Respectfully submitted,

Jon Hughes, Chairperson
Carol Bacon, Secretary
Deborah Courtney, Member
John DeNyse, Member
Kelley Escalada, Member
Kieran Meehan; Member & Board of Selectman's designee
Matthew Naughton; Member & Advisory Board's designee

REPORT OF THE COUNCIL ON AGING

The Dunstable Council on Aging serves the senior population in Dunstable by providing resources, programs, education, advocacy and coordinating services.

Anne Fenochetti retired from her directorship in June 2024, having served for 7.5 years. We are extremely grateful for her service and dedication to the council. We also recently mourned the passing of board member Donald Pottle. We are grateful for his many years of service to the town. In August of 2024, we welcomed Chuck Raffoni as the new director of the Council on Aging. We also welcomed Ron Mayer to the board.

Bone Builders continued to grow as a well-attended exercise program running on Wednesdays and Fridays. Many thanks to Brian O'Donnell and Linda Gill who are volunteer leaders for this program.

In conjunction with the Recreation Department, a Chair Yoga program was launched at the library providing a recreation event that was well received by our senior population and the general population as well.

Each Wednesday we host a Senior Luncheon at the library that offers a meal plus additional time for conversation, game playing and staying connected to the community. Half of the meals each month are provided by Age Span. The seniors also experienced a delicious meal at Greater Lowell Vocational Tech and the students came to cater our annual Holiday Meal sponsored by the Dunstable Police Union. Over 50 people attended this festive event. The senior luncheon has also included a Halloween Costume Contest & Holiday Yankee Swap.

The Well Adult Clinic is available on the 4th Wednesday of every month. Volunteer Dean Lotito is available at the library the first Wednesday of every month for technical assistance. Thank you, Dean, for this valuable service.

Transportation for medical appointments, grocery shopping and a lift to our Wednesday programs is provided by Alter-Ride. Thank you to Walter Alterisio for providing this much-needed service.

In an effort to expand communication with our seniors we have added an E-Alert option on the town website for the seniors and caregivers to receive updates about activities and important news.

The council also personally sends birthday cards to members of our community who are over 75 years old. We receive heartfelt thanks from many of the recipients. These cards are sent by board member, Barbara Martin.

We are fortunate to have wide support from our community. Thank you to our Police, Fire, Emergency Management Departments and the Dunstable Public Library for the care and generosity they show our senior community.

Respectfully submitted,

Barbara Martin, Chair

Jean Haight, Secretary

Joan Simmons, Mary Dow, Ron Mayer; Members

Chuck Raffoni, Director, Council on Aging

REPORT OF THE PARK & RECREATION COMMISSIONS

The Park Commission has served the town for 114 years. The Park Commission continues to be responsible for the landscaping and maintenance of the Town Common, Dunstable fields located behind Swallow Union School, Shaw Conservation area and The Larter Family Memorial Complex. These facilities include 25 acres of mowed turf, 2 playgrounds, 3 baseball diamonds, 1 softball field, soccer fields, the newly created Larter Field tennis/pickleball courts that will be opening in 2025. Parks also manages the Town Common Bandstand planting beds, the grounds maintenance of Town Hall, Police station, Fire station and Library, however each of these departments pays for their own services.

The Recreation Commission facilitates athletic field scheduling and works with organizations to promote athletic opportunities for Dunstable's youth and adults. This summer, both youth and adult tennis and pickleball lessons were held again at the town's tennis courts currently located behind West Auto. Groton Dunstable Youth Baseball and Softball utilized the ball fields at Larter Field. Groton Dunstable Regional High School utilized the soccer field at Larter Field for their Captain's Practices. The Recreation Commission continues to work to identify new recreational opportunities for the town's populace.

The Commissioners met monthly and worked on a variety of improvements for the town and are actively making plans for additional improvements and activities. The two Commissions had a great year working together to bring recreational opportunities to the Town of Dunstable, specifically at Larter Family Memorial Field. The Recreation Committee was also excited to welcome Chuck Raffoni as our Recreation Program Director.

We continue to operate on tight budgets considering the scope and number of properties we are responsible for. With the help of our Recreation Program Director, we plan to grow recreational opportunities and improve the quality of programs offered to our residents.

Parks and Recreation accomplishments:

- Managed the construction of three tennis courts with six pickleball courts at Larter Field. To be opened in Spring 2025.
- Completion of irrigation wells renovation.
- Creation and facilitation of Food Truck Fridays at Larter Family Memorial Field during the summer months. We plan to continue these Friday events with some tweaks in the coming years.
- Established an annual Oktoberfest at Larter Field celebration. This event brought over 500 participants to Larter Field for food, music, games, and beer.
- Launched a profitable Chair Yoga program at the Public Library
- Continued snow removal of Larter Field walking track in winter months.

The Commissioners would like to thank the Town staff and various committees and boards for supporting our core missions of maintenance of public park spaces and providing recreational activities and facilities for the town's people.

Respectfully Submitted for Parks,

Jean Phelan, Chairperson

Tiffany Naughton

Dawn Theberge

Respectfully Submitted for Recreation,

Tiffany Naughton, Chairperson

Brian Locapo

Jeffrey Hastings

Eddie Hastings

Dawn Dorr

REPORT OF THE CULTURAL COUNCIL

The Dunstable Cultural Council is a local chapter of the Massachusetts Cultural Council. The Council's mission is to provide entertaining educational programs for the community of Dunstable. Each year, the council members re-appropriate state funds provided to Dunstable for programs in the arts, sciences, and humanities for the benefit of our townspeople.

Each year the Dunstable Cultural Council members meet to review all of the grant applications. They vote on which grants to fund that will benefit all of the members of our community. The grants include programs for children, seniors and the entire community.

To become a member, a current DCC member can submit candidates to the Select Board for appointment. People interested in becoming a member of the DCC can write to the DCC at: culturalcouncil@dunstable-ma.gov

Members: Claudia Novak, Sue Fayne, Nancy Curran, Anne Fenochetti and Anne Paquin.

The following is the annual report completed by the Dunstable Cultural Council for 2024-2025.

Council Name: Dunstable Cultural Council
Date annual report completed: 1/12/2025

LCC Account Form

Account Balance Beginning of July 1, 2023 $ 6,353.90
Allocation $5500
Municipal Revenue $250
Interest Income $.44.87
Other revenue $0
Total Expenditures $ 7198
Account Balance End of June 30, 2024 $ 4,950.77
Town Treasurer / Accountant / Auditor Eric Kinsherf Title Town Accountant
Council representative: Claudia Novak

Amount Available for Granting

Account Balance End of June 30, 2024 $4,950.77
End date for Expenditures included in this report 6/30/2024
Expenditures Amount Dunstable Cultural Council - $ 1,800
Pending Expenditures Amount Encumbered funds. $ 3876
Administrative Funds $334.95
MCC Allocation $5,700.00
Available Remaining Balance $5,649.00

Amount Available for Granting in FY2023: $5,649

Voting Meetings: 12/4/2024 and 12/11/2024
Quorum attended both.
Last date of Community Input: 6/26/2019
Total granted in FY2024 : $5,649

2024 Town Report

Groton-Dunstable Regional School District

Report Prepared by:

Dr. Geoff Bruno, *Superintendent of Schools*
Kristin DeFrancisco, *Assistant Superintendent of Schools*
Sherry Kersey, *Director of Finance and Operations*
Jill Greene, *Director of Student Services*
Dr. Luke Callahan, *Director of Technology & Digital Learning*
Megan Mastroianni, *Director of Extended Day and Community Services*
Justin Williams, *Director of Human Resources*
Stephen Sierpina, *Principal, Groton-Dunstable Regional High School*
Wendy Salvatore, *Principal, Groton-Dunstable Regional Middle School*
Brian O'Donoghue, *Principal, Florence-Roche Elementary School*
Jill Jarvis, *Principal, Swallow Union Elementary School*
Maggie Ross Richardson, *Boutwell Early Childhood Center*

Superintendent's Office

Submitted by Dr. Geoff Bruno, Superintendent of Schools



As your new Superintendent of Schools, I am excited to present the Groton-Dunstable Regional School District's 2024 report. Please take note of the short executive summary outlining some highlights in key areas from this school year. To learn more, you can access a more detailed narrative in the pages that follow. As we opened our doors this fall, including those on our new, state of the art Florence Roche Elementary School, our staff and students welcomed each other with a renewed focus on strengthening our sense of belonging and connection across our schools and communities. Thank you for taking the time to review our annual report, and I am looking forward to meeting more of our community members as we continue to support all students and families in Groton and Dunstable!

Section 1: Curriculum and Instruction

Read about our new Curriculum Review Process and our focus on building belonging through best instructional practices.

Section 2: Finance and Operations

There are many projects that are underway in our district. The Florence Roche project reached substantial completion. The district continues to address high PFAS levels at the high school and surrounding neighbors with a permanent solution in the works . Free breakfast will be offered in the upcoming school year to compliment universal free lunch already provided. The district advocated for a multi-year operational override that ultimately did not come to fruition.

Section 3: Student Services

We continue our commitment to working collaboratively to engage in a continuous cycle of strengthening our systems and structures, while efficiently and effectively using resources, to support all of our students, staff and families.

Section 4: Technology and Digital Learning.

In our ongoing commitment to technological excellence and innovative learning, the Department of Technology & Digital Learning has undertaken a transformative year of strategic advancements. From refreshing technology at Florence Roche Elementary and upgrading educator laptops to strengthening cybersecurity and enhancing internet filtering, each initiative reinforces our dedication to a secure, resilient, and future-ready district.

Section 5: Human Resources

We are always seeking the best and brightest to join the Groton-Dunstable team. We feel fortunate to have recruited talented professionals who ensure that learners at all levels receive the supervision and support they need. While staffing challenges have grown in recent years, we remain confident that our strong academic environment and the opportunities we offer educators will continue to attract top talent.

Section 1: Curriculum, Instruction, and Assessment



Submitted by Kristin DeFrancisco, Assistant Superintendent

This year we have many curriculum, instruction and assessment projects underway as well as professional development opportunities for staff. Read below for highlights.

2024 Highlights

- Our seasons of professional development and learning that launched last year continue to grow in their offerings. Many of the workshops are staff led and this grew out of our ED CAMP all day professional development day in the fall. We had over 30 offerings, all led by staff. Some offerings helped to boost instructional strategies, while others focused on round table topics. We even had some dancing, singing, drawing, cooking and gardening to add in work life balance strategies. It was a great day.
- We continued to have think tanks to help teachers come together and lead district initiatives. This year our professional development and learning group and our curriculum, instruction and assessment group are thriving! An example of this growth is our newly approved curriculum review process. This process helps educators look through an inclusive lens and develop critical considerations to use while looking at current curriculum and if determined necessary, new curriculum options. The process will be piloted this spring in four different curriculum areas.
- Other groups that are working together include a Math Pathways group for grades 7 through 12 who are looking at ways to support growth for all learners. We have middle school educators working to grow opportunities for students to write across the curriculum. Fifth grade teachers are looking at a social studies program called Investigating History. The preschool will be looking at a curriculum to support themes at their learning centers
- 8 instructional strategies are helping us to focus on building belonging in the classroom. They are:
    - Using Teacher Language
    - Using Formative Assessment
    - Elevating Student Choice and Voice
    - Clear Learning Targets to Anchor Lessons
    - Student Ownership of Learning and Release of Responsibility
    - Clear Routines and Expectations
    - Removing Barriers to Learning
    - Thoughtful Space and Classroom Design

With these instructional strategies in mind. The leadership team is engaging in learning walks so that we can support each other in building these practices so they become embedded in all we do.

Section 2: Finance and Operations Department

Submitted by Sherry Kersey, Director of Finance and Operations



2024 Highlights

- The FY24 budget concluded with actual expenses and obligations being very close to budget with very little surplus, and actual revenues slightly exceeded expectations.
- The Food Service program provided universal free lunch for all students for the entire year. The school district will be offering universal free breakfast in the 2024-2025 school year.
- The new Florence Roche Elementary Building is substantially complete and will open in August 2024 on time.
- Middle School South was renamed the Marion Stoddart Building.
- A permanent solution to addressing the Polyfluoroalkyl Substances (PFAS) detected in water sources at the High School has been developed. The Towns of Groton and Dunstable, along with the Town of Pepperell, have worked tirelessly to bring a plan to the taxpayers to provide town water to the high school and surrounding homes.
- Worked tirelessly and collaboratively with Town Manager in Groton, Town Administrator in Dunstable, Selectboards and Finance Committees to advocate for a multi-year operational override to balance the FY 25-27 GDRSD school budgets. The voters turned down the initiative at the ballot box, which led to the reduction of at least 24 full time equivalents totaling over $2 million for the 2024-2025 school year.
- Advocated for purchases and projects to be funded to accomplish capital plan goals.

The FY24 budget year closed favorably for the district, ending with a very small surplus of unspent funds of $19,456 (less than 0.01% of budget) of our total $48,941,486 budget. Revenues however exceeded budget by $244,707 (0.5%) primarily due to additional Medicaid reimbursements and interest income received. These funds will help replenish Excess & Deficiency (E & D) funds that have been committed for the $500,000 appropriation that was approved by the school committee and the towns to be used to balance the FY25 operating budget. Future budgeting strategy will lean toward restoring the balance of E & D to the level set as a goal by the school committee.

Since the summer of 2021, DESE has funded universal free lunch for all students. This is great news for the families in our communities. As universal free lunch continues in the 2024-2025 school year, we will monitor performance and provide the support the program needs to continue to serve our students nutritious food options. The district will also be offering breakfast to all students for free in the upcoming school year.

The Florence Roche Elementary School Building Project is substantially complete and ready for students for the 2024-2025 school year. The project is under the approved budget with only a handful of punch list items to be completed at a later date. Kudos to Leftfield, LLC, the Owner's Project Manager, Studio G Architects, and Gilbane Building Company, General Contractor for a successful building project and a beautiful building.

The Department of Environmental Protection notified the school district in January 2022 that during routine water testing at the High School, PFAS was detected at levels exceeding state guidelines. Staff, students, parents, surrounding home owners and Town officials were notified immediately. Water was (and continues to be) brought in for drinking and cooking. The school district continues to contract with Tighe & Bond to coordinate water testing, reporting and anything regarding DEP compliance. The school district is testing neighboring homes' water in the plume areas, providing drinking water delivery or filtration system installation according to DEP regulations and compliance reporting to DEP as required. Thanks to the voters, the Town of Groton is overseeing the project to tie the high school and private homes into the public water supply by the summer of 2025.

Citizens of Groton successfully petitioned the school committee to rename the Middle School South after Marion Stoddart. Marion Stoddart is a local resident who led the charge to successfully clean up the Nashua River and is revered for her environmental preservation efforts.

The school committee and administration worked with the town manager and town administrator from our member towns Select Boards and Advisory/Finance Committees to advocate for a multi-year operational override based on budget projections that included FY25 – FY27. There were many public forums where voters were invited to ask questions and understand the cuts that would be made if the question failed at the ballot box. Unfortunately, in both communities the request failed and the school district followed through with the anticipated cuts of over 24 full time equivalent positions that totaled over $2 million. The driving force for increasing the town assessments lies with our state funding, Chapter 70, being relatively stagnant for almost 20 years. The burden is being forced to the towns to support public education. In order to balance revenue requirements with academic and operational budgetary requirements, $500,000 was appropriated from E & D. This should be considered a one-time appropriation. A five (5) year budget projection was prepared in order for the member towns to be able to better predict the annual funding request of the school district. We look forward to continued collaboration and leadership from elected officials of both towns to continue to work to create budgets that will support the district educational goals and provide the best possible education for all students.

The continued support of both member towns has allowed the district to continue to fund our capital plan and improve all school facilities. The district completed a number of important projects during 2024 including:

- Completed installation of ductless mini splits at Swallow Union and few at Marion Stoddart Building to continue to improve temperature control in classrooms/learning environments.
- Installed new lights and audio equipment in the Performing Art Center in the Marion Stoddart Building.
- Replace a maintenance truck according to an established replacement plan.
- Floor tile replacement needed at Middle School North.
- PFAS funds needed to address DEP water contamination concerns.
- Support the technology refresh plan.

Section 3: Student Services

Submitted by Jill Greene, Director of Student Services



2024 Highlights

- We maintained our focus on increasing the coordination of our Special Education, Behavioral Health, Social Emotional Learning, Equity and Inclusion efforts and the further development of our Multi-Tiered Systems of Support (MTSS) framework, in collaboration with the District's Curriculum, Instruction and Assessment efforts.
- To enhance our efforts, we began our multi-year participation in the Social Emotional Behavior (SEB) Academy to access professional development and consultation resources to further build and refine our MTSS systems.
- We continued our partnership with Care Solace, a platform which helps individuals find mental health care, substance misuse assistance, and behavioral health supports. Care Solace Companions connects individuals with community-based providers. The Care Solace navigation system taps into a vast database of verified mental healthcare resources. Care Solace is available in over 200 languages and is completely confidential and accessible.
- For the third consecutive year, we received Massachusetts Department of Elementary and Secondary Education competitive SEL/Mental Health Grant funds providing us with additional resources to support the collaboration of school based teams, books and materials for students and staff, and multiple professional development/professional learning opportunities. Three major focuses of our use of these funds included obtaining professional development and materials for integrating Calm Corners spaces in classrooms in all schools, using the DESSA as a screener for social and emotional competencies, and using the Second Step, a social-emotional learning curriculum, preschool through grade 8. The DESSA screener and Second Step align in a way that helps teachers and counselors use the lessons to target identified areas for growth.

Special Education: The Groton-Dunstable Regional School District provides a constellation of support services for students with Individualized Education Programs (IEPs) throughout the district. In addition to the supports and services provided in general education environments, the district offers a variety of in-district programs to students eligible for special education services. Our programs offer more structured supports and services with predictable routines, highly specialized individual and small group instruction and curriculum that allows students to experience success as they learn and develop at their own rate.

Special Education highlights:

- We launched using the new Massachusetts IEP form during Fall 2024. This is the first new version of the IEP in over 20 years, so a big change for everyone. After many years anticipating and planning for these changes, we are excited to now be using the new form and processes as of October 2024. The new form and processes have been designed to assist Teams to more effectively address the needs of students eligible for special education services. The revised form focuses attention on gathering more complete information about student's strengths, challenges, and individualized goals to develop a more personalized education program. Key advantages of the new form include:

    - Enhanced Collaboration: The form promotes better communication and collaboration between members of each student's IEP team.
    - Increased Clarity and Consistency: The form is designed to ensure clarity and consistency in the IEP process and in the implementation of state and federal requirements. This consistency will facilitate smoother transitions between grade levels. The new form is also designed to more explicitly outline and document planning for a student's transition to post-high school life.
    - More Comprehensive Documentation: The new IEP form offers a more detailed framework for documenting student progress, accommodations, specially designed instruction and services.
- To support our efforts to prepare for using the new IEP form and processes, we continued our participation in the Massachusetts Department of Elementary and Secondary Education (DESE) Individualized Education Program (IEP) Improvement Project Cohort. This participation provided the District with opportunities for an early preview of changes to IEP processes and documentation, and multiple resources for professional development/learning. We continued with our ongoing professional development series for special educators to prepare for using the new IEP form and processes with focuses
- Expanded our professional development to include a focus on data collection and data based instructional decision making, specialized instructional practices, and the use of a wider variety of assessment and instructional materials district wide.
- Focused our programming efforts based on the guiding principle of "promoting student independence" for meaningful outcomes.

Section 4: Technology & Digital Learning Department

Submitted by Luke Callahan, Ed.D., Director of Technology & Digital Learning



2024 Highlights

In 2024, the Department of Technology & Digital Learning replaced over 80 teacher laptops across the district, ensuring educators have up-to-date devices to support digital instruction and streamline administrative tasks. Additionally, the highly anticipated opening of the new Florence Roche Elementary School was a significant milestone, bringing cutting-edge technology designed to enhance both learning and security. The new building features interactive TouchView teaching panels in every classroom, 115 security cameras to support a safe school environment, and a state-of-the-art Extreme Wireless and HPE/Aruba network to provide seamless connectivity for students and staff.

Beyond hardware upgrades, the department has remained at the forefront of digital safety and instructional integrity. We have strengthened access control measures across the district by implementing

Kantech security doors and Raptor visitor management systems. We have also made strides in internet filtering and monitoring, leveraging our data on student device usage to assess engagement and minimize digital distractions, particularly in the partial 1:1 Chromebook program at the high school. These insights have informed appropriate decision-makers about responsible technology use, including the ongoing conversation about cell phones and social media access during the school day.

As we move forward, we focus on advancing technology infrastructure, strengthening cybersecurity measures, and empowering educators and students with the digital tools they need to succeed in an evolving educational landscape.

Section 5: Human Resources

Submitted by Justin Williams, Director of Human Resources



2024 Highlights

- Eleven (11) district employees retired.
- Provided wellness opportunities for staff throughout the year.
- Recognized staff for their accomplishments and longevity.
- Continue to explore new avenues to attract talented diverse staff to fill the District's vacancies.

2024 was met with difficult decisions as we attempted to navigate a budget shortfall. With that said we welcomed a number of new highly qualified staff members to fill vacancies across all levels of the district as some staff decided to explore other opportunities. We also saw the retirement of eleven (11) district employees, many of whom had been with the district for over 20 years and a select few surpassing the 30 year milestone. We continue to strive in making Groton-Dunstable a destination for top educators in our area.

Section 6: Extended Day and Community Services

Submitted by Megan Mastroianni, Director



2024 Highlights

- Proudly presented school musical productions of Shrek Jr and The Wizard of Oz Jr. by middle school and Swallow Union students.
- Expanded the Wachusett Ski Mountain Ski & Snowboard Club for middle and high school students.
- Continued collaboration with Groton Senior Center offering weekly walking and pickleball programs.
- Hosted a variety of evening and daytime trainings, meetings and community engagement events at the Peter Twomey Youth Center

The Extended Day Program continues to see an increase in registrations with over 320 students attending all of the site locations this year. This growth has necessitated the before

and after-school program to continue the use of new locations and expansions in order to support and provide care for all families in need. In addition to February and April vacation weeks, the Extended Day Program offered PTYC Summer Camp, multiple sessions of Playing with Heart Athletics Camp as well as a variety of other summer offerings.

Community Education continues to offer residents in our area fun and informative classes. We proudly presented 134 middle school students in the fall production of Shrek Jr. and 45 Swallow Union 4th graders in the spring production of Wizard of Oz Jr. We continued to grow our partnership with the Groton Senior Center by offering free pickle ball and walking programs for seniors and our community throughout the week. In addition to these productions and partnerships, we also offered several new classes for middle school and elementary students including Crafts that Care, a variety of Mixed Media Clubs, Debate Club, Karate, Creative Clay Workshop, Chess Club and Kids Test Kitchen. These along with old favorites like Dungeons and Dragons club, Flag Football, Ski Club, and Summer Strength and Conditioning, help give our students in grades K through 12 many options for after school and weekend fun.

As we look for a variety of ways to expand our programming, community input is always encouraged and welcomed. Find us on the Groton-Dunstable Community Education webpage for updates, course offerings and to share your interests and ideas!

Section 7: Groton-Dunstable Regional High School

Submitted by Stephen Sierpina, Principal



2024 Highlights

- 93.5% of our Graduating Seniors went on to a post-secondary academic opportunity. 85.5% of the class of 2024 went to a four year college/university, 7.5% to a two-year college/university, 5.5% went on to employment.
- We are continuing to prioritize making our WIN block an effective means of providing students with multiple opportunities each week to have access to necessary interventions and enrichment to make their scholastic and social and emotional journey at GDRHS a successful one. The overall goal of this block is to provide students with extra assistance in classes when needed, while also providing students opportunities to explore options not included in their schedules or to meet with teachers they have to go further than typical class content would take them. In our first full year of implementing these opportunities, we have seen various groups, such as our Student Activities Council, Class Advisors, Drama Guild, Fine Arts, and World of Difference take advantage of this time to expand their opportunities or messages to the student body.
- Now that MCAS is no longer a state-mandated graduation requirement, we are putting together a committee to create our competency determination plan for GDRHS. This committee will also coincide with the work we are doing to streamline our Program of Studies. Both of these will allow

us to ensure that GDRHS continues to provide ALL our students with multiple opportunities to be successful in and out of the classroom.

- We had 352 Advanced Placement (AP) Tests taken. 73% of the tests taken earned a three or better, which is the standard to receive college credit. 20% scored a 5 which is the highest score possible.
- Athletic Director, Matthew Ricard, has done an outstanding job leading all our student-athletes and coaches to ensure GDRHS is well-represented on and off the fields of competition. Our teams have had much success on the fields, courts, ice rinks, courts and running trails during this year. Mr. Ricard has also been able to grow our Cheer Team which now includes fall and winter . Additionally, our talented students have been able to produce fantastic concerts, theater productions, math competitions and DECA competitions. Our Robotics team, "Robotomies", is still working hard and getting ready for competition. Collectively, these extracurricular aspects of student life make a huge impact in creating a positive school culture and school pride into our hallways and classrooms. Of course, none of this would be possible without the support of our community, families and the incredible dedication of our staff and students.

Section 8: Groton-Dunstable Regional Middle School

Submitted by Wendy Salvatore, Principal



2024 Highlights

First, I could not do the work we do here at the Middle School without the help of my 2 assistant principals, Mr. Day, 5th & 6th grade, Mr. Fleming 7th & 8th grade and all of our amazing teachers, paras and support staff. It is because of all of these people that the Middle School has the success that it does.

In the fall of 2024 the Middle School South building underwent a name change. Its new name is the Marion Stoddart building. Named after Marion Stoddart herself who pioneered the project to clean the Nashua River. On October 25th we had a celebration with Mariona and our 5th grade students. Honoring Marion Stoddart: A Legacy of Environmental Stewardship.

Advisory

We are in our third year of Advisory. Teachers continue to notice that students are engaged and feeling supported by an adult due to Advisory. Our teaching staff feels as though our "advisory experienced" students seem open to try new things, they are more prepared for our expectations, they seem more open to share, more eager to participate and generally kinder to each other. This is a huge win.

Core Values

- **Ownership,** Own your space, Own your learning, Own your behavior.
- **Awareness,** Be aware of yourself and others, Be aware of your surroundings, and Be aware of your impact.
- **Kindness,** Be kind to yourself, Be kind to others, and Be kind to your surroundings.

We are going strong with our Core Values at the Middle school. This year based on the information we gained from the culture and climate survey we are having awards. A piece of the survey showed us that our students feel like students who misbehave get more attention than others. In an effort to address this concern each team is choosing two students to earn an OAK award. These students are the definition of what it means to take ownership of your education, be aware of yourself, others and who are kind to themselves and their peers.

'The picture below was recently painted by our Art teacher Ms. Wilson. You will find it in the Stoddart



Field Trips and Assemblies

We continue to bring speakers and assemblies to our student body.

Robin Hu, gave our 5th grade students a spinning demonstration with her Drop Spindles and her weaving wheel.

Chris Herron, Chris Herron, Changing the Conversation

Randy Pierce,Future in Sight

Eyes on Owls, Eyes on Owls

We will do another grade 8 DC trip and our 7th grade teachers are looking forward to going Camp Massapoag, part of the Lowell YMCA

Thank you to our teachers for setting these up and to the MS PTO and Groton Trust for helping us with funding.

Section 9: Florence Roche Elementary School

Submitted by Brian O'Donoghue, Principal



2024 Highlights

- Planning continued throughout the year in anticipation of moving into our new school.
- We met with staff members and families from Swallow Union during the year as part of the new school transition.
- In August of 2024, we moved into our brand new Florence Roche School!

We made a few classroom shifts this year as a result of a lower enrollment in first grade. In total, we had 24 classrooms across K-4. This was 1 less classroom from the 2022-2023 school year. The previous year's kindergarten class was smaller overall, so a reduction to 4 classrooms at grade one kept us in line with the school committee's recommended class size. Our future planning will include the addition of approximately 100 new students moving to us from Swallow Union for the 2024-2025 school year. The move will also include a large number of Swallow Union staff members joining us as well. We are excited to establish a new Florence Roche Community in 2024!

Our literacy and math interventionists provided targeted instruction to students as needed. We continue to use the DIBELS and IXL assessment tools to measure student growth and progress at multiple times throughout the year. Identified students receive small group instruction to support skill development. The annual MCAS assessments in grades 3 and 4 also provide us with student performance data. 48% of 3rd grade students were meeting or exceeding expectations in ELA and 48% of 3rd grade students were also meeting or exceeding expectations in math. In the 4th grade 52% of students were meeting or exceeding expectations in ELA while 55% were meeting or exceeding expectations in math. This data, along with the ongoing school based assessments will be used to support students' continued growth as measured by MCAS.

Grade 1 teachers piloted a social and emotional screening tool (DESSA) to measure their students' social competencies. This tool will be used in grades K-4 in the upcoming school year. In addition, grade levels will be teaching the Second Step social and emotional learning curriculum during the 2024-2025 school year. The DESSA screener and Second Step align in a way that helps teachers use the lessons to target identified areas for growth.

It was an exciting spring and end of year as we prepared to move into our new school. Staff members toured the building during the final stages of construction to get a look into their new work spaces. Seeing the building helped everyone to visualize classroom set ups and experience some of the new technology included in the project. We toured 900 or more incoming students and families through the building prior to our first official day in August. It was a long time coming, but we are thrilled to be finally moving into our new space.

Section 10: Swallow Union Elementary School

Submitted by Jill Jarvis, Principal



This year, Swallow Union began with a smaller cohort than in recent history, following the relocation of 100 students and 28 staff members to Florence Roche. As our buses rolled in, our dedicated staff was ready to welcome 210 students back to school, marking the start of an exciting new year. We remain deeply committed to maintaining our standard of excellence, focusing on our rigorous curriculum, a data-driven approach, and our team of expert educators who provide personalized, tiered, and targeted instruction and intervention for every student.

We are pleased to have Ms. Sarah Woods, School Counselor, join our Swallow Union family this year. Her contributions have been invaluable, providing vital social and emotional support to all students. Ms. Woods has also led the implementation of the Second Step program and the Bullying Curriculum across the school, helping to foster a positive and inclusive environment for all.

2024 Highlights:

Swallow Union Elementary School has earned the prestigious 2024 Schools of Recognition award from the Massachusetts Department of Elementary and Secondary Education (DESE), placing it among an elite group of just over 50 schools across the Commonwealth of Massachusetts to receive this distinction. This accolade highlights Swallow Union's outstanding progress in meeting annual accountability targets, mainly through the success of all students and significant improvements among its lowest-performing students.

There is immense pride in these achievements. "These recognitions and high achievements are the direct result of dedicated and reflective practitioners, both past and present, who care deeply about students in and out of the classroom." Mrs. Jarvis continued, "We foster students' development of problem-solving minds, accepting productive struggles as part of the journey, how to overcome them, and ensuring they know just how much they belong in their classroom, school, and community."

Adding to its accolades, Swallow Union Elementary was ranked as the #3 elementary school in Massachusetts in the 2024 U.S. News & World Report rankings. Based on public data from the U.S. Department of Education, this prestigious recognition further underscores the school's outstanding commitment to academic excellence and its success in fostering an environment where all students can thrive.

Section 11: Boutwell Early Childhood Center

Submitted by Maggie Richardson, Director of Boutwell Early Childhood Center



2024 Highlights

Over the past year, Boutwell has continued to grow. In an effort to serve more children, we admitted additional community students as well as students receiving service delivery.

Our greatest focus has been on implementing the new Massachusetts IEP form during Fall 2024. We continue to expand our learning around this new process and procedures through ongoing professional development and learning.

We expanded our ChildFind processes this past year to focus on a holistic approach to developmental screening. We advertised our screening day to the general community as well as other preschools and daycares in Groton, Dunstable, and the surrounding towns, in order to reach more families who reside within the district.

As we continue our mission to be an inclusive preschool, we were grateful to be the recipient of books from SEPAC for our library. These books feature children and families with disabilities and are read to our preschoolers in order to expand our “Windows, Mirrors, and Doors” theme of our library.

Second Step, our social-emotional curriculum, is in its second year of implementation. We furthered our understanding and support of children’s social-emotional needs by designing calm corners and calm cubes in each classroom. Children can practice daily identifying feelings and using calming strategies with the help of adults. We also applied for, and received a grant from GDEF for sensory paths, which will be another tool for children to use to support their social-emotional development.

An additional area of professional development is on Belonging, specifically what this concept means for children and their families at Boutwell. We identified our own strengths and areas for further development school wide in an effort to support children and their families as their first school experience.

GREATER LOWELL TECHNICAL HIGH SCHOOL ANNUAL REPORT

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedules, past meeting minutes, and the current fiscal year budget are listed on the school's website at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Paul E. Morin	Dracut-Exp. 2028	Lee Gitschier	Lowell-Exp. 2028
Matthew J. Sheehan	Dracut-Exp. 2026	Ralph Hogan	Lowell-Exp. 2026
Raymond Kelly Richardson	Dunstable-Exp. 2026	Curtis J. LeMay	Lowell-Exp. 2028
Fred Bahou	Lowell-Exp. 2026	Steven A. Nocco	Tyngsboro-Exp. 2026

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 61.0% high needs students, which is 5.2% higher than the state average of 55.8%.
- 44.3% low income students, which is 2.2% higher than the state average of 42.1%.
- 16.0% students with disabilities, which is 4.6% lower than the state average of 20.6%.

STUDENT SUCCESS INDICATORS

- MCAS Participation rate of 100%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 91% in ELA, compared to the state average of 88%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 91% in Mathematics, compared to the state average of 87%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 93% in Biology, compared to the state average of 89%.
- Graduation rate of 97.0%, which is 7.8% higher than the state average of 89.2%.
- Graduation rate of 86.7% for students with disabilities, which is 10.3% higher than the State average 76.4%.
- Dropout rate of 0.2%, which is lower than the state average of 2.1%.
- Retention rate of 0.1%, which is lower than the high school state average of 2.53%.
- 235 out of 563 seniors (42% of class) employed on co-op in paid positions as of November 30, 2024. 43% of the Class of 2024 graduated on co-op. 50.5% of the class of 2024 participated in co-op.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 23 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Personal Services, Technology/Allied Health, and Transportation/Manufacturing. Each of the 23 programs is supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

ADULT PRACTICAL NURSING AND POSTSECONDARY PROGRAMS

The Practical Nursing Program is a 40-week, full-time, postsecondary course that includes both classroom and clinical instruction in acute, sub-acute, pediatric, and long term local healthcare facilities. After completing the program, graduates are eligible to take the National Council of Licensing Examination to become a Licensed Practical Nurse. The first time pass rate for 2024 was 92%. To accommodate diverse schedules, both a daytime and an evening division are offered. The Placement Director reported that 95% of the graduates were placed in employment for the class of 2023.

Greater Lowell also offers a variety of adult continuing education courses in the area of health career training, computer training, introductory courses for the basic trades, and continuing education courses for electricians and plumbers to prepare for their Journeyman or Masters Exams. Personal enrichment courses are also offered for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. There were more than 500 adult student registrations in the 2023/24 school year. All students earn certificates of completion and can obtain State or National Certifications, if applicable.

FINANCES

Revenue	**2023/2024**
Misc. Rev.	$711,476
Assessments Included minimum contribution, transportation, and debt (building project)	
Dracut	$5,625,453
Dunstable	$231,623
Lowell	$10,360,755
Tyngsboro	$1,660,972
ASSESSMENT TOTAL	**$17,877,803**
State Aid	
Chapter 70	$37,225,283
Transportation	$1,276,355
Total State Aid	$38,501,638
TOTAL REVENUE	**$57,091,917**
Expenses:	
Instruction	$28,303,695

Plant	$7,196,847
Fixed Charges	$10,544,638
Administration	$3,297,490
Other Services	$8,073,310
Programs w/other Districts	$53,599
OPEB	$0
Debt Service (Building Project)	$1,307,096
TOTAL EXPENSES	**$58,776,675**

GLTHS SCHOOL COMMITTEE



Fred Bahou
(Lowell)
225 Gibson St.
Lowell, MA 01851
978-319-7853



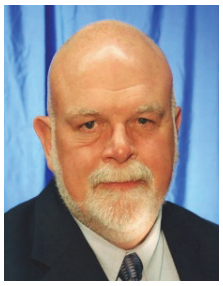
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Ralph Hogan
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Curtis J. LeMay
Secretary (Lowell)
40 Robert St.
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Paul E. Morin

Vice Chair (Dracut)
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Steven A. Nocco

(Tyngsboro)
10 Poitras Ave.
Tyngsboro, MA 01879

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Raymond Kelly Richardson
(Dunstable)
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978-804-8630



Matthew J. Sheehan
Chairman (Dracut)
115 Passaconaway Dr.
Dracut, MA 01826
978-835-1871

Northern Middlesex Council of Governments

Town of Dunstable
2024 Annual Report

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of 13 regional planning agencies in the Commonwealth. NMCOG serves the following member communities: Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough, and Westford.

The Council has a 15-member staff of professional planners and technicians who work with member communities to support and enhance a wide range of planning objectives related to transportation, land use, zoning, housing, economic development, climate resiliency and environmental sustainability, municipal service delivery, and data and mapping services. The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration. NMCOG promotes the interests of the local communities at the state and federal levels, serving as a liaison between member communities and other levels of government.

The Council's governing body is comprised of one Select Board or City Council member, one Planning Board member, and one alternate member from each member community. The Council meets on the third Wednesday of every month at 672 Suffolk Street in Lowell, where the organization is based. All meetings have a remote option and are open to the public.

The Council's governing body is comprised of a Select Board member, Planning Board member, and alternate from each member community. Dunstable's 2024 designees were: Ron Mikol, Dunstable Select Board; Jim Wilkie, Planning Board; and Jason Silva, Alternate.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and it often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners to assist member communities and the Greater Lowell region in developing and implementing plans, regionalization initiatives, and identifying and securing funding to support local and regional projects and programs. The Council meets monthly (the third Wednesday of each month) at 672 Suffolk Street, Suite 100, in Lowell, and all meetings have a remote option and are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various state and federal grant programs. The Council's annual budget includes $115,799.83 in local assessments, of which $1,254.34 represents Dunstable's share.

NMCOG devotes a large share of its resources to transportation planning through a continuing, comprehensive, and cooperative planning process. It is designed to engage the public and stakeholders in establishing shared goals and a vision for each member community and region. This year, NMCOG staff began implementing *Envision 2050: the Greater Lowell Long-Range Transportation Plan*, assisted with programming federal and state funding in the Transportation Improvement Program for Federal Fiscal Year 2024-2028, and programmed and managed a $1,115,377 Unified Planning Work Program to carry out planning efforts at the local and regional levels. NMCOG also completed the *Greater Lowell Vision Zero: Regional Comprehensive Safety Action Plan*. This plan was supported by a federal Safe Streets and Roads for All grant. Additionally, NMCOG conducts an annual traffic-counting program, collecting over one hundred counts at various locations throughout the region and eight counts in Dunstable. Traffic data are collected within the town on roads like Route 113, Main Street, and Groton Street. The traffic count data is incorporated into an annual Traffic Volume Report.

Town staff and volunteers participated in regional initiatives to explore the creation of a regional housing coordination team through the Regional Housing Working Group and development of a regional housing strategy called *At Home in Greater Lowell*. Town staff and volunteers also participated in a Regional Digital Equity Planning process. Lastly, the

Town Administrator participated in meetings with Town/ City Managers and Administrators from the region to discuss regionalization and funding opportunities, legislative matters, regional housing, economic development, and transportation opportunities.

Locally, through the District Local Technical Assistance (DLTA) Program funded by the Massachusetts Executive Office of Housing and Livable Communities, NMCOG completed the Union Building Rehabilitation and Future Use study with co-consultants from Spencer, Sullivan, & Vogt. The study was utilized to apply for and successfully secure funding through the MA Executive Office of Economic Development Underutilized Properties Program in order to continue interior architectural design work to develop construction documents. NMCOG additionally assisted the Town in preparing a grant application for a Local Acquisitions for Natural Diversity (LAND) Grant for the Kennedy Conservation Restriction, for which the Town received $406,870.

As a result of the 2023-2024 AARP Community Challenge Grant funded Walk Dunstable report, the Town identified walking opportunities within the town center. The Town engaged NMCOG to further study the development of a trail loop through Dunstable's historic Town Center, advancing the recommendations in Walk Dunstable, the Dunstable Master Plan, and Dunstable's Complete Streets Prioritization Plan. This Community Preservation Act-funded project includes significant community engagement, coordination with local regulatory bodies, on-site analysis to assess potential opportunities and constraints, and pursuit of state funding opportunities to begin design work.

NMCOG assisted Dunstable with a range of sustainability initiatives. Utilizing the MA Department of Energy Resources Regional Energy Planning Assistance program, NMCOG assisted the town with Green Communities efforts, including maintaining Green Communities designation by preparing and submitting annual reporting information. This designation provides access to grants for clean, affordable, and resilient energy projects along with other benefits. NMCOG also provided energy efficiency and clean energy workshops about electric vehicle infrastructure, shared MA DOER funding opportunities, and engaged in regional climate action planning. Dunstable joined with neighboring Pepperell and Townsend and Littleton to apply for and receive federal funding to hire a regional energy manager. This initiative will kick off in 2025.

NMCOG worked with Dunstable and 11 other communities in addressing the U.S. Environmental Protection Agency's Small Municipal Separate Storm Sewer System (MS4) permit requirements through the Northern Middlesex Stormwater Collaborative (NMSC). The Collaborative focuses on permit compliance by undertaking a common public education and outreach program that is customized by each participating community; providing training for municipal staff and boards; developing and utilizing a regional GIS system for mapping stormwater infrastructure across municipal boundaries; and assisting with the procurement of stormwater-related goods and services. The NMSC has been working together based on a 2011 Memorandum of Understanding (MOU). The NMSC devoted time to updating the MOU throughout this past year and a new intermunicipal MOU will be signed for FY 2026.

NMCOG continued economic development efforts to support local and regional business, housing, and infrastructure through implementation of the Greater Lowell Comprehensive Economic Development Strategy (CEDS). This work is funded by the U.S. Economic Development Administration (EDA). The CEDS summarizes the economic resources of the region, establishes an economic development vision for Greater Lowell, identifies goals, and establishes a regional Five-Year Action Plan with priority projects to foster continued economic growth and vitality. The CEDS also incorporates the concept of economic resilience, for example, the ability to withstand and recover from economic shifts, natural disasters, pandemics, and the impacts of climate change. NMCOG will be updating the CEDS in 2024 for a new CEDS to be rolled out in 2025. CEDS enables member communities to qualify for EDA assistance under various federal grant programs.

Webpage: nmcog.org

REPORT OF THE MASTER PLAN IMPLEMENTATION COMMITTEE

The Master Plan Implementation Committee (MPIC) was established in 2024 to facilitate and coordinate the execution of the Town's Master Plan recommendations. Our mission is to advocate for these recommendations and help facilitate their implementation. The Committee is comprised of designees from various Town boards and committees, including the Planning Board, Select Board, Conservation Commission, Zoning Board of Appeals, Affordable Housing Committee, Community Preservation Committee, Historical Commission, Road Commissioners, Town Administrator, Water Commission, Economic Development Committee, and a citizen-at-large.

Throughout 2024, the MPIC debated and focused on several key initiatives aligned with the Master Plan's goals:

Route 113 Land Use Study

In December 2024, the Town received notice of a technical assistance grant from the Northern Middlesex Council of Governments (NMCOG) to conduct a Route 113 Land Use Study. This comprehensive planning process aims to guide future zoning and land use discussions and is consistent with the Master Plan's objectives.

Energy Production Plan Update

The Town has initiated an update of the Town's Energy Production Plan to align with sustainable practices and the Master Plan's goals. This update aims to identify opportunities for renewable energy projects and improve energy efficiency within municipal buildings and operations and will maintain the Town's eligibility for funds through the Green Communities Act.

Town Center Trail Connectivity and Feasibility Study

The Town has utilized $20,000 of Community Preservation Act funds to contract with NMCOG to advance the Town Center Trail Loop project. This initiative seeks to enhance pedestrian safety and access to Town Center, and to facilitate recreational opportunities, promote alternative transportation modes, and connect key areas of the community.

In addition to these initiatives, Committee members have appeared before the Planning Board and Cemetery Commission to discuss potential collaborations to advance the goals of the Master Plan, along with discussing numerous projects aligned with the Master Plan.

The Master Plan Implementation Committee remains committed to advancing the goals outlined in the Town's Master Plan. Through collaborative efforts and planning, we aim to enhance the quality of life in Dunstable and preserve its rural character.

Respectfully submitted,

Master Plan Implementation Committee

REPORT OF THE UNION BUILDING REHABILITATION COMMITTEE

The Union Building Rehabilitation Committee is responsible for the preservation and restoration of the historic Union Building in Dunstable's Town Center. Built in 1895, the Union Building has served various community purposes over the years and stands as a testament to our Town's rich heritage. This report outlines the committee's activities, achievements, and future plans aimed at restoring and repurposing this significant structure.

Committee Activities and Accomplishments

Feasibility Study and Community Engagement

In early 2024, the committee partnered with the Northern Middlesex Council of Governments (NMCOG) and Spencer Preservation Group to conduct an adaptive reuse feasibility study. This study aimed to identify viable future uses for the Union Building and potential funding sources for its rehabilitation.

A comprehensive survey garnered nearly 200 responses, reflecting the community's strong desire to preserve the Union Building. Public workshops provided additional insights, emphasizing the preference for a mix of community-focused program and arts spaces, and revenue-generating uses for the building.

The feasibility study concluded, based on the initial exterior envelope condition assessment, that the Union Building remains structurally sound. However, it highlighted the need for prompt exterior improvements to prevent further degradation and escalating repair costs.

The study identified several successful cases of historic buildings in Massachusetts that have been renovated for mixed-use purposes, providing models for the Union Building's potential transformation.

Selection of Architectural Firm for Exterior Restoration

In November 2024, the committee reviewed proposals from four architectural firms for the exterior restoration project. After thorough evaluation, Gienapp Architects was selected based on their proposal, project understanding, interview performance, and ability to meet the project timeline.

Future Plans

Looking ahead, the committee plans to:

- Finalize Exterior Restoration Designs: Collaborate with Gienapp Architects to complete the design phase and initiate the bidding process for construction contractors.
- Construction: Restore and rehabilitate the exterior of the building during the summer months of 2025 while school is out of session.
- Secure Funding: Explore grants and other funding opportunities to finance the subsequent interior renovations.
- Community Engagement: Continue involving the community through public meetings and updates, ensuring that the restoration and rehabilitation efforts align with resident's expectations and needs.

- Interior Renovation Planning: Develop a plan for interior upgrades, focusing on making the space adaptable for various community and private programming uses while ensuring accessibility for all.

The Dunstable Union Building Rehabilitation Committee remains committed to preserving the Union Building's historical significance while adapting it to serve current and future community needs. Through careful planning, community involvement, and strategic partnerships, we have made great progress. We aim to restore this landmark to its former glory and ensure its place as a vibrant center for Town activities.

Submitted by the Dunstable Union Building Rehabilitation Committee

REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE

The Dunstable Economic Development Committee (EDC) was appointed in 2024 for the purpose of implementing the recommendations in the Economic Development section of the Dunstable Master Plan. In 2024, the EDC comprised five members with expertise in real estate, business, finance, farming, planning, historic preservation, construction, conservation, and land use. Going into 2025, the Committee has two additional positions available to fill.

To date, the EDC has accomplished the following:

- Created an index of businesses that are located within the Town of Dunstable.
- Engaged with local Chambers of Commerce and the Small Towns Collaborative established by State Representative Margaret Scarsdale to determine viability in partnering on business development initiatives.
- Engaged with the Northern Middlesex Council of Governments (NMCOG) for insight on business growth and outreach initiatives.
- Engaged with other Town Committees including the Land Use Committee and the Master Plan Implementation Committee to discuss challenges and opportunities in promoting economic growth that may include carefully considered zoning changes within the town.
- Explored feasibility of developing a permit guide/flow chart in partnership with NMCOG.
- Identified and developed an index of businesses and organizations that may serve as models for economic growth in Dunstable.
- Identified and developed an index of organizations and programs in agricultural, antiques/crafts, eco-forward/educational, state/federal, professional services, and wellness areas to consider for potential funding, sponsorship, and partnership opportunities.
- Initiated discussion on upgrading and expanding the Town website to include a business directory and resource repository.
- Identified areas within Dunstable to better promote awareness, access, and use of existing recreational areas within Town.
- Initiated a Town-wide survey of local businesses to assess the benefits, gaps, and challenges of operating a business in Dunstable.
- Provided recommendations to the Select Board in relation to the actions listed above.

The EDC looks forward to continuing the work of supporting implementation of the Economic Development section of the Dunstable Master Plan in 2025.

Respectfully Submitted,

Jeff Rosen, Chair

Linda Scully

Annika Selinger

Kathy Sniezek

Daniel Tully

REPORT OF THE LAND USE COMMITTEE

The Land use committee is a seven- member board appointed by the Select Board with all members designated as representatives for one year. The Committee holds monthly meetings generally the 4th Tuesday of the month.

The Select Board has tasked the Committee with the review of all town owned land, compiling a complete list of land and any recommendations for potential uses now and in the future.

Over the past year we have been meeting regularly and have combed through the many pieces of land owned by the town, to find any land useable to provide the town with some revenue. Also, the committee has collaborated with the Economic Development Committee on several items. Currently, we are in the process of compiling recommendations for use of several pieces to generate some revenue, now and some possibilities in the future. Additionally, we are compiling a full list of all land owned and related information. The committee has also applied for assistance from the Northern Middlesex Council of Governments, for completing a report of our findings and recommendations.

In conclusion, the committee welcomes Dot Mastakouras who was appointed this year. We would also like to thank Henry Fontaine and Erica Flynn for their time on the committee.

Respectfully submitted,

David E Tully III, Chair

Alan Chaney, Member

Consuelo Walker, Member

Dot Mastakouras, Member

Lisa Towle, Member

Lukas Sturm, Member

REPORT OF THE ADVISORY BOARD

The Advisory Board (AB), also known as the Finance Committee (FinCom), remains committed to its core responsibilities: reviewing all articles presented at Annual and Special Town Meetings, providing well-informed recommendations, and collaborating closely with the Select Board, Town Administrator Jason Silva, and other municipal entities to shape a fiscally responsible budget. Despite our diligent efforts, we must acknowledge the significant financial challenges facing our community, particularly in the wake of the failed Proposition 2 ½ override vote last year.

This setback has resulted in substantial cuts to the school district and other critical town services. These reductions are already being felt across the community and have had an impact on the quality of education, public safety, and essential infrastructure maintenance. Unfortunately, without a successful override, we find ourselves in a position where additional, and potentially more severe, cuts will be necessary. The AB believes that this trajectory is unsustainable and will have long-term detrimental effects on the town's growth, stability, and overall quality of life.

The constraints of Proposition 2 ½, which limit annual property tax levy increases to 2 ½ percent, and lack of increased support from the State continue to pose significant challenges. While revenue sources such as motor vehicle excise tax and building permits contribute to the town's Operating Budget, they are insufficient to keep pace with rising costs driven by inflation and increasing budgetary needs.

Recognizing these challenges, the AB, in collaboration with the Select Board, is once again preparing to propose a Proposition 2 ½ override. This measure is essential to address escalating costs in the school district, public safety, and infrastructure. The advisory board supports pursuing a multi-year override strategy, which would provide stability and allow for strategic financial planning.

Over the past year, the AB has worked proactively to streamline the budget process, fostering collaboration between town boards and departments. This cooperative approach has been instrumental in navigating these difficult times and ensuring that all stakeholders are represented in budgetary discussions. However, we recognize that difficult decisions lie ahead, and we urge the community to come together to support a sustainable financial plan for our town's future.

The AB remains committed to exploring additional revenue streams and identifying cost-saving measures. Nonetheless, without the passage of an override, the town will face increasingly difficult choices that will compromise both the school district and essential municipal services. We strongly encourage residents to engage in upcoming discussions and consider the long-term implications of these financial challenges.

The Advisory Board thanks the community for its ongoing support and cooperation. We are confident that, together, we can find a path forward that balances fiscal responsibility with the needs and values of our town

Respectfully submitted,

Jake Lewon, Chair
Harold Simmons, Vice Chair
Matthew Naughton
Clinton Keeney
Tim Stewart
Leo Tomitech

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three –year term. We would like to acknowledge the dedication and hard work of the members, Brett Rock, Robert Ricardelli, and Robert Pontbriand.

The Board of Assessors are responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 249.

Board Members
Brett Rock, Chairman
Robert Ricardelli
Robert Pontbriand

Office Staff
Victoria L. Tidman, Assistant Assessor
Susan Bresnick, Administrative Assessor

F/Y 2025 TAX LEVY COMPUTATIONS



Total amount to be raised	$14,777,896.19
Total receipts and other revenue	$ 2,942,074.45
Local tax levy	$11,835,821.74

F/Y 2025 TOTAL VALUATIONS BY CLASS

	Parcels	Value	Levy %	Tax Dollars
Residential	1339	$ 820,144,490	95.2784	$11,276,986.74
Commercial	5	$ 5,547,612	.6445	$76,279.67
Industrial	18	$ 4,505,800	.5235	$61,954.75
Personal Property	37	$ 30,589,133	3.5536	$420,600.58
Total	1,399	$ 860,787,035	100.000	$11,835,821.74

F/Y 2025 TAX RATE $13.75 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2024 Levy Limit	$11,090,571
Amended New Growth	$ 4,750
+2.5%	$ 277,383
Allowable Growth	$ 148,157
Subtotal	$11,520,861
Debt Exclusion	$ 315,217
Capital Expenditure Exclusion	$ 0
Max Levy	$11,836,078

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable:

The annual report of the Treasurer for the fiscal year ending June 30, 2024 is submitted as follows:

GENERAL ACCOUNT		
Cash on Deposit July 1, 2023	$2,628,088.88	
Receipts During the Year	$14,125,742.82	
Interest Earned	$28,348.93	
Expenditures During the Year	-$14,303,243.57	
Cash on Deposit June 30, 2024		$2,478,937.06
STABILIZATION FUND		
Cash on Deposit July 1, 2023	$341,367.20	
Receipts During the Year		
Interest Earned	$9,806.93	
Expenditures During the Year		
Cash on Deposit June 30, 2024		$351,174.13
CONSERVATION COMMISSION LAND FUND		
Cash on Deposit July 1, 2023	$5,840.75	
Receipts During the Year	$65.00	
Interest Earned	$71.05	
Expenditures During the Year	-$4,141.00	
Cash on Deposit June 30, 2024		$1,835.80
CONSERVATION COMMISSION TIMBER		
Cash on Deposit July 1, 2023	$583.97	
Receipts During the Year		
Interest Earned	$2.94	
Expenditures During the Year		
Cash on Deposit June 30, 2024		$586.91
SUBDIVISION ACCOUNTS		
Cash on Deposit July 1, 2023	$5,656.96	
Receipts During the Year		
Interest Earned	$5.66	
Expenditures During the Year		
Cash on Deposit June 30, 2024		$5,662.62
PERFORMANCE BONDS ACCOUNT		
Cash on Deposit July 1, 2023	$58,497.50	
Receipts During the Year		
Interest Earned	$58.60	
Expenditures During the Year	$0.00	
Cash on Deposit June 30, 2024		$58,556.10

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable:

The annual report of the Treasurer for the fiscal year ending June 30, 2024 is submitted as follows:

COMMUNITY PRESERVATION FUND		
Cash on Deposit July 1, 2023	$2,429,207.22	
Receipts During the Year	$496,866.89	
Interest Earned	$12,568.90	
Expenditures During the Year	-$247,411.17	
Cash on Deposit June 30, 2024		$2,691,231.84
CULTURAL COUNCIL FUND		
Cash on Deposit July 1, 2023	$9,645.25	
Receipts During the Year	$5,500.00	
Interest Earned	$44.87	
Expenditures During the Year	-$10,372.53	
Cash on Deposit June 30, 2024		$4,817.59
HIGHWAY STABILIZATION		
Cash on Deposit July 1, 2023	$10,901.29	
Receipts During the Year		
Interest Earned	$313.21	
Expenditures During the Year		
Cash on Deposit June 30, 2024		$11,214.50
WATER STABILIZATION		
Cash on Deposit July 1, 2023	$41,716.73	
Receipts During the Year		
Interest Earned	$1,198.47	
Expnditures During the Year	$0.00	
Cash on Deposit June 30, 2024		$42,915.20
53G and Highway Retainer Accounts		
Cash on Deposit July 1, 2023	$22,206.31	
Receipts During the Year	$70,019.40	
Interest Earned	$29.78	
Expenditures During the Year	-$32,528.72	
Cash on Deposit June 30, 2024		$59,726.77
Tobey Scholarship		
Cash on Deposit July 1, 2023	$169,532.57	
Receipts During the Year		
Interest Earned	$4,846.06	
Expenditures During the Year	-$2,000.00	
Cash on Deposit June 30, 2024		$172,378.63
TAX TITLE ACCOUNT		$0.00
WATER DEPARTMENT STOCK		
AT & T and Comcast		
Value of Stocks on June 30, 2024		$23,976.90

DUNSTABLE

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2024
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
ASSETS								
Cash and cash equivalents	1,447,726.34	3,446,773.88	(9,947.80)	103,532.03		1,062,227.22		6,050,311.67
Investments						6,434.40		6,434.40
Receivables:								
Personal property taxes	2,645.04							2,645.04
Real estate taxes	181,683.92	5,650.49						187,334.41
Allowance for abatements and exemptions	(104,123.15)							(104,123.15)
Tax liens								0.00
Deferred taxes								0.00
Motor vehicle excise	88,681.06							88,681.06
Other excises								0.00
User fees				2,067.04				2,067.04
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments								0.00
Due from other governments			162,917.00					162,917.00
Other receivables	0.00							0.00
Foreclosures/Possessions								0.00
Prepaids								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							2,517,901.26	2,517,901.26
Amounts to be provided - vacation/sick leave								0.00
Total Assets	1,616,613.21	3,452,424.37	152,969.20	105,599.07	0.00	1,068,661.62	2,517,901.26	8,914,168.73
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable								0.00
Accounts payable								0.00
Accrued payroll	850.00							850.00
Withholdings	30,971.44							30,971.44
Accrued claims payable								0.00
Due to/from other funds	2,918.75							2,918.75
Due to other governments								0.00
Other liabilities								0.00
Deferred revenue:								
Real and personal property taxes	80,131.25	5,650.49						85,781.74
Tax liens								0.00

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
Deferred taxes								0.00
Foreclosures/Possessions								0.00
Motor vehicle excise	88,681.06							88,681.06
Other excises								0.00
User fees				2,067.04				2,067.04
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments								0.00
Due from other governments			162,917.00					162,917.00
Other receivables								0.00
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings	519.49							519.49
IBNR								0.00
Agency Funds						119,294.91		119,294.91
Notes payable			221,452.00					221,452.00
Bonds payable							2,517,901.26	2,517,901.26
Vacation and sick leave liability								0.00
Total Liabilities	204,071.99	5,650.49	384,369.00	2,067.04	0.00	119,294.91	2,517,901.26	3,233,354.69
Fund Equity:								
Reserved for encumbrances	110,205.43							110,205.43
Reserved for expenditures	358,863.95							358,863.95
Reserved for continuing appropriations	15,141.95							15,141.95
Reserved for petty cash	50.00							50.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service	0.00							0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	928,279.89	3,446,773.88	(231,399.80)	103,532.03		949,366.71		5,196,552.71
Unreserved retained earnings				0.00				0.00
Investment in capital assets								0.00
Total Fund Equity	1,412,541.22	3,446,773.88	(231,399.80)	103,532.03	0.00	949,366.71	0.00	5,680,814.04
Total Liabilities and Fund Equity	1,616,613.21	3,452,424.37	152,969.20	105,599.07	0.00	1,068,661.62	2,517,901.26	8,914,168.73

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
June 30, 2024

	Original Loan	Balance 07/01/23	Retirements	Balance 06/30/24
CPA - FARM PROPERTY				
19 Year General Obligation Bond Variable Coupon Rate 4.2 - 6.0% Issued 08/15/2007 Maturity 08/15/2026	1,500,000.00	300,000.00	(75,000.00)	225,000.00
DEP Water Infrastructure Project				
30 Year General Obligation Bond Coupon Rate 2.20% Issued 05/10/2021 Maturity 01/15/2051	2,640,000.00	2,353,002.00	(60,100.74)	2,292,901.26
	TOTAL:	**2,653,002.00**	**(135,100.74)**	**2,517,901.26**

TOWN OF DUNSTABLE
STATEMENT OF REVENUE - ACTUAL
July 1, 2023 - June 30, 2024

GENERAL FUND		ACTUAL RECEIPTS
TAXES		
	Personal Property Current	$ 475,211.67
	Personal Property Prior	(9,334.39)
	Real Estate Current	10,669,326.06
	Real Estate Prior	148,887.06
	Tax Liens Redeemed	-
	Motor Vehicle Excise Current	568,531.34
	Motor Vehicle Excise Prior	133,441.94
		$ 11,986,063.68
INTEREST		
	Interest on Property Tax	36,595.09
	Interest on Motor Vehicle	4,059.28
	Interest on Investments	28,348.93
		$ 69,003.30
LICENSES & PERMITS		
	Driveway Permits	425.00
	Cable T V	3,397.50
	Firearms Licenses	1,562.50
	Fire Permits	3,430.00
	Building Permits	68,255.90
	Gas Permits	6,112.50
	Plumbing Permits	6,710.00
	Electrical Permits	13,745.00
	Planning Board Special Permits	1,310.00
	Common Victullar	667.00
	BOH - License	55.00
	Dog Licenses	2,135.00
	Raffle Permits	20.00
		$ 107,825.40
FINES & VIOLATIONS		
	Court Fines	1,020.00
	Dog License Fines	20.00
	Disposition Fines	500.00
		$ 1,540.00

GENERAL GOVERNMENT		
Selectmen		
Other Miscellaneous		274.91
Tax Collector-Treasurer		
Demand Fees		11,619.00
R M V Surcharge		1,360.00
Municipal Lien Certificates		1,350.00
Assessors		
Payments After Abatements		945.18
Town Clerk		
Certified Vitals		1,490.00
Notary Fees		4.00
Business Certificates		586.00
Planning Board		
Application Fees		-
Board of Appeals		
Filing Fees		400.00
Hearings		600.00
	$	18,629.09
PUBLIC SAFETY		
Police Department		
R M V Violations		13,594.70
Sp. Duty Surcharge		1,779.40
Miscellaneous		-
	$	15,374.10
OTHER DEPARTMENTAL		
Highway Miscellaneous		1,300.00
Other Miscellaneous		-
	$	1,300.00
TRANSFER FROM FUNDS		
		5,600.00
		5,600.00
STATE & FEDERAL RECEIPTS		
State Owned Land		74,661.00
Abate. for Elderly & Veterans		7,615.00
Unrestr. General Government Aid		294,048.00
Veteran's Benefits		-
Misc. State Revenue		2,667.00
	$	378,991.00
TOTAL REVENUE	$	12,584,326.57

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
GENERAL GOVERNMENT				
TOWN ADMINISTRATOR				
Town Administrator Salary	129,700.00	132,200.00	131,429.69	770.31
Asst Town Administrator	45,900.00	45,900.00	45,895.20	4.80
	175,600.00	**178,100.00**	**177,324.89**	**775.11**
Office Supplies	400.00	400.00	352.58	47.42
Dues & Subscriptions	880.00	880.00	577.00	303.00
Trainings & Meetings	2,000.00	2,000.00	240.00	1,760.00
	3,280.00	**3,280.00**	**1,169.58**	**2,110.42**
Town Administrator Encumbrance	12,600.00	12,600.00	12,600.00	0.00
	12,600.00	**12,600.00**	**12,600.00**	**0.00**
Unpaid Bills ATM 5/24 Art 2	0.00	139.95	139.95	0.00
	0.00	**139.95**	**139.95**	**0.00**
SELECTMEN				
Professional & Technical	330.00	330.00	180.00	150.00
Professional & Technical - Special Legal	6,000.00	6,000.00	4,635.00	1,365.00
Communication	1,200.00	1,200.00	1,773.34	-573.34
Office Supplies	300.00	300.00	189.76	110.24
In State Travel	100.00	100.00	0.00	100.00
Dues and Memberships	900.00	900.00	225.00	675.00
Dues and Memberships - No Midd C of G	1,173.00	1,173.00	1,172.35	0.65
	10,003.00	**10,003.00**	**8,175.45**	**1,827.55**
FINANCE COMMITTEE				
Dues & Memberships	150.00	150.00	142.00	8.00
	150.00	**150.00**	**142.00**	**8.00**
Reserve Fund	30,000.00	1,752.64	0.00	1,752.64
	30,000.00	**1,752.64**	**0.00**	**1,752.64**
ACCOUNTANT				
Salary	0.00	14,178.84	0.00	14,178.84
Clerical	12,289.00	12,289.00	26,467.84	-14,178.84
	12,289.00	**26,467.84**	**26,467.84**	**0.00**
Professional Services-Audit	21,000.00	18,221.16	16,000.00	2,221.16
Professional & Technical Services	6,000.00	6,000.00	6,136.43	-136.43
Professional & Services-Accountant	36,000.00	36,000.00	33,000.00	3,000.00
Office Supplies	750.00	750.00	1,124.97	-374.97
In State Travel	850.00	850.00	0.00	850.00
Dues and Memberships	100.00	100.00	0.00	100.00
	64,700.00	**61,921.16**	**56,261.40**	**5,659.76**
ASSESSORS				
Assessor	0.00	-5,800.00	0.00	-5,800.00
Associate Assessor	34,171.00	34,171.00	34,171.00	0.00
Clerical	18,519.00	18,519.00	12,623.84	5,895.16
	52,690.00	**46,890.00**	**46,794.84**	**95.16**
Professional Services	9,000.00	9,000.00	6,684.75	2,315.25
Prof Serv - Prop Review Assessment	10,000.00	10,000.00	9,000.00	1,000.00
Communication	125.00	125.00	150.76	-25.76
Office Supplies	900.00	900.00	546.37	353.63
In State Travel	700.00	700.00	0.00	700.00
Dues & Memberships	150.00	150.00	0.00	150.00
	20,875.00	**20,875.00**	**16,381.88**	**4,493.12**
TREASURER-TAX COLLECTOR				
Salary	65,850.00	61,760.00	44,895.56	16,864.44
	65,850.00	**61,760.00**	**44,895.56**	**16,864.44**
Professional Services	16,200.00	20,290.00	19,993.19	296.81

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Communication	6,500.00	6,500.00	8,588.35	-2,088.35
Office Supplies	2,050.00	2,050.00	1,124.41	925.59
In State Travel	600.00	600.00	0.00	600.00
Dues & Memberships	250.00	250.00	230.00	20.00
Other Charges	490.00	490.00	0.00	490.00
	26,090.00	**30,180.00**	**29,935.95**	**244.05**
Treasurer Encumbrance	1,695.18	1,695.18	1,695.18	0.00
	1,695.18	**1,695.18**	**1,695.18**	**0.00**
LEGAL DEPARTMENT				
Professional Services	32,000.00	32,000.00	28,705.41	3,294.59
	32,000.00	**32,000.00**	**28,705.41**	**3,294.59**
Legal Encumbrance	8,158.26	8,158.26	8,158.26	0.00
	8,158.26	**8,158.26**	**8,158.26**	**0.00**
TOWN CLERK				
Salary	40,706.00	40,706.00	41,913.08	-1,207.08
Town Clerk Interim/Election Consulting	10,608.00	10,608.00	0.00	10,608.00
	51,314.00	**51,314.00**	**41,913.08**	**9,400.92**
Professional Services	700.00	700.00	716.44	-16.44
Communication	300.00	300.00	203.29	96.71
Office Supplies	500.00	500.00	137.51	362.49
In State Travel	300.00	300.00	0.00	300.00
Dues & Memberships	300.00	300.00	0.00	300.00
	2,100.00	**2,100.00**	**1,057.24**	**1,042.76**
DOG LICENSE PROGRAM				
Communication	200.00	200.00	29.98	170.02
Supplies	600.00	600.00	623.03	-23.03
	800.00	**800.00**	**653.01**	**146.99**
ELECTION & REGISTRATION				
Registrar Salary	850.00	850.00	850.00	0.00
Election & Registrar Wages	3,000.00	3,000.00	2,355.00	645.00
	3,850.00	**3,850.00**	**3,205.00**	**645.00**
Repair & Maintenance	500.00	500.00	200.00	300.00
Professional Services	3,250.00	3,250.00	6,604.72	-3,354.72
Communication	3,000.00	3,000.00	1,176.98	1,823.02
Other Supplies	1,500.00	2,250.00	1,015.77	1,234.23
	8,250.00	**9,000.00**	**8,997.47**	**2.53**
Elections Encumbrance	560.00	560.00	560.00	0.00
	560.00	**560.00**	**560.00**	**0.00**
CONSERVATION COMMISSION				
Clerical Wages	14,560.00	14,560.00	13,720.00	840.00
	14,560.00	**14,560.00**	**13,720.00**	**840.00**
Professional Services	280.00	280.00	1,070.34	-790.34
Communication	175.00	175.00	13.60	161.40
Office Supplies	225.00	225.00	56.06	168.94
Other Supplies	300.00	300.00	0.00	300.00
In State Travel	70.00	70.00	67.00	3.00
Dues & Memberships	800.00	800.00	633.00	167.00
Other Charges	150.00	150.00	160.00	-10.00
	2,000.00	**2,000.00**	**2,000.00**	**0.00**
PLANNING BOARD				
Clerical Wages	14,560.00	14,560.00	13,720.00	840.00
	14,560.00	**14,560.00**	**13,720.00**	**840.00**
Professional Services	950.00	950.00	554.48	395.52
Communication	225.00	225.00	128.45	96.55

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Office Supplies	225.00	225.00	425.78	-200.78
	1,400.00	**1,400.00**	**1,108.71**	**291.29**
BOARD OF APPEALS				
Professional Services	1,000.00	1,000.00	0.00	1,000.00
Communication	0.00	0.00	557.48	-557.48
Office Supplies	500.00	500.00	0.00	500.00
	1,500.00	**1,500.00**	**557.48**	**942.52**
TOWN HALL				
Janitor/Recycler Wages	5,267.00	5,267.00	4,962.72	304.28
	5,267.00	**5,267.00**	**4,962.72**	**304.28**
Energy	14,000.00	18,000.00	16,381.59	1,618.41
Non-Energy Utilities	8,000.00	8,000.00	6,729.59	1,270.41
Repair & Maintenance	9,420.00	18,920.00	13,555.24	5,364.76
Other Property Related Services	8,000.00	10,000.00	18,563.35	-8,563.35
Professional Services	1,000.00	1,000.00	0.00	1,000.00
Communication	5,000.00	5,000.00	4,498.16	501.84
Office Supplies	2,000.00	2,000.00	709.11	1,290.89
Repair & Maintenance Supplies	0.00	0.00	668.59	-668.59
Housekeeping Supplies	530.00	530.00	557.58	-27.58
Other Supplies	0.00	0.00	39.00	-39.00
	47,950.00	**63,450.00**	**61,702.21**	**1,747.79**
TOWN REPORTS				
Communication	325.00	325.00	261.87	63.13
Other Services	2,700.00	2,700.00	1,261.70	1,438.30
	3,025.00	**3,025.00**	**1,523.57**	**1,501.43**
TOWN PLANNING ENGINEER				
Engineer - Prof Services	10,000.00	10,000.00	3,352.50	6,647.50
	10,000.00	**10,000.00**	**3,352.50**	**6,647.50**
Engineering Encumbrance	5,000.00	5,000.00	4,654.75	345.25
	5,000.00	**5,000.00**	**4,654.75**	**345.25**
TOTAL GENERAL GOVERNMENT	**688,116.44**	**684,359.03**	**622,535.93**	**61,823.10**
PUBLIC SAFETY				
POLICE DEPARTMENT				
Chief Salary	133,931.00	133,931.00	133,191.50	739.50
Officer Wages	600,903.00	600,903.00	576,229.08	24,673.92
Admin Assistant Wages	44,817.00	44,817.00	44,645.12	171.88
Police Wages-Part Time	50,000.00	50,000.00	28,592.35	21,407.65
Custodian Wages	4,500.00	4,500.00	3,267.52	1,232.48
Police Overtime	165,000.00	165,000.00	146,130.28	18,869.72
Police Differentials	25,000.00	25,000.00	15,857.76	9,142.24
	1,024,151.00	**1,024,151.00**	**947,913.61**	**76,237.39**
Energy	10,800.00	10,800.00	7,099.95	3,700.05
Repair & Maintenance	3,000.00	3,000.00	960.00	2,040.00
Cruiser Repairs and Maint.	10,000.00	10,000.00	8,812.14	1,187.86
Radio Repairs and Maint.	9,450.00	9,450.00	21,993.05	-12,543.05
Other Property Related Services	7,000.00	7,000.00	6,200.84	799.16
Professional & Technical	13,000.00	13,000.00	6,169.66	6,830.34
Prof & Tech Tuition Reimbursement	2,700.00	2,700.00	0.00	2,700.00
Radio Communication	106,700.00	106,700.00	102,124.08	4,575.92
Station Communication (Phone)	4,000.00	4,000.00	3,116.66	883.34
Other Services - Lock Up	2,500.00	2,500.00	630.80	1,869.20
Office Supplies	3,500.00	3,500.00	2,472.72	1,027.28
Vehicle Supplies	29,000.00	29,000.00	23,653.62	5,346.38
Other Supplies	24,000.00	24,000.00	26,461.90	-2,461.90
Dues & Memberships	13,500.00	13,500.00	11,768.50	1,731.50

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
	239,150.00	**239,150.00**	**221,463.92**	**17,686.08**
Police Encumbrance	1,293.06	1,293.06	1,293.06	0.00
	1,293.06	**1,293.06**	**1,293.06**	**0.00**
ATM 7/20 Police Dept Server	15,000.00	15,000.00	0.00	15,000.00
Police Flooring Repair ATM 5/22	17,000.00	17,000.00	16,858.05	141.95
	32,000.00	**32,000.00**	**16,858.05**	**15,141.95**
FIRE DEPARTMENT				
Fire Chief Wages	61,202.00	61,202.00	61,199.84	2.16
Fire Dept Full Time Wages	59,256.00	59,256.00	100,559.44	-41,303.44
Fire Dept Training Wages	12,852.00	12,852.00	4,651.92	8,200.08
Fire Dept Wages - On Call	80,268.00	80,268.00	22,038.66	58,229.34
Fire Overtime	7,140.00	7,140.00	0.00	7,140.00
	220,718.00	**220,718.00**	**188,449.86**	**32,268.14**
Energy	5,000.00	5,000.00	7,372.20	-2,372.20
Non-Energy Water	2,000.00	2,000.00	1,271.65	728.35
Apparatus/Vehicle Repair & Maintenance	15,000.00	15,000.00	13,977.07	1,022.93
Professional Services	2,000.00	2,000.00	575.50	1,424.50
Training (Chief Only)	500.00	500.00	375.00	125.00
New Hire Physicals	1,500.00	1,500.00	1,488.00	12.00
Communications	12,000.00	12,000.00	13,941.49	-1,941.49
Office Supplies	1,500.00	1,500.00	729.48	770.52
Computer Repair/Software License	4,400.00	4,400.00	4,329.83	70.17
Building Repair & Maint Supplies	6,000.00	6,000.00	5,137.83	862.17
Custodial and Housekeeping Supplies	750.00	750.00	1,355.91	-605.91
Personal Protective Equipment/Supplies	1,500.00	1,500.00	1,438.59	61.41
Uniforms & Accessories	500.00	500.00	505.19	-5.19
Groundskeeping Supplies	0.00	0.00	200.00	-200.00
Fuel & Vehicular Supplies	10,000.00	10,000.00	8,696.09	1,303.91
EMS Equipment & Supplies	5,000.00	5,000.00	4,210.77	789.23
Firefighting Supplies & Equipment	6,000.00	6,000.00	6,637.24	-637.24
Dues & Memberships Mutual Aid Fees	2,300.00	2,300.00	1,879.20	420.80
New Equipment	12,000.00	12,000.00	13,104.41	-1,104.41
	87,950.00	**87,950.00**	**87,225.45**	**724.55**
Fire Encumbrance	2,000.00	2,000.00	2,000.00	0.00
	2,000.00	**2,000.00**	**2,000.00**	**0.00**
Fire Truck Funding (STM 11/22 A7)	15,000.00	15,000.00	15,000.00	0.00
	15,000.00	**15,000.00**	**15,000.00**	**0.00**
INSPECTORS				
Building Inspector Salary	26,843.00	26,843.00	26,843.00	0.00
Building Inspector Part-Time Wages	5,000.00	5,000.00	0.00	5,000.00
	31,843.00	**31,843.00**	**26,843.00**	**5,000.00**
Professional Services	0.00	0.00	179.00	-179.00
Communication	0.00	0.00	261.46	-261.46
Office Supplies	1,500.00	1,500.00	358.51	1,141.49
In State Travel	0.00	0.00	73.36	-73.36
	1,500.00	**1,500.00**	**872.33**	**627.67**
Gas Inspector Salary	4,000.00	4,000.00	4,000.00	0.00
	4,000.00	**4,000.00**	**4,000.00**	**0.00**
Plumbing Inspector Salary	4,000.00	4,000.00	4,000.00	0.00
	4,000.00	**4,000.00**	**4,000.00**	**0.00**
Electrical Inspector Salary	12,000.00	12,000.00	12,000.00	0.00
	12,000.00	**12,000.00**	**12,000.00**	**0.00**
EMERGENCY MANAGEMENT				

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Communications	1,500.00	1,500.00	173.10	1,326.90
Other Supplies	250.00	250.00	0.00	250.00
In-State Travel	150.00	150.00	0.00	150.00
New Equipment	1,000.00	1,000.00	0.00	1,000.00
	2,900.00	**2,900.00**	**173.10**	**2,726.90**
ANIMAL CONTROL/DOG OFFICER				
Stipend	11,000.00	11,000.00	10,999.82	0.18
Supplies	2,000.00	2,000.00	207.00	1,793.00
	13,000.00	**13,000.00**	**11,206.82**	**1,793.18**
TREE WARDEN				
Property Services	22,000.00	22,000.00	21,850.00	150.00
Police Details	2,200.00	2,200.00	1,860.00	340.00
Public Works Supplies	85.00	85.00	0.00	85.00
Dues and Memberships	150.00	150.00	0.00	150.00
	24,435.00	**24,435.00**	**23,710.00**	**725.00**
TOTAL PUBLIC SAFETY	**1,715,940.06**	**1,715,940.06**	**1,563,009.20**	**152,930.86**
EDUCATION				
G.D.R.S. District	7,742,721.00	7,742,721.00	7,742,721.00	0.00
G.L.R.V.T.H.S.	199,740.00	199,740.00	199,740.00	0.00
G.D.R.S. Capital Assessment	188,281.00	188,281.00	188,281.00	0.00
G.D.R.S. District Debt	130,148.00	130,148.00	130,148.00	0.00
G.L.R.V.T.H.S. Distric Debt	31,883.00	31,883.00	31,883.00	0.00
	8,292,773.00	**8,292,773.00**	**8,292,773.00**	**0.00**
TOTAL EDUCATION	**8,292,773.00**	**8,292,773.00**	**8,292,773.00**	**0.00**
PUBLIC WORKS & FACILITIES				
HIGHWAY DEPARTMENT				
Wages Operations Staff	287,761.00	287,761.00	286,676.80	1,084.20
Part Time Wages	6,500.00	6,500.00	0.00	6,500.00
Clerical Wages	20,434.00	20,434.00	19,119.96	1,314.04
Overtime	8,000.00	8,000.00	8,664.60	-664.60
	322,695.00	**322,695.00**	**314,461.36**	**8,233.64**
Clothing	3,600.00	3,600.00	3,124.59	475.41
Energy	7,174.00	7,174.00	6,750.32	423.68
Repair & Maintenance Service	44,947.00	44,947.00	66,170.24	-21,223.24
Paving Service	67,000.00	67,000.00	56,634.49	10,365.51
Brush Signs & Line Paint	35,000.00	35,000.00	38,088.39	-3,088.39
Repair & Maintain Building	10,000.00	10,000.00	4,149.41	5,850.59
Leases & Rentals	10,000.00	10,000.00	216.75	9,783.25
Professional and Tech	3,200.00	3,200.00	1,642.00	1,558.00
Basin Cleaning Sweeping	10,000.00	10,000.00	10,580.16	-580.16
Communication	6,000.00	6,000.00	1,550.23	4,449.77
Office Supplies	902.00	902.00	628.28	273.72
Vehicular Supplies	37,500.00	37,500.00	20,178.12	17,321.88
Public Works Supplies	8,973.00	8,973.00	9,575.31	-602.31
Dues and Memberships	1,000.00	1,000.00	0.00	1,000.00
	245,296.00	**245,296.00**	**219,288.29**	**26,007.71**
Hwy Encumbrance	25,160.45	25,160.45	25,160.45	0.00
	25,160.45	**25,160.45**	**25,160.45**	**0.00**
Snow Removal				
Wages	0.00	0.00	34,283.40	-34,283.40
Wages Part Time	56,175.00	56,175.00	9,710.40	46,464.60
Overtime	0.00	761.64	12,942.84	-12,181.20
Snow Removal Repair & Maintain	5,583.00	5,583.00	3,337.36	2,245.64
Snow Removal Outside Plow Companies	25,583.00	25,583.00	45,833.25	-20,250.25
Snow Removal Prof/Techical	0.00	0.00	1,695.00	-1,695.00

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Snow Removal Vehicular Supplies	6,090.00	6,090.00	21,284.38	-15,194.38
Snow Removal Salt	192,454.00	191,692.36	52,766.05	138,926.31
	285,885.00	**285,885.00**	**181,852.68**	**104,032.32**
Snow/Ice Encumbrance	25,000.00	25,000.00	25,000.00	0.00
	25,000.00	**25,000.00**	**25,000.00**	**0.00**
Street Lights	10,000.00	10,000.00	7,876.26	2,123.74
	10,000.00	**10,000.00**	**7,876.26**	**2,123.74**
TRANSFER STATION / LANDFILL				
Landfill Expense	15,000.00	15,000.00	8,330.35	6,669.65
Transfer Station Professional and Tech	5,500.00	5,500.00	5,458.61	41.39
Transfer Station Other Purchases	0.00	0.00	1,575.00	-1,575.00
Transfer Station Other Supplies	2,000.00	2,000.00	0.00	2,000.00
	22,500.00	**22,500.00**	**15,363.96**	**7,136.04**
Transfer Station Encumbrance	2,950.00	2,950.00	2,950.00	0.00
	2,950.00	**2,950.00**	**2,950.00**	**0.00**
CEMETERY DEPARTMENT				
Wages	15,000.00	15,000.00	12,703.07	2,296.93
Water	3,000.00	3,000.00	1,059.78	1,940.22
Repair & Maintenance Service	3,000.00	3,000.00	2,751.81	248.19
Other Property Related Services	1,000.00	1,000.00	2,665.27	-1,665.27
Building & Equipment Repair	1,000.00	1,000.00	857.74	142.26
Groundskeeping Supplies	1,500.00	1,500.00	946.40	553.60
Other Supplies	1,100.00	1,100.00	90.76	1,009.24
	25,600.00	**25,600.00**	**21,074.83**	**4,525.17**
TOTAL PUBLIC WORKS	**965,086.45**	**965,086.45**	**813,027.83**	**152,058.62**
HUMAN SERVICES				
BOARD OF HEALTH				
Clerical Wages	14,373.00	14,373.00	12,493.28	1,879.72
	14,373.00	**14,373.00**	**12,493.28**	**1,879.72**
BOH - Rentals and Leases	1,700.00	1,700.00	120.00	1,580.00
Board of Health - Communication	400.00	400.00	360.00	40.00
Nashoba Bd of Health Assm	11,263.00	11,263.00	11,262.80	0.20
Board of Health Office Supply	400.00	400.00	182.29	217.71
Board of Health Dues and Memberships	400.00	400.00	0.00	400.00
	14,163.00	**14,163.00**	**11,925.09**	**2,237.91**
OTHER HEALTH				
Town Nurse	5,162.00	5,162.00	5,162.00	0.00
TADS Program	2,000.00	2,000.00	0.00	2,000.00
	7,162.00	**7,162.00**	**5,162.00**	**2,000.00**
COUNCIL ON AGING				
Wages	9,171.00	9,171.00	0.00	9,171.00
	9,171.00	**9,171.00**	**0.00**	**9,171.00**
COA Bus	3,500.00	3,500.00	3,487.20	12.80
Office Supplies	250.00	250.00	220.64	29.36
Food Service Supplies	3,000.00	3,000.00	791.73	2,208.27
In State Travel	750.00	750.00	99.47	650.53
Dues and Memberships	500.00	500.00	265.00	235.00
	8,000.00	**8,000.00**	**4,864.04**	**3,135.96**
VETERANS SERVICES				
Salary	6,041.00	6,041.00	5,537.07	503.93
	6,041.00	**6,041.00**	**5,537.07**	**503.93**
Professional and Tech	0.00	0.00	303.42	-303.42
Communication	2,512.00	2,512.00	1,830.48	681.52

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Office Supplies	800.00	800.00	0.00	800.00
Food Services	500.00	500.00	0.00	500.00
Other Supplies	500.00	500.00	317.84	182.16
In State Travel	100.00	100.00	0.00	100.00
Dues & Memberships	60.00	60.00	100.00	-40.00
Veteran's Benefits	15,000.00	15,000.00	2,848.22	12,151.78
	19,472.00	**19,472.00**	**5,399.96**	**14,072.04**
TOTAL HUMAN SERVICES	**78,382.00**	**78,382.00**	**45,381.44**	**33,000.56**
CULTURE & RECREATION				
LIBRARY				
Wages	122,908.00	122,908.00	122,869.30	38.70
	122,908.00	**122,908.00**	**122,869.30**	**38.70**
Energy	16,000.00	16,000.00	18,576.34	-2,576.34
Water	1,713.00	1,713.00	955.00	758.00
Repair & Maintenance	4,000.00	4,000.00	2,375.53	1,624.47
Other Property Related Services	2,200.00	2,200.00	2,511.44	-311.44
Communication	300.00	300.00	524.14	-224.14
Office Supplies	1,300.00	1,300.00	2,991.47	-1,691.47
Other Supplies	40,400.00	40,400.00	37,922.60	2,477.40
	65,913.00	**65,913.00**	**65,856.52**	**56.48**
MVL Consortium Dues	13,500.00	13,500.00	13,500.00	0.00
	13,500.00	**13,500.00**	**13,500.00**	**0.00**
TECHNOLOGY				
Professional & Technical	0.00	0.00	69.99	-69.99
Email	2,450.00	2,450.00	525.50	1,924.50
Web Domain Fee	400.00	400.00	0.00	400.00
Fire Wall	400.00	400.00	0.00	400.00
Technician Service	12,990.00	17,990.00	29,091.70	-11,101.70
Web Hosting	2,620.00	2,620.00	3,413.35	-793.35
Other	2,200.00	2,200.00	85.92	2,114.08
Inspection Tablets	490.00	490.00	638.27	-148.27
Desktop Replacements	2,700.00	2,700.00	0.00	2,700.00
Maps	3,000.00	3,000.00	0.00	3,000.00
Other Supplies	3,000.00	3,000.00	473.67	2,526.33
	30,250.00	**35,250.00**	**34,298.40**	**951.60**
Technology Encumbrance	249.99	249.99	249.99	0.00
	249.99	**249.99**	**249.99**	**0.00**
RECREATION COMMISSION				
Other Purchased Services	11,400.00	11,400.00	11,050.65	349.35
Other Supplies	0.00	0.00	347.96	-347.96
	0.00	**0.00**	**347.96**	**-347.96**
PARKS DEPARTMENT				
Energy	2,500.00	2,789.60	967.04	1,822.56
Other Property Related Services	51,000.00	53,491.76	64,314.32	-10,822.56
Other Services	9,000.00	9,000.00	0.00	9,000.00
	62,500.00	**65,281.36**	**65,281.36**	**0.00**
MEMORIAL DAY	700.00	700.00	625.00	75.00
	700.00	**700.00**	**625.00**	**75.00**
TOTAL CULTURE & RECREATION	**307,420.99**	**315,202.35**	**314,079.18**	**1,123.17**
DEBT SERVICE				
Long Term Debt	139,744.00	139,744.00	137,163.37	2,580.63
Long Term Interest	44,175.00	44,175.00	28,259.28	15,915.72

TOWN OF DUNSTABLE
SCHEDULE OF GENERAL FUND DEPARTMENTAL PAYMENTS
JULY 1, 2023 - JUNE 30, 2024

	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD ACTUAL	FAVORABLE (UNFAVORABLE)
Temporary Loan Interest	3,774.00	14,613.29	14,613.29	0.00
	187,693.00	**198,532.29**	**180,035.94**	**18,496.35**
Debt Encumbrance	63,522.50	63,522.50	9,965.60	53,556.90
	63,522.50	**63,522.50**	**9,965.60**	**53,556.90**
TOTAL DEBT SERVICE	**251,215.50**	**262,054.79**	**190,001.54**	**72,053.25**
TOTAL TRANSFERS-OTHER	**0.00**	**0.00**	**0.00**	**0.00**
INSURANCE & BENEFITS				
County Retirement	365,094.00	365,094.00	365,094.00	0.00
Insurances:				
Unemployment Compensation	20,000.00	20,000.00	3,539.00	16,461.00
Group Health Insurance	386,428.00	375,588.71	235,817.57	139,771.14
Medicare Town Share	36,720.00	36,720.00	31,819.55	4,900.45
Liability (Buildings, Vehicles, Workers)	147,644.00	149,360.00	149,360.00	0.00
	955,886.00	**946,762.71**	**785,630.12**	**161,132.59**
TOTAL INSURANCE & BENEFITS	**955,886.00**	**946,762.71**	**785,630.12**	**161,132.59**
State Assessment	0.00	0.00	2,340.00	-2,340.00
	0.00	**0.00**	**2,340.00**	**-2,340.00**
TOTAL STATE ASSESSMENTS	**0.00**	**0.00**	**2,340.00**	**-2,340.00**
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS	**13,254,820.44**	**13,260,560.39**	**12,628,778.24**	**631,782.15**

TOWN OF DUNSTABLE
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2023 - JUNE 30, 2024

ACCOUNT NUMBER		BEGINNING BALANCE 6/30/2023	REVENUE	TRANSFER	EXPENDED PAYROLL	EXPENDED OTHER	ENDING BALANCE 6/30/2024
2010-13-192-3560-0000-000	Town Hall Committee	1,448.09	-	-	-	-	1,448.09
2020-00-000-3590-0000-000	Insurance Receipts < $20,000	4,878.25	-	-	-	-	4,878.25
2022-01-161-3280-0000-000	Extended Polling Hours State Grant	13,322.93	630.00	-	2,685.00	719.57	10,548.36
2026-05-541-3590-2023-000	AARP Grant	2,500.00	-	-	-	2,500.00	-
2027-00-000-3560-0000-000	Opioid Settlement Fund	-	3,968.35	-	-	-	3,968.35
2120-10-220-3560-0000-000	Fire Special Duty	-	1,560.00	-	1,664.00	-	(104.00)
2150-10-210-3560-0000-000	Police Special Duty	(6,446.84)	33,946.02	-	28,800.02	-	(1,300.84)
2240-04-430-3560-0000-000	SW Disposal Revolving	93,127.76	168,912.31	-	-	146,283.10	115,756.97
2260-00-000-3590-0000-000	Permit Fee Revolving	(1,350.00)	4,610.00	-	-	4,470.00	(1,210.00)
2265-00-000-3590-0000-000	ANR Revolving	1,318.66	2,193.00	-	-	1,583.00	1,928.66
2280-10-171-3560-0000-000	Wetland By-Law Fees	225.00	25.00	-	-	-	250.00
2310-04-422-3590-0000-000	Transportation Network Fund	199.40	107.90	-	-	-	307.30
2320-00-000-3590-0000-000	Res Res 91 River St	170,000.00	-	-	-	-	170,000.00
2380-01-175-3590-0000-000	Land Disturbance Fees	-	2,550.00	-	-	1,539.25	1,010.75
2391-12-422-3520-2023-000	Hwy WRAP-Fund Bal. Deg. State Grar	40,380.79	-	-	-	-	40,380.79
2392-04-422-3520-2024-000	FB - MDOT FY 24 Budget Earmark	-	250,000.00	-	-	3,528.92	246,471.08
2394-02-220-3520-2024-000	Fire Safety Equioment Grant	-	-	-	-	7,390.00	(7,390.00)
2440-10-491-3560-0000-000	Cemetery Revolving Fund	5,283.38	10,025.00	-	-	6,325.00	8,983.38
2460-30-194-3590-0000-000	Community Preservation Fund	2,249,987.53	511,023.09	-	-	253,679.71	2,507,330.91
2470-10-631-3560-0000-000	Town Recreation Revolving Fund	22,170.51	2,800.00	-	-	114.97	24,855.54
2475-10-210-3560-0000-000	Law Enforcement Revolving	1,763.96	-	-	-	-	1,763.96
2480-10-541-3560-0000-000	COA Transportation Revolving Fund	4,253.10	510.00	-	-	580.00	4,183.10
2600-13-122-3560-0000-000	Butterfield Relief/Poor	15,187.23	723.58	-	-	-	15,910.81
2602-13-491-3560-0000-003	Butterfield Cemetery Fund	25,151.38	1,446.20	-	-	-	26,597.58
2603-13-491-3560-0000-004	Cemetery Gifts & Donations	480.00	-	-	-	-	480.00
2604-13-491-3560-0000-005	Cemetery Setting of Stone	645.00	100.00	-	-	-	745.00
2605-13-541-3560-0000-002	Elder Affairs Donations	13,359.66	2,988.58	-	-	1,478.90	14,869.34
2607-13-541-3560-0000-003	Council on Aging Building Fund	29,441.75	-	-	-	-	29,441.75
2610-13-610-3560-0000-007	Library Lucy Kennedy Memorial	79.04	-	-	-	-	79.04
2611-13-610-3560-0000-008	Library Germaine Crawford	172.43	-	-	-	-	172.43
2612-13-610-3560-0000-009	Library Lloyd Barnes Mem.	141.00	-	-	-	-	141.00
2614-13-631-3560-0000-000	Dunstable Road Race Donations	316.12	-	-	-	-	316.12
2615-13-699-3560-0000-000	Cultural Council Grant	6,220.70	5,794.87	-	-	7,198.00	4,817.57
2616-13-699-3560-0000-001	Cultural Council Fundraiser	133.20	-	-	-	-	133.20
2617-13-693-3560-0000-000	Summer Concert Donations	18,519.24	6,702.00	-	-	4,771.00	20,450.24
2618-13-610-3560-0000-003	Library Trustee Account	5,469.76	2,419.46	-	-	5,032.01	2,857.21

TOWN OF DUNSTABLE
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2023 - JUNE 30, 2024

ACCOUNT NUMBER		BEGINNING BALANCE 6/30/2023	REVENUE	TRANSFER	EXPENDED PAYROLL	EXPENDED OTHER	ENDING BALANCE 6/30/2024
2623-13-610-3560-0000-028	Library Helen Kennedy Mem	2,908.88	-	-	-	-	2,908.88
2624-13-610-3560-0000-000	Library Beverly Rock Mem.	442.71	-	-	-	-	442.71
2625-13-610-3560-0000-000	Library Lucille Dumont Mem	520.00	-	-	-	-	520.00
2626-13-000-3280-0000-000	Tyngs Rotary Club Donations	95.00	-	-	-	-	95.00
2629-13-692-3560-0000-000	Memorial Day Donation	1,240.22	-	-	-	-	1,240.22
2630-13-000-3280-0000-000	Korean/Vietnam Memorial Donations	17.67	-	-	-	-	17.67
2631-13-000-3280-0000-000	Flag Donations	2,397.74	-	-	-	-	2,397.74
2633-00-000-3590-0000-000	Walmart Fire Equipment Grant	-	1,000.00	-	-	-	1,000.00
2637-13-220-3590-0000-000	Fire Donations	4,223.69	-	-	-	88.08	4,135.61
2638-13-122-3590-0000-000	350th Celebrations Donations	10,550.03	27,292.36	-	-	34,441.84	3,400.55
2661-10-171-3560-0000-000	Conservation Wetland Act	680.13	262.50	-	-	-	942.63
2662-20-171-3300-0000-000	Town Forest Timber	10.00	-	-	-	-	10.00
2669-02-422-3280-2024-000	National Grid Paving Gift	-	70,204.00	-	-	-	70,204.00
2670-01-122-3520-2024-000	CCC IT Grant FY 2024	-	29,979.00	-	-	29,829.96	149.04
2776-11-210-3590-2023-000	Fund Balance - ARPA $50K State Earn	50,000.00	-	-	-	46,366.41	3,633.59
2777-11-233-3590-2021-000	American Rescue Plan Act	291,091.65	-	-	-	198,249.19	92,842.46
2792-02-220-3510-2021-325	FEMA Assistance to Firefighters	-	47,514.52	-	-	49,744.00	(2,229.48)
2800-12-541-3520-0000-000	Elder Affairs Grant	9,916.56	10,458.00	-	15,824.88	-	4,549.68
2802-12-610-3520-0000-001	Library Incentive Grant	1,366.82	4,707.52	-	4,173.61	1,125.39	775.34
2803-12-610-3520-0000-002	Library Equalization Grant	2,098.95	2,403.44	-	-	3,490.44	1,011.95
2804-12-610-3520-0000-000	Library NR Circulation Grant	1,541.49	152.36	-	-	-	1,693.85
2806-00-000-3520-0000-000	Fund Balance - MVP Grant	37,000.00	-	-	-	36,281.05	718.95
2811-01-120-3910-2023-000	FY23 EED Earmark GazeboBandSt FB	-	38,500.00	-	-	38,500.00	-
2815-00-000-3590-0000-000	Community Compact Grant	3,279.96	-	-	-	-	3,279.96
2823-02-210-3590-0000-000	Bridge Academy Training MA Grant	3,000.00	9,000.00	-	1,146.96	-	10,853.04
2824-12-210-3590-2024-000	FY24 GC Hybrid Police Car Grant - Fur	-	1,250.00	-	-	-	1,250.00
2830-12-220-3520-0000-000	Fire VFA State Grant	1,640.00	-	-	-	-	1,640.00
2832-12-220-3280-0000-000	Fire SAFE State Grant	6,290.28	-	-	-	1,510.50	4,779.78
2833-12-220-3280-0000-000	Fire Senior SAFE Grant	2,888.90	-	-	-	437.99	2,450.91
2834-12-220-3590-2023-000	FY23 FF Safety Equip Grant	(9,496.25)	9,496.25	-	-	-	-
2835-12-220-3590-2024-000	FY24 DFS Fire Chief Vehicle Grant	-	-	-	-	25,000.00	(25,000.00)
2840-12-291-3520-2009-000	Emergency Management Grant	2,283.90	-	-	-	-	2,283.90
2870-12-433-3590-0000-000	Sustain Materials Grant	7,698.49	3,500.00	-	-	7,000.00	4,198.49
2900-02-220-3590-2023-000	Fire FM Global Grant	(3,089.09)	3,300.00	-	-	705.44	(494.53)
		3,148,976.76	**1,291,810.31**	**-**	**74,049.47**	**919,963.72**	**3,446,773.88**

TOWN OF DUNSTABLE
CAPITAL PROJECTS
STATEMENT OF CHANGE IN FUND BALANCE
and BALANCE SHEET
JULY 1, 2023 - JUNE 30, 2024

	2390 Highway Chapter 90	3010 Highway Truck	3015 Salt Shed	3021 Front End Loader	3022 Rescue Vehicle	6/30/2024 TOTAL CAPITAL PROJECTS
Revenue	182,052.26	-	-	-	-	**182,052.26**
Expenditures	173,995.26				9,965.60	**183,960.86**
Surplus/Deficit	8,057.00	-	-	-	(9,965.60)	**(1,908.60)**
Tranfers In			17,500.00	51,500.00	48,078.60	**117,078.60**
Tranfers Out						
Change in Fund Balance	8,057.00	-	17,500.00	51,500.00	38,113.00	**115,170.00**
Beginning Fund Balance	(31,569.80)	1,000.00	(35,000.00)	(101,000.00)	(180,000.00)	**(346,569.80)**
Change in Fund Balance	8,057.00	-	17,500.00	51,500.00	38,113.00	**115,170.00**
Ending Fund Balance	(23,512.80)	1,000.00	(17,500.00)	(49,500.00)	(141,887.00)	**(231,399.80)**
BALANCE SHEET						
Cash	(23,512.80)	1,000.00	-	2,000.00	10,565.00	**(9,947.80)**
TOTAL ASSETS	**(23,512.80)**	**1,000.00**	**-**	**2,000.00**	**10,565.00**	**(9,947.80)**
Bond Anticipation Note	-		35,000.00	51,500.00	152,452.00	**238,952.00**
TOTAL LIABILITIES	**-**	**-**	**35,000.00**	**51,500.00**	**152,452.00**	**238,952.00**
Undesigned Fund Balance	(23,512.80)	1,000.00	(17,500.00)	(49,500.00)	(141,887.00)	**(231,399.80)**
TOTAL FUND BALANCE	**(23,512.80)**	**1,000.00**	**(17,500.00)**	**(49,500.00)**	**(141,887.00)**	**(231,399.80)**
TOTAL LIABILITIES & FUND EQUITY	**(23,512.80)**	**1,000.00**	**17,500.00**	**2,000.00**	**10,565.00**	**7,552.20**

TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2023 - JUNE 30, 2024

	Budget	Actual
Fund Balance as of July 1, 2023		
Reserve for Encumbrances		235.00
Reserve for Continuing Appropriations		-
Unreserved Retained Earnings/(Deficit)		82,751.79
Revenue:		
User Charges	217,045.00	209,238.54
Penalities/Interest		
Backflow Testing		1,000.00
Interest on Investment		189.06
Miscellaneous		-
Intergovernmental (Budgeted Transfer)		-
Total Revenue	217,045.00	210,427.60
Expended:		
Wages	12,202.00	12,135.55
Energy	16,000.00	915.87
Repair & Maintenance	6,000.00	734.25
Technical Services	89,000.00	84,450.00
Operating Expense	20,000.00	14,966.31
Communication	400.00	401.77
Office Supplies	100.00	110.22
Public Works Supplies	11,000.00	11,643.74
Intergovernmental(Transfer)	-	5,600.00
Dues & Memberships	415.00	380.00
Debt Service	61,693.00	58,309.65
Other	235.00	235.00
Total Expended	217,045.00	189,882.36
Other Financing Uses-Intergovernmental		
Change in Fund Balance		**20,545.24**
Fund Balances as of June 30, 2024:		
Reserve for Encumbrances		-
Reserve for Continuing Appropriations		-
Unreserved Retained Earnings/(Deficit)		103,532.03

COMBINED BALANCE SHEET
WATER ENTERPRISE FUND
as of June 30, 2024
(Unaudited)

ASSETS	
Cash and cash equivalents	103,532.03
Investments	
Receivables:	
User Fees	2,067.04
Special assessments	
Utility liens added to taxes	
Tax foreclosures	
Departmental	
Other receivables	
Due from other governments	
Due to/from other funds	
Prepaids	
Inventory	
Fixed assets, net of accumulated depreciation	
Amounts to be provided - vacation and sick leave	
Total Assets	105,599.07
LIABILITIES AND FUND EQUITY	
Liabilities:	
Accounts payable	
Warrants payable	
Accrued payroll and withholdings	
Other liabilities	
Deferred revenue:	
User Charges	2,067.04
Special assessments	
Utility liens added to taxes	
Tax foreclosures	
Departmental	
Other receivables	
Due from other governments	
Due to other governments	
Due to/from other funds	
Vacation and sick leave liability	
Total Liabilities	2,067.04
Fund Equity:	
Reserved for encumbrances	
Reserved for expenditures	
Reserved for continuing appropriations	
Reserved for petty cash	
Reserved for appropriation deficit	
Reserved for debt service	
Unreserved retained earnings	103,532.03
Investment in capital assets	
Total Fund Equity	103,532.03
Total Liabilities and Fund Equity	105,599.07

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2024

Account #		BEGINNING BALANCE 6/30/2023	REVENUE	GAIN (LOSS)	EXPENDED	ENDING BALANCE 6/30/2024
2500-40-000-3300-0000-021	Stabilization Fund	339,396.67	9,806.93	-	-	349,203.60
2501-40-422-3300-0000-000	Highway Stabilization Fund	10,838.36	313.21	-	-	11,151.57
2502-40-450-3590-0000-000	Water Stabilization Fund	41,403.25	1,204.85	-	-	42,608.10
		391,638.28	**11,324.99**	**-**	**-**	**402,963.27**
2619-13-171-3560-0000-019	Conservation Timber	583.97	2.94	-	-	586.91
2620-13-171-3560-0000-019	Conservation Land Fund	5,965.75	136.05	-	4,141.00	1,960.80
2621-13-610-3560-0000-022	James McKenna Memorial	3,627.12	104.87	-	-	3,731.99
2622-13-610-3560-0000-026	Majorie Olney Library	7,310.68	211.25	-	-	7,521.93
		17,487.52	**455.11**	**-**	**4,141.00**	**13,801.63**
5300-04-491-3590-0000-000	Cemetery Perpetual Care	35,069.25	7,949.78	-	-	43,019.03
5301-04-491-3590-0000-001	H C Proctor Cemetery Chapel	29,045.00	813.13	-	8,544.80	21,313.33
5302-06-610-3590-0000-000	Asa T Butterfield Library	635.59	631.03	-	-	1,266.62
5304-04-491-3590-0000-006	E D & May Swallow Cemetery	1,093.46	60.53	-	-	1,153.99
5305-06-610-3590-0000-007	Ellen Kendall Library	4.39	1.55	-	-	5.94
5306-06-610-3590-0000-008	E R Bennett Grounds	995.12	43.24	-	-	1,038.36
5307-04-491-3590-0000-009	Fred Fletcher Cemetery	267.07	81.34	-	-	348.41
5308-04-491-3590-0000-011	Meeting House Hill Cemetery	2,791.71	121.12	-	-	2,912.83
5309-06-610-3590-0000-012	Owen Parkhurst	183.23	34.19	-	-	217.42
5310-04-491-3590-0000-013	Rideout Cemetery P C	797.31	34.66	-	-	831.97
5311-01-192-3590-0000-014	S A Parkhurst Roby Bldg Fund	163.94	62.53	-	-	226.47
5312-04-420-3590-0000-015	Sarah A Roby Highway Fund	5,197.30	179.06	-	-	5,376.36
5313-06-610-3590-0000-017	S A Parkhurst Free Lecture	1,776.55	201.01	-	600.00	1,377.56
5314-06-610-3590-0000-018	C & H Grasse Trust	610.25	306.60	-	-	916.85
		78,630.17	**10,519.77**	**-**	**9,144.80**	**80,005.14**
8200-00-000-3590-0000-000	Unemployment Comp Fund	12,734.51	300.94	-	-	13,035.45
8509-00-000-3291-0000-000	Toby Scholarship Donations	168,548.09	4,846.06	-	2,000.00	171,394.15
8510-00-000-3010-0000-023	Scholarship Donations	0.75	-	-	-	0.75
8511-00-000-3010-0000-024	Educational Donations	1,098.85	31.75	-	-	1,130.60
8512-00-000-3010-0000-025	Senior Donations	39.13	-	-	-	39.13
8513-00-000-3590-0000-016	S A Parkhurst Charity	2,566.61	233.31	-	420.00	2,379.92
8514-00-000-3590-0000-010	H C Proctor Charity	1,626.38	182.81	-	-	1,809.19
8515-00-000-3590-0000-010	Affordable Housing Trust	140,500.00	-	-	2,666.46	137,833.54
		327,114.32	**5,594.87**	**-**	**5,086.46**	**327,622.73**
	TOTAL EXPENDABLE	**814,870.29**	**27,894.74**	**-**	**- 18,372.26**	**824,392.77**

TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
June 30, 2024

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash and Investments	118,539.54	824,392.77	942,932.31
Investment - Stock	6,434.40		6,434.40
TOTAL ASSETS	124,973.94	824,392.77	949,366.71
LIABILITIES			
Warrants Payable	-	-	-
TOTAL LIABILITIES	-	-	-
FUND BALANCES			
Cemetery Perpetual Care	62,456.00	43,019.03	105,475.03
Harriett C Proctor Chapel		21,313.33	21,313.33
Asa T. Butterfield Library	21,200.00	1,266.62	22,466.62
E D & May Swallow Cemetery	1,000.00	1,153.99	2,153.99
Ellen Kendall Library Fund	50.00	5.94	55.94
E R Bennett Public Grounds	500.00	1,038.36	1,538.36
Fred Fletcher Cemetery Fund	2,532.54	348.41	2,880.95
Meeting House Hill Cemetery	1,400.00	2,912.83	4,312.83
Owen Parkhurst Library Fund	1,000.00	217.42	1,217.42
Rideout Cemetery PC	401.00	831.97	1,232.97
Sarah Parkhurst Roby Bldg.	2,000.00	226.47	2,226.47
Sarah Roby Highway Fund	1,000.00	5,376.36	6,376.36
Sarah Parkhurst Free Lecture	5,000.00	1,377.56	6,377.56
Charles & Hazel Grasse Trust	10,000.00	916.85	10,916.85
Marietta Parkhurst Water	6,434.40		6,434.40
Conservation Timber Fund		586.91	586.91
Conservation Land Fund		1,960.80	1,960.80

BALANCE SHEET - TRUST FUNDS
June 30, 2024

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
James McKenna Memorial		3,731.99	3,731.99
Majorie Olney Library		7,521.93	7,521.93
Stabilization Fund		349,203.60	349,203.60
Stabilization Fund - Highway		11,151.57	11,151.57
Stablization Fund - Water		42,608.10	42,608.10
Unemployment Comp Fund		13,035.45	13,035.45
Toby Scholarship Donation		171,394.15	171,394.15
Scholarship Fund		0.75	0.75
Educational Fund		1,130.60	1,130.60
Senior Donations		39.13	39.13
Sarah Parkhurst Charity	5,000.00	2,379.92	7,379.92
Harriet C Proctor Charity	5,000.00	1,809.19	6,809.19
Affordable Housing Trust		137,833.54	137,833.54
TOTAL FUND BALANCE	124,973.94	824,392.77	949,366.71
TOTAL LIABILITIES & FUND BALANCE	124,973.94	824,392.77	949,366.71

Tax Year	Levy	Refund	Payment to Treasurer	Abatements Tax Title	Uncollected
Year 2024					
Real Estate	$10,814,696.83	$3,450.53	-$10,672,776.59	-$17,650.73	$127,720.04
Personal Property	$477,519.74		-$475,211.67		$2,308.07
CPA	$324,440.80		-$319,600.73	-$1,203.19	$3,636.88
MV Excise	$628,331.50	$2,316.16	-$570,847.50	-$8,173.81	$51,626.35
Year 2023					
Real Estate	$139,335.65	$19,713.02	-$137,608.55	$0.00	$21,440.12
Personal Property	-$8,997.42	$9,640.00	-$305.61		$336.97
CPA	$4,949.47		-$4,448.17	$0.00	$501.30
MV Excise	$147,074.25	$5,833.56	-$134,895.75	-$5,738.45	$12,273.61
Year 2022					
Real Estate	$23,425.48		-$10,302.47		$13,123.01
CPA	$633.92		-$259.61		$374.31
MV Excise	$12,059.52	$873.55	-$3,921.94	-$873.55	$8,137.58
Year 2021					
Real Estate	$17,099.23		-$8,430.38		$8,668.85
CPA	$512.97		-$280.00		$232.97
MV Excise	$8,571.39		-$1,190.70		$7,380.69
Year 2020					
Real Estate	$15,898.12		-$10,509.22		$5,388.90
CPA	$161.65		$0.00		$161.65
MV Excise	$2,390.27		-$140.66		$2,249.61
Year 2019					
Real Estate	$5,343.19		$0.00		$5,343.19
CPA	$160.30		$0.00		$160.30
MV Excise	$2,529.94		$0.00		$2,529.94
Year 2018					
Real Estate	$1,749.46		-$1,749.46		$0.00
MV Excise	$4,567.81		$0.00		$4,567.81
Roll Back Tax					
TOTAL TAX			$12,352,479.01		
Interest Earned			$41,560.05		
Demands			$11,682.00		
Total Paid Town Treasurer			**$12,405,721.06**		

TOWN OF DUNSTABLE



ANNUAL REPORT

2024

Recognition of FY2024 Town Employees for Years of Meritorious Service

30 years or more of service

BONNIE RICARDELLI
DANA BARNES
JOAN FERRARI

20 years or more of service but less than 30 years

DAVID E. TULLY, JR.
DARRELL GILMORE
VICTORIA TIDMAN
ERIK HOAR

10 years or more of service but less than 20 years

SUZANNE WALL
NICHOLAS PAPAGEORGIOU
SHAWN DRINKWINE
GREGG SANBORN
JON CRANDALL
MATTHEW TULLY
SEAN READY
SUSAN BRESNICK

Recognition of FY2024 Board, Committee, & Commission Members for Years of Meritorious Service

30 years or more of service

WALTER ALTERISIO
DAVID E. TULLY, SR.
ALAN CHANEY
MARY A. DOW
ANNE PAQUIN
ROBERT PARKIN
BARBARA MARTIN
BRIAN LOCAPO
LEAH BASBANES
GEORGE BASBANES
CAROL BACON
ROBERT RICARDELLI
HAROLD SIMMONS
SUSAN K. PSALEDAKIS
BRETT ROCK

20 years or more of service but less than 30 years

RAYMOND SULLIVAN
MARIA AMODEI
PETER GOVE
ANNE FENOCHETTI
SUSAN J. TULLY
MARGERY KIMPTON
JUAN AMODEI
JOSEPH P. DEAN
JOHN CALLAHAN
AMY SCHEMBECHLER
JOAN SIMMONS
MICHAEL MARTIN

10 years or more of service but less than 20 years

ANNE DAVIS
RONALD PATENAUDE
JEFF HASTINGS
JON CRANDALL
CATHERINE O. IRZYK
ROBERT GUERNSEY
TIMOTHY JOYCE
CHARLES W. TULLY
KENNETH J. LEVA
JOSEPH VLCEK
LAURA TULLY-ROTHMAN
LEO TOMETICH
RONALD J. MIKOL